

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, June 14, 2021**

**Regular Meeting**

**Time 7:00 p.m.**

**A. Meeting called to order at:**

**B. Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 22, 2020 (in-person and remote meeting notice June 4, 2021)** Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

**C. Roll call**

**D. Flag Salute**

**E. Presentations: None**

**F. Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**G. Approval of Minute(s): 5/10/21**

- H. Correspondence: 5/21
- I. Report of the Superintendent
- J. Old Business
- K. New Business
- L. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- M. Private Session (If necessary)
- N. Adjournment

**OLD BUSINESS****NONE****NEW BUSINESS****CONSENT AGENDA: MOTIONS 1 THROUGH 48****MOTIONED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_**

1. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

**Accept Monthly Discipline Report**

<b>Month</b>	<b>In-School Suspensions</b>
September 2020	0
October 2020	0
November 2020	0
December 2020	0
January 2021	0
February 2021	0
March 2021	0
April 2021	0
May 2021	0

2. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

**Accept Monthly Interim Superintendent HIB Report and approves the actions recommended by the Interim Superintendent for the following incidents: (if applicable)**

<b>Month</b>	<b>HIB Incidents</b>	<b>Results</b>
September 2020	0	
October 2020	0	
November 2020	0	
December 2020	0	
January 2021	0	
February 2021	0	
March 2021	1	Affirmed April 2021
April 2021	1	Affirmed May 2021
May 2021	1	

3. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

**(Attachment A)****The monthly district calendar**

4. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education authorize the Superintendent to hire personnel on the emergent basis for the following positions as needed, for the 2021-2022 school year:

Teacher Aides	Teachers (PK-5)
Teacher of Physical Education	Substitute Teacher Aides
Teacher of Social Studies	Vice Principal
Teacher of English	Lunchroom Aides
Teacher of Reading	School Nurse
Teacher of World Language	Substitute Teacher
Teacher of Math	Substitute Nurse
Teacher of Science	School Secretary
Teacher of Computers / Keyboarding	Library Media Specialist
Resource Room Teacher	Literacy Coach
Basic Skills Teacher	Custodian
Administrative Assistant to the Superintendent	Principal
Board Secretary	Board Office Assistant
Superintendent	Summer Enrichment Program Teachers and Counselors
Speech Language Specialist	School Psychologist
LDT-C	Business Administrator

5. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve Jason Chirichella as a School Safety Specialist.
6. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the request(s) below for academic credits.

Name	University	Session	Course	Credits
Kristina Rizo	William Paterson University	Spring 2021	School Nurse Services II and Instructional Health Education K-12	6

7. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the request(s) below for academic credits.

<b>Name</b>	<b>University</b>	<b>Session</b>	<b>Course</b>	<b>Credits</b>
Michael Marini	Rutgers Educational Facility	Summer 2021	Code Compliance Update	4
Michael Marini	Rutgers Educational Facility	Summer 2021	Workplace Communication	3

8. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the request(s) for professional development.

<b>Name</b>	<b>Professional Development</b>	<b>Date/Time</b>	<b>Cost</b>
Jacalyn Adler	K-3 Early Reading Instructional Guideline for the Road Forward Webinar	June 8, 2021	\$0

9. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following request(s) for professional development.

<b>Name</b>	<b>Professional Development</b>	<b>Date/Time</b>	<b>Cost</b>
Kelly Marrella Rita Liggio Jaclyn Adler	Regional Virtual WRS Introductory Course (Instructor - Led)	June 21, 2021 June 22, 2021 June 23, 2021  9:00am-2:00pm	\$649.00 each  Total \$1,298  No cost

10. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the request for the following faculty member to have their child attend classes at Memorial School during the school year 2021-2022:

<b>Faculty</b>	<b>Child</b>	<b>Grade</b>	<b>Total Cost</b>
Tatjana Castillo	Gabriel Castillo	First	\$1,600

11. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the renewal of the media center horseshoe to be used as an instructional space for the purposes of ESL and Basic Skills instruction.
12. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the renewal of room 123 and 128 to be used as instructional spaces.
13. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the “Alternate Toilet Facilities” for the pre-kindergarten classroom (room 101) and kindergarten (room 104) for the school year 2020-21. *(as presented)*
14. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve to operate a dual use educational space for Speech Services and Occupational Therapy for the school year 2020-21. *(as presented)*
15. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individuals listed below.

