

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, April 12, 2021**

A regular meeting of the Board of Education was held on Monday, April 12, 2021. Meeting was held in-person and remotely through the use of electronic equipment.

The meeting was called to order at 7:00 p.m. by the President, Mr. Donatello

Mr. Donatello read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 22, 2020 (in-person and remote meeting notice April 2, 2021) Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe

Absent: Mrs. Regan, Mr. Yannetti

Also Present: Mark Hayes, Elizabete Schaefer, Mr. Chirichella

Approximately 9 people in attendance

Mr. Donatello led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Donatello read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are

discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**Approval of Minutes:** 3/8/21, 3/16/21

(On file in the business office) moved by Ms. Paladino, seconded by Mr. Lemonie

Ayes: Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe  
Nays: None  
Abstain: None  
Absent: Mrs. Regan, Mr. Yannetti

**Approval of Correspondence:** 3/2021

(On file in the business office) moved by Mr. Tornambe, seconded by Mr. Lemonie

Ayes: Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe  
Nays: None  
Abstain: None  
Absent: Mrs. Regan, Mr. Yannetti

**Report of the Interim Superintendent:**

Dr. Hayes opened his discussion by giving the board the current enrollment for the district which is currently at 260. The district currently has 196 students in person and 64 remote. Dr. Hayes thanked the entire staff for all the accommodations that have been provided to make Phase III such a success.

Mr. Donatello congratulated the winners of the Bergen County Prosecutor's office/South Hackensack Police Department essay contest. The 500 word essay was on the topic "Why is it important for members of the community to engage with their local police department". Mr. Donatello read the names of the 7th and 8th grade winners. Mr. Donatello informed the citizens that the district entered Phase 3 on March 22nd and thanked Dr. Hayes, Mr. Chirichella, Mrs. Moreno and the entire staff and faculty for all their hard work. He also thanked the parents and the students for their continued support during this difficult time.

Mr. Donatello requested a motion to go into private session. Action will be taken when the board returns from the private session.

**PRIVATE SESSION:**

Ms. Davis motioned, Ms. Paladino seconded, to Private session @7:07p.m. – Personnel and HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel and HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Ms. Davis seconded, to return to public session @7: 20 p.m.

Mr. Donatello asked if any board member had any questions on the resolutions presented. Ms. Davis inquired about Resolution #9 and what services were being offered. Dr. Hayes provided that information.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The following resolutions were moved by Ms. Paladino, seconded by Mr. Tornambe  
Ms. Davis abstained from Resolution #6

1. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:  
Accept Monthly Discipline Report

<b>Month</b>	<b>In-School Suspensions</b>
September 2020	0
October 2020	0
November 2020	0
December 2020	0
January 2021	0
February 2021	0
March 2021	0

2. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2020	0
October 2020	0
November 2020	0
December 2020	0
January 2021	0
February 2021	0
March 2021	1

3. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

*(Attachment A)*

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2020-2021. *(Attachment B)*

\* The last day of school will be June 21, 2021.

5. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2021-2022. *(Attachment C)*

6. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the amended job description for Director of Curriculum and Instruction. *(Attachment D)*

7. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the following request for virtual professional development:

<b>Name</b>	<b>Professional Development</b>	<b>Date/Time</b>	<b>Cost</b>
Nicollette Manresa	CIACC & CSOC Mental Health Services	March 16, 2021 10:00-11:00am	\$0.00
Nicollette Manresa	Suicide Risk During COVID	March 18, 2021 11:00am-12:30pm	\$0.00

8. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following request for virtual professional development:

<b>Name</b>	<b>Professional Development</b>	<b>Date/Time</b>	<b>Cost</b>
Nicollette Manresa	Supporting Families During the Pandemic With Emphasis on SLD and ADHD	May 14, 2021 12:00-2:00pm	\$0.00

9. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the Care Plus Service Agreement through June 30, 2022. (*Attachment E*)

10. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay April 2021 bills.

11. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment F*)

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
February 2021

12. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
13. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of March 2021 in the amount of \$320,758.92 that the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
14. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of April 2021 in the amount of \$330,000 the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$330,000.
15. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Bill List for March 2021.

(*Attachment G*)

Fund 10	\$	695,492.58
Fund 20	\$	16,355.99
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	0
Total	\$	711,848.57

16. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education advertise and approve holding the Public Hearing for discussion/adoption of the 2021-2022 school budget on April 26, 2021, at 7:00 p.m.

**Roll Call:**

Ayes:	Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe
Nays:	None
Abstain:	None
Absent:	Mrs. Regan, Mr. Yannetti

**Resolutions Approved**

**OPEN PUBLIC HEARING:** Mr. Tornambe inquired about the roofing project. Ms. Schaefer stated that money was reserved to do the project but that due to some leaking in the roof there will be some patch work done prior, as the roof project would not be able to start until sometime in July. Ms. Davis congratulated all the winners of the essay contest and stated that it was a great accomplishment and achievement and that she was very proud of our students. Ms. Davis also commended the parents, the faculty and administration for all their hard work during this time as well.

**Adjournment:**

Meeting adjourned at 7: 28 p.m.  
Moved by Ms. Davis, seconded by Mr. Tornambe  
All in favor  
Respectfully submitted,

Elizabete Schaefer  
Board Secretary

**April 2021 Meeting (March 2021 Correspondence)**

<b>To / From</b>	<b>Subject</b>
<b><i>Board of Education / Dr. Mark Hayes</i></b>	<b><i>Phase III Update and Parent Survey</i></b>