

South Hackensack School

District

Dyer Ave · South Hackensack, NJ 07606 · (201)
440-2782

Gregorio Maceri, Superintendent/Principal
Jason Chirichella, Vice Principal
Dina Messery, Business Administrator
Elizabeth Schaefer, Board Secretary



1. Students and teachers must be logged on during the times below:

GRADES Pre-K- 8 --- Same rotation of assigned day will be followed.

Homeroom	8:30-8:35 (Google Doc Sign-in)
Period 1	8:35 a.m. – 9:10 a.m.
Period 2	9:10 a.m. – 9:40 a.m.
Period 3	9:40 a.m. – 10:10 a.m.
Period 4	10:10 a.m. – 10:40 a.m.
Period 6	10:40 a.m. – 11:10 a.m.
Period 7	11:10 a.m. – 11:40 a.m.
Period 8	11:40 a.m. – 12:10 p.m.
Period 9	12:10 p.m. – 12:45 p.m.

2. Students in grades PK - 8 will bring home their school issued devices. Free internet access is being provided by ALTICE.
3. Pre-Kindergarten will be given ELA and Mathematics packets that will continue their normal progression while reinforcing foundational skills through March 27th and will also begin remote online learning on March 23rd.
4. Teacher lesson plans submitted as normal on Google or Genesis
5. Personalized instruction includes ESL/ELL, special education, at-risk, on grade level and gifted and talented students.
6. Use of Google Classroom for the following reasons:
 - Doc-Sign In/Discussion for attendance purposes
 - Slides - Interactive Presentation
 - Collaborative project/research-based assignments
 - Flipped Classroom videos

- Forms - Assessment
 - Articles/Worksheets
 - Google Classroom Question - digital discussion forum
7. Web-Based Applications- IXL, Reading A to Z, NewsELA, Lexia, Raz-Kids, Splash Math, Starfall
- Skill based
 - Accountable - time spent on programs/data
 - Individualized instruction
8. Electives/Cycles/Specials: Alternate assignments that can be completed at home, as though a student is on home instruction.
- For example: PE - Exercise log or alternate written assignments such as when students are excused from gym. Art programs - teachers will post alternate assignments that may span multiple instructional blocks. Instrumental Music - will utilize Smart Music.
9. Special Education Students:
- Collaborative Class - Co-teachers will plan, grade, monitor co-teaching classes effectively together.
 - MD Program - Teacher will communicate directly with parent/guardian for instructions.
 - Related services such as OT/PT/Speech will be compensatory.
 - Any I&RS or CST meetings will be done via Zoom (<https://zoom.us/education>.) and google webchat.
 - The Out of District Schools that serve some of the more severe South Hackensack Students have remote learning plans that they have emailed or mailed to the district to support the students that they serve. The case managers are in communication with the out of district schools as they have IEP meetings that will be held and are being held and are following up to ensure that the remote learning plans that they have implemented are working for the children. Case Managers also asked to have out of district schools send summary of their remote learning plan to the Director.
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10. Non-instructional and Instructional staff will perform the following duties working on a remote basis
- Teachers are delivering instruction via online resources through google classroom and other online resources mentioned in item 7.
 - Media Specialist - Post activities on Classroom/Webpage; support teachers with needed resources.
 - Literacy Coach: Post activities on Classroom/Webpage; support teachers with needed resources.

- Paraprofessionals: Assist teachers in online learning through shared google classroom.
 - CST Members - Monitor student IEPs, attendance, grades, and emails; work on reports and documentations; respond to parent emails; meeting requests/rescheduling of IEPs.
 - Speech - Complete reports; email parents with some suggested activities to maintain skills.
 - Nurse: Answer parental/teacher questions
11. Non-instructional and Instructional staff will perform the following duties working onsite on a rotational basis:
- Vice Principal: complete 504 Direct responsibilities, monitor plans of 504 students
 - Technology: Onsite to assist students. Teachers, parents, etc.
 - Business Secretary: Pay bills, enter purchase orders, payroll, etc.
 - School receptionist: Answer phones, prepare materials for teachers, students, etc.
 - Administrative Assistant: Assist the Superintendent/principal
 - Custodians: Thoroughly sanitize the building/s.
12. Non-instructional and Instructional staff will perform the following duties working onsite on a regular basis:
- Superintendent/Principal: Ensure all are on task and oversee everyday District functions. All onsite and at home employees are under the direction of the Superintendent/Principal.
13. We are running a one-session day schedule and therefore lunch will not be provided. We are also awaiting information from our food service provider. We do not have a working kitchen.
14. South Bergen Jointure contracts all transportation for out of district students and they have already reached out to the bus companies to cease bussing.
15. Food for free and reduced students through Maschio and grab and go on every Monday between 10:00 a.m. and 11:00 a.m. This is handled through the Food Service District Coordinator.