Cono “Nicholas” Collova - Teacher Aide
Emily Fersch - Teacher
Priscilla Gonzalez - Administrative Assistant to Interim Superintendent & Principal

16. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the reimbursement to the Principal’s Account in the amount of \$150.00.

<b>Description</b>	<b>Cost</b>
Supplies	\$150.00

17. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following special education students to attend a summer program or extended school year program in summer 2021:

<b>Student Number</b>	<b>School</b>	<b>Effective Date</b>	<b>Tuition (does NOT include transportation)</b>	<b>Related Services</b>
90038	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900 (no transportation needed)	<i>Speech</i>
90022	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900 (no transportation needed)	<i>Speech/PT/OT</i>
90044	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900	<i>Speech</i>
90040	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900 (no transportation needed)	
20125	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900 (no transportation needed)	<i>Counseling</i>
90032	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900	
90041	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900	<i>Speech</i>
90035	South Bergen Jointure Commission	July 6 through July 31, 2021	\$3,900	<i>Speech/OT</i>
90031	Tri-Valley Program, Bergenfield	July 6 through July 31, 2021	Tuition for ESY is included in the 2021-2022 school year contract. (no transportation needed)	<i>Speech/OT</i>
90034	Bergen County Special Services	July 6 through July 31, 2021	\$6,500	<i>Speech</i>
90050	Bergen County Special Services	June 28 through July 30, 2021	\$6,500	
90042	Ridgefield School/Slocum Skewes	July 1 through August 6, 2021	Tuition for ESY is included in the 2021-2022 school year contract.	<i>OT/PT</i>

90014	Ridgefield School/Slocum Skewes	July 1 through August 6, 2021	Tuition for ESY is included in the 2021-2022 school year contract.	<i>Speech/OT/PT</i>
90012	Ridgefield School/Slocum Skewes	July 1 through August 6, 2021	Tuition for ESY is included in the 2021-2022 school year contract.	<i>Speech/OT</i>

18. Be it Resolved that the South Hackensack Board of Education approve the appointment of Jason Chirichella as the Superintendent/Principal in the South Hackensack School District effective July 1, 2021 through June 30, 2024 subject to the execution of the contract and approval by the Executive County Superintendent.
19. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the amended job description for Administrative Assistant to the Superintendent/Principal. (*Attachment B*)
20. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the payout as per the SideBar Agreement made on November 16, 2021 between the South Hackensack Board of Education and the South Hackensack Education Association for the following Extra Curricular Stipend for the school year 2020-2021.

Faculty	Position	Rate of Pay
Mary Gould	ESL Coordinator	\$2,500

21. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the extra pay per the South Hackensack Board of Education and the South Hackensack Education Association contract for the following Extra Curricular Stipend for the school year 2020-2021.

Faculty	Position	Rate of Pay
Kristina Rizo	Non-Instructional Hours	12 hours/@35.00 \$420.00



22. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the appointment of the following faculty member for the Extended Curriculum Program for the school year 2020-2021 effective February 4, 2021 @ \$35.00/hour

Teacher	Grade	Subjects	Time	Maximum # of Days/Week
Dana Houghtalin	5	ELA/Math	3:30-4:30 p.m.	2 x wk 30 minutes each subject area

23. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following teachers for the summer program, effective July 6- July 30, 2021

Teacher	Time	Rate Per Day	Total Stipend
Lauren Boland	8:15am-1:15pm	\$175/day	\$3,325
Jaymie Mainieri	8:15am-1:15pm	\$175/day	\$3,325
Joanne DeVito	8:15am-1:15pm	\$175/day	\$3,325
Elizabeth DeRogatis	8:15am-1:15pm	\$175/day	\$3,325
Kelly Marrella	8:15am-1:15pm	\$175/day	\$3,325
Theresa Hartmann	8:15am-1:15pm	\$175/day	\$3,325
Dana Houghtalin	8:15am-1:15pm	\$175/day	\$3,325
Mary Gould	8:15am-1:15pm	\$175/day	\$3,325
Keungsuk, Estrada	8:15am-1:15pm	\$175/day	\$3,325

\*paid with ESSER II Funds

24. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the individuals below as summer custodians, effective July 1, 2021 through August 31, 2021.

Amir Davis	\$13.00 per hour
Jayden Moody *	\$13.00 per hour

\*pending paperwork

25. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following staff member, effective July 1, 2021- June 30, 2022:

<b>Name</b>	<b>Position</b>	<b>Gross</b>
Stephanie Kropp	Administrative Assistant to the Superintendent/Principal	\$62,500

26. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following staff member, effective July 1, 2021- June 30, 2022:

<b>Name</b>	<b>Position</b>	<b>Gross</b>
Jaclyn Adler	Supervisor of the Child Study Team	\$102,240

27. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following teachers at the salaries listed below for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022:

<b>Teachers</b>	<b>Step</b>	<b>Gross</b>
Vanessa Garces*	MA1	\$60,030
Lauren Boland	BA1	\$53,030

\*pending MA transcripts

28. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following staff members at the salaries listed below for the 2021-2022 school year, effective July 1, 2021 to June 30, 2022.

<b>Faculty</b>	<b>2021-2022</b>	<b>Longevity</b>	<b>Other</b>	<b>Gross</b>
Marini, Silvio	\$67,445	\$1,400	\$10,000	\$78,845
Polanco, Marcos	\$62,466	\$850		\$63,316
Joseph Kearns	\$41,820			\$41,820
Michael Marini	\$41,820			\$41,820
Stefano, Evelyn	\$41,400			\$41,400
Schaefer, Elizabete	\$77,625	\$4,400		\$82,025

29. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following faculty members at the salaries listed below for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022:

<b>Faculty</b>	<b>Gross \$</b>
Bustamante, Vanessa	\$22,946
D'Amico, Annunziata	\$28,135
DeVito, Joanne	\$23,634
Estrada, Keungsuk	\$23,634
Nti, Veronica	\$28,135
Chinchar, Kelly	\$21.00/hour

30. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following teachers at the salaries listed below for the 2021-2022 school year, effective September 1, 2021 to June 30, 2022:

<b>Teachers</b>	<b>Step</b>	<b>2021-2022</b>	<b>Longevity</b>	<b>Other</b>	<b>Gross</b>
Caporrino, Christina	MA7	\$68,530		\$300	\$68,830
Carroll, Jessica	MA4	\$64,030			\$64,030
Castillo, Tatjana	MA30 7	\$77,572			\$77,572
Coban, Lora	MA30 11	\$84,572	\$4,400		\$88,972
Criscione, Laura	MA30 7	\$77,572			\$77,572
D'Elia, Susan	MA30 18	\$106,472	\$4,600		\$111,072
DeRogatis, Elizabeth	MA30 18	\$106,472	\$4,800		\$111,272
DiLorenzo, Frank	MA30 16	\$99,072	\$4,600		\$103,672
Duva, Wendy	BA4	\$56,280			\$56,280
Giacalone, Victoria	MA3	\$62,530			\$62,530
Gould, Mary	MA30 11	\$84,572	\$4,400		\$88,972
Hartmann, Theresa	MA30 18	\$106,472	\$4,800		\$111,272
Kipp, Gina	OG2	\$109,560	\$4,800		\$114,360
Kisker, Anna	BA2	\$53,530			\$53,530
Liggio, Rita	MA30 18	\$106,472	\$4,600		\$111,072
Mainieri, Jaymie	BA6	\$60,280			\$60,280
Manresa, Nicollette	MA30 2	\$70,572			\$70,572
Marrella, Kelly	MA30 14	\$93,872	\$4,600		\$98,472
Masullo, Christopher	OG1	\$105,852			\$105,852
Murphy, Lori Ann	MA30 15	\$96,372	\$4,600		\$100,972
Petrella, Michele	MA30 5	\$74,572			\$74,572
Ramagli, Nick	BA3	\$54,280			\$54,280
Rizo, Kristina	BA13	\$76,980		\$300	\$77,280
Ryan, Patrick	MA2	\$61,030			\$61,030
Thom, Valentine	MA30 6	\$76,072			\$76,072
Turtoro, Anne	MA30 11	\$84,572			\$84,572
Vidal, Lisette	MA30 17	\$102,672	\$4,600		\$107,272
Watts, Deborah	MA30 18	\$106,472	\$4,600		\$111,072

31. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify paid medical leave for staff #0069 effective May 19, 2021 to June 1, 2021 per doctor's note on file.

32. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the 2021-2022 school year:

Transfer of funds to Maintenance Reserve in an amount not to exceed \$500,000

Transfer of funds to Capital Reserve in an amount not to exceed \$1,500,000

33. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the 2020-2021 school year:

Approve the application for the School Security Grant in the amount of \$20,000. Local funds will cover the project costs that exceed the school district's grant allowance.

34. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the following technology purchase per: NJSA 18A:18A10(a)

**Contract: EDS Bld#8572 titled MSRP Tech/AV/Computer/Interactive Whiteboards**

**NJ State Contract: School and Library Equipment, Supplies and Services**

**17-Food-0026617DPP00111**

**HCESC Co-Op NJ State Approved #34HUNCCP**

**Interactive Technology for Classrooms & Meeting Rooms**

**#HCESS-CAT-19-06**

**Keyboard Consultants Inc. Purchase Order #100541**

(1) AP7-65-NA-1 ActivPanel Nickel 65" - ActivInspire Professional and ClassFlow software - \$1,947.00

(5) Installation – Professional installation of Promethean 65" on flush wall -\$685.00

(5) PRM-CHROMEBOX - Promethean Chromebox - Google Certified - \$289.00

Miscellaneous items per attached quote - \$432.14

**Total - \$3,353.14**

35. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

**Contract:** C000000005003

**Customer Agreement:** #M0483/19TELE00656

**Quote:** #3000087210283.1 (3 year lease - \$91,607.18) **Purchase order #200004**

Dell Chromebooks at a total cost of \$31,993.81/year

Dell Chromebook 11 3100 - Qty 310

Docking Kit - Qty 12

Google Chrome License - Qty 310

36. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the emergency remote work completed from Howard Technology Solutions to troubleshoot the Aruba switches and monitoring the ports activity at a cost not to exceed \$11,025.00

**Quote #JH141114820.00**

**Contract(s):** NCPA 01-45

37. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the following technology purchases per: NJSA 18A:18A10(a)

**Quote #JH141115525.00 - Howard Technology Solutions**

PCL will provide the following: Support for all the networking infrastructure devices listed below up to 6 hours per month expires each month. Which can be used against the onsite/remote support or consulting. PCL is going to perform monthly patching and firmware updates where applicable on the running environment . Remote monitoring tools will be installed on applicable devices Remote Support (Phone, Email, Remote Session) Onsite Support Provided Upon Confirmation From PCL That Issue Can Not Be Resolved Remotely 2 hr minimum counted against block of hours. Customer must maintain support agreements with the existing manufacturers to ensure speedy replacement and continued patching of devices. Qty 9 of Aruba Switches Qty 1 of firewall Qty 17 of wireless access points Qty 4 of servers running on hyperV This infrastructure which handles the following; all the traffic for student and teacher devices, BMS, Guest wifi, Cameras, WAP, Phone, Temp sensors and smart boards

**Support Services 6/1/21-6/1/22**

**\$15,750.00**

**Contract(s):** NCPA 01-45

38. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve change order #1 to the following technology purchases per: NJSA 18A:18A10(a)

**Contract: NJ State contract #: 5228897-284**

**Optima Communications Systems, Inc/TEQlease Education Finance -**

**Security and Phone Equipment as described in Optima Communications Systems, Inc**

**Quote #20210203-165226273 - \$91,979.24 - Verkada Surveillance System**

**Quote #20210120-130051661 - \$26,112.36 - Wiring for Surveillance System**

**Quote #MSHHBOA32420 - \$42,170.22 - Phone Security System**

**Purchase order #200003**

**Original Amount :**

**Total - \$160,261.82 (5 year lease) 7/15/2021 - 7/15/2025 @35,436.56/year w/interest.**

**Quote#20210525-094325541 - \$11,464.00 - Valcom - Lockdown Emergency**

**Notification System**

**Quote#20210524-101214431 - \$1,896.00 - Wiring**

**Change Order #1 amount:**

**Total - \$173,621.82 (5 year lease) 7/15/2021 - 7/15/2025 @38,390.68/year w/interest**

39. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the purchase from Staples Contract & Commercial, Inc for a 27" laminator at a cost not to exceed \$1,995.00 - Bid#SPLS9829
40. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the authorization to participate in the South Bergen VII Workers Compensation Pool for the 2021-2022 school year.
41. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay June 2021 bills.
42. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*
- Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
April 2021
43. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

44. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of May 2021 in the amount of \$321,720.61 that the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

45. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of June 2021 in the amount of \$340,000 the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$340,000.

46. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Bill List for May 2021.

*(Attachment D)*

Fund 10	\$	721,759.68
Fund 20	\$	18,414.60
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	0
Total	\$	740,174.28

47. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education hold and advertise a Special Year End Meeting of the South Hackensack Board of Education on June 28, 2021 at 7:00 p.m.

48. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education establish a petty cash fund with a maximum of \$250.00 with a withdrawal cap not to exceed \$50.00 for the 2021-2022 school year.

# June 2021

## South Hackensack School District - Memorial School / Calendars

# Attachment A

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 <u>School Spirit Day - Wear Blue &amp; Gold</u>  10:00 AM 4th Grade -Virtual Tour State House/ Make-A- Law Program in Trenton  11:30 AM L.E.A.D. Graduation (grade 6-7)	3	4  10:00 AM 4th Grade -Virtual Tour State House/ Make-A- Law Program in Trenton	5
6	7	8	9 <u>School Spirit Day - Wear Blue &amp; Gold</u>	10  9:45 AM 4th Grade -Virtual Tour State House/Old Barracks  9:45 AM <u>Pre-K Celebration</u>  11:30 AM Kindergarten Celebration	11	12
13	14  7:00 PM <u>Bd. of Education Meeting</u>	15	16 <u>School Spirit Day - Wear Blue &amp; Gold</u>	17  2:30 PM <u>8th Grade Picnic</u>	18  11:45 AM <u>Honor Roll Assembly</u>  7:00 PM <u>8th Grade Graduation</u>	19
20	21 <u>Last Day of School</u>	22	23 Report Card Day	24	25	26
27	28	29	30			



# South Hackensack School District

Dyer Ave · South Hackensack, NJ 07606 · (201) 440-2782

Dr. Mark Hayes, Interim Superintendent  
Jason Chirichella, Principal  
Carla Moreno, Director of Curriculum & Instruction  
Dina Messery, Business Administrator  
Elizabeth Schaefer, Board Secretary



# Attachment B

**A-3**

**Central Office Administration**

**NONCERTIFIED**

**TITLE: ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT/PRINCIPAL**

**QUALIFICATIONS:**

1. Minimum experience in general or school office work as determined by the board
2. Knowledge of automated office equipment and excellent word processing and secretarial skills
3. Strong analytical, communication and human relations skills
4. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
5. Current residency in New Jersey, approved residency waiver or candidate agrees to obtain residency within one year of employment

**REPORTS TO:** Superintendent/Principal

**SUPERVISES:** Secretarial and clerical staff assigned to the superintendent's office

**JOB GOAL:**

To serve as the superintendent's confidential secretary; supervise all administrative secretarial duties in the superintendent's office and coordinate school-level and district wide administrative activities.

**PERFORMANCE RESPONSIBILITIES:**

1. Supervises and coordinates the efficient workflow of the school system relative to the responsibilities of the superintendent.
2. Performs all secretarial and confidential work as assigned by the superintendent.
3. Supervises the activities of all other secretarial and clerical personnel assigned to the superintendent's office.
4. Supervises and assists in the preparation of all correspondence and reports emanating from the superintendent's office.
5. Maintains personnel records of all certified staff.
6. Maintains a regular filing system, as well as a set of locked confidential files.
7. Processes incoming correspondence.
8. Places and receives telephone calls and records messages for the superintendent.
9. Prepares meeting agendas and reports for the superintendent
10. Maintains a schedule of appointments for the superintendent and makes arrangements for conferences, meetings and interviews..

**EXECUTIVE SECRETARY (continued)**

11. Oversees the hiring of substitute teachers; receives applications; verifies their credentials and prepares substitute teacher lists for board approval.
12. Acts as the substitute caller and is responsible for securing substitute employees for both certified and non-certified employees who are absent from work. Ensure that substitutes report to the correct assignment, complete assignments as given and complete work performed.
13. Acts as a liaison between the superintendent and administrative staff in screening and routing inquiries and requests.
14. Assists the superintendent in compiling data and preparing reports required by law, administrative code and board policy.
15. Maintains a schedule and log of all school safety and security drills for the superintendent.
16. Assists in assembling and distributing the board of education meeting agenda materials. This can include reports and studies prepared by the superintendent, correspondence, and recommendations for the board to act upon.
17. Assists in the preparation and facilitation of district special events as assigned by the superintendent.
18. Performs other related duties as may be assigned by the superintendent.

**TERMS OF  
EMPLOYMENT:**

Salary and work year to be determined by the board of education

**ANNUAL  
EVALUATION:**

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

Approved by: South Hackensack Board of Education

Date: January 14, 2019

Revised: June 14, 2021

**LEGAL REFERENCES:**

<u>N.J.S.A. 18A:6-7.1-7.5</u>	Criminal history record
<u>N.J.S.A. 18A:16-1</u>	Officers and employees in general
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirements
<u>N.J.S.A. 18A:17-2</u>	Tenure of secretarial and clerical employees
<u>N.J.S.A. 18A:17-24</u>	Clerks in superintendent's office
<u>N.J.A.C. 6A:32-6</u>	School employee physical Examinations
<u>8 U.S.C.A. 1100 et seq.</u>	<u>Immigration Reform and Control Act of 1986</u>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

**Assets and Resources**

**Assets:**

101	Cash in bank		\$2,856,019.74
102 - 106	Cash Equivalents		\$250.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$1,422,435.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$155,752.79	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$155,752.79

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$8,625,689.00	
302	Less revenues	(\$8,536,836.70)	\$88,852.30

**Total assets and resources**

**\$4,523,309.83**

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		(\$3,060.00)
	<b>Total liabilities</b>		<b>(\$3,060.00)</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,618,419.96
761	Capital reserve account - July	\$800,000.00	
604	Add: Increase in capital reserve	\$500.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$800,500.00
764	Maintenance reserve account - July	\$116,292.00	
606	Add: Increase in maintenance reserve	\$1,000.00	
310	Less: Bud. w/d from maintenance reserve	(\$256,779.00)	(\$139,487.00)
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$354,726.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$9,004,367.60	
602	Less: Expenditures	(\$6,056,164.68)	
	Less: Encumbrances	(\$1,611,312.36)	(\$7,667,477.04)
	<b>Total appropriated</b>		<b>\$3,971,049.52</b>

Unappropriated:

770	Fund balance, July 1		\$678,719.91
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$123,399.60)
	<b>Total fund balance</b>		<b>\$4,526,369.83</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$4,523,309.83</u></b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$9,004,367.60	\$7,667,477.04	\$1,336,890.56
Revenues	(\$8,625,689.00)	(\$8,538,838.70)	(\$86,850.30)
Subtotal	<u>\$378,678.60</u>	<u>(\$869,359.66)</u>	<u>\$1,248,038.26</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$500.00	(\$800,000.00)	\$800,500.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$379,178.60</u>	<u>(\$1,669,359.66)</u>	<u>\$2,048,538.26</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$1,000.00	(\$116,292.00)	\$117,292.00
Less - Withdrawal from reserve	(\$256,779.00)	(\$256,779.00)	\$0.00
Subtotal	<u>\$123,399.60</u>	<u>(\$2,042,430.66)</u>	<u>\$2,165,830.26</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$123,399.60</u>	<u>(\$2,042,430.66)</u>	<u>\$2,165,830.26</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$123,399.60</u>	<u>(\$1,669,359.66)</u>	<u>\$2,048,538.26</u>

Prepared and submitted by :

  
Board Secretary

6/14/21  
Date

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	8,184,212	0	8,184,212	8,141,380	Under	22,852
00520	SUBTOTAL – Revenues from State Sources	568,256	(108,779)	461,477	395,477	Under	66,000
Total		8,732,468	(108,779)	8,625,689	8,536,837		88,852
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		5,000	0	5,000	0	0	5,000
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	1,932,329	24,585	1,956,914	1,562,631	342,714	51,569
10300	Total Special Education - Instruction	327,844	0	327,844	252,093	75,751	0
11160	Total Basic Skills/Remedial – Instruct.	95,234	10,512	105,746	81,677	24,069	0
12160	Total Bilingual Education – Instruction	82,977	428	83,405	68,200	16,855	350
17100	Total School-Sponsored Co/Extra Curricul	115,500	0	115,500	2,486	67,024	45,990
20620	Total Summer School	15,000	0	15,000	7,635	7,365	0
29180	Total Undistributed Expenditures - Instr	2,885,302	0	2,885,302	1,659,372	672,179	553,752
29680	Total Undistributed Expenditures – Atten	5,898	102	6,000	5,000	1,000	0
30620	Total Undistributed Expenditures – Healt	97,950	(4,981)	92,969	60,808	23,552	8,608
40580	Total Undistributed Expend – Speech, OT,	155,128	252	155,380	98,846	22,474	36,060
41080	Total Undist. Expend. – Other Supp. Serv	141,380	(32,525)	108,835	58,283	14,571	35,981
42200	Total Undist. Expend. – Child Study Team	264,362	0	264,362	194,409	26,867	43,086
43200	Total Undist. Expend. – Improvement of I	168,373	(3,836)	164,537	106,458	16,542	41,537
43620	Total Undist. Expend. – Edu. Media Serv.	79,774	2,298	82,072	68,524	12,694	854
44180	Total Undist. Expend. – Instructional St	6,000	1,184	7,184	7,184	1,734	(1,734)
45300	Support Serv. - General Admin	183,431	15,804	199,235	206,508	36,436	(43,709)
46180	Support Serv. - School Admin	78,006	(9,976)	68,030	56,077	10,997	956
47200	Total Undist. Expend. – Central Services	82,250	4,539	86,789	76,130	10,659	0
51120	Total Undist. Expend. – Oper. & Maint. O	768,934	2,698	771,632	484,014	111,725	175,893
52480	Total Undist. Expend. – Student Transpor	402,907	0	402,907	174,518	68,270	160,119
71280	TOTAL PERSONNEL SERVICES –EMPLOYEE	1,069,745	(8,957)	1,060,788	813,541	27,669	219,578
72020	Total Undistributed Expenditures – Food	15,000	0	15,000	10,790	1,210	3,000
75880	TOTAL EQUIPMENT	0	4,981	4,981	4,981	0	0
76280	Total Facilities Acquisition and Constr	18,956	0	18,956	0	18,956	0
Total		8,997,260	7,108	9,004,368	6,056,165	1,611,312	1,336,891

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		7,938,815	0	7,938,815	7,938,815		0
00140	10-1310	Tuition from Individuals		4,800	0	4,800	2,480	Under	2,320
00150	10-1320	Tuition from LEAs Within State		0	0	0	3,473		(3,473)
00260	10-1910	Rents and Royalties		192,597	0	192,597	194,860		(2,263)
00300	10-1__	Unrestricted Miscellaneous Revenues		26,500	0	26,500	1,732	Under	24,768
00330	10-1__	Interest Earned on Maintenance Reserve		1,000	0	1,000	0	Under	1,000
00340	10-1__	Interest Earned on Capital Reserve Funds		500	0	500	0	Under	500
00420	10-3121	Categorical Transportation Aid		47,149	0	47,149	47,149		0
00430	10-3131	Extraordinary Aid		66,000	0	66,000	0	Under	66,000
00440	10-3132	Categorical Special Education Aid		211,923	0	211,923	211,923		0
00460	10-3176	Equalization Aid		206,196	(106,779)	99,417	99,417		0
00470	10-3177	Categorical Security Aid		36,988	0	36,988	36,988		0
Total				8,732,468	(106,779)	8,625,689	8,536,837		88,852

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				5,000	0	5,000	0	0	5,000
02000	11-105-100-101	Preschool – Salaries of Teachers		140,287	(57,481)	82,806	62,577	20,229	1
02080	11-110-__-101	Kindergarten – Salaries of Teachers		146,708	(5,000)	141,708	107,454	34,254	0
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers		679,310	69,877	749,187	595,123	150,887	3,177
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers		580,090	10,798	590,888	475,744	115,766	(622)
02500	11-150-100-101	Salaries of Teachers		2,000	0	2,000	0	2,000	0
03000	11-190-1__-106	Other Salaries for Instruction		54,011	22,013	76,024	60,598	15,427	0
03020	11-190-1__-320	Purchased Professional – Educational Ser		131,695	0	131,695	124,032	0	7,663
03040	11-190-1__-340	Purchased Technical Services		25,186	0	25,186	15,068	1,822	8,296
03060	11-190-1__[4-5]	Other Purchased Services (400-500 series		52,042	0	52,042	48,447	0	3,595
03080	11-190-1__-610	General Supplies		66,500	(10,000)	76,500	66,790	2,330	7,381
03100	11-190-1__-640	Textbooks		30,000	(5,622)	24,378	5,616	0	18,762
03120	11-190-1__-8__	Other Objects		4,500	0	4,500	1,183	0	3,317
07000	11-213-100-101	Salaries of Teachers		327,844	0	327,844	252,093	75,751	0
11000	11-230-100-101	Salaries of Teachers		95,234	10,512	105,746	81,877	24,069	0
12000	11-240-100-101	Salaries of Teachers		82,627	428	83,055	66,200	16,855	0
12100	11-240-100-610	General Supplies		350	0	350	0	0	350
17000	11-401-100-1__	Salaries		66,000	0	66,000	0	66,000	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		28,500	0	28,500	824	0	27,876
17040	11-401-100-6__	Supplies and Materials		15,000	0	15,000	1,862	1,024	12,114
17080	11-401-100-930	Transfers to Cover Deficit (Custodial)		6,000	0	6,000	0	0	6,000
20000	11-422-100-101	Salaries of Teachers		15,000	0	15,000	7,635	7,365	0
29000	11-000-100-561	Tuition to Other LEAs within the State -		1,213,034	(9,675)	1,203,359	733,505	308,445	161,409
29020	11-000-100-562	Tuition to Other LEAs within the State -		1,007,115	0	1,007,115	588,970	215,529	202,616
29040	11-000-100-563	Tuition to County Voc. School District-R		67,725	9,675	77,400	55,900	21,500	0
29060	11-000-100-564	Tuition to County Voc. School District-S		142,272	0	142,272	104,416	37,856	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools		301,251	0	301,251	62,408	88,849	149,994

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
29100	11-000-100-566	Tuition to Priv. School for the Disabled		84,570	0	84,570	73,512	0	11,058
29160	11-000-100-569	Tuition – Other		69,335	0	69,335	40,660	0	28,675
29500	11-000-211-1__	Salaries		5,898	102	6,000	5,000	1,000	0
30500	11-000-213-1__	Salaries		80,000	0	80,000	57,553	22,447	0
30540	11-000-213-3__	Purchased Professional and Technical Ser		10,700	(4,981)	5,719	750	1,050	3,919
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series		1,500	0	1,500	85	0	1,415
30580	11-000-213-6__	Supplies and Materials		5,750	0	5,750	2,420	55	3,274
40500	11-000-216-1__	Salaries		59,628	252	59,880	48,528	11,352	0
40520	11-000-216-320	Purchased Professional – Educational Ser		95,000	0	95,000	48,150	10,886	36,184
40540	11-000-216-6__	Supplies and Materials		500	0	500	168	456	(124)
41000	11-000-217-1__	Salaries		141,360	(32,525)	108,835	58,283	14,571	35,981
42000	11-000-219-104	Salaries of Other Professional Staff		0	155,844	155,844	131,823	24,021	0
42060	11-000-219-320	Purchased Professional – Educational Ser		261,362	(157,507)	103,855	57,942	2,800	43,113
42160	11-000-219-6__	Supplies and Materials		3,000	1,663	4,663	4,644	47	(27)
43020	11-000-221-104	Salaries of Other Professional Staff		135,000	(2,652)	132,348	83,125	11,875	37,348
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis		28,000	0	28,000	23,333	4,667	0
43160	11-000-221-6__	Supplies and Materials		5,373	(1,184)	4,189	0	0	4,189
43500	11-000-222-1__	Salaries		78,774	2,298	81,072	68,378	12,694	0
43580	11-000-222-6__	Supplies and Materials		1,000	0	1,000	146	0	854
44080	11-000-223-320	Purchased Professional – Educational Ser		6,000	1,184	7,184	7,184	1,734	(1,734)
45000	11-000-230-1__	Salaries		119,058	(14,000)	105,058	98,550	8,450	58
45040	11-000-230-331	Legal Services		4,000	4,000	8,000	7,540	460	0
45060	11-000-230-332	Audit Fees		29,173	14	29,187	29,187	0	0
45100	11-000-230-339	Other Purchased Professional Services		4,000	26,095	30,095	49,285	22,810	(42,000)
45140	11-000-230-530	Communications/Telephone		14,000	(2,078)	11,922	9,158	4,617	(1,853)
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		3,000	847	3,847	3,648	99	100
45200	11-000-230-610	General Supplies		1,000	357	1,357	1,372	0	(15)
45260	11-000-230-890	Miscellaneous Expenditures		5,200	420	5,620	5,620	0	0
45280	11-000-230-895	BOE Membership Dues and Fees		4,000	149	4,149	4,148	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip		63,506	(9,500)	54,006	45,000	9,000	6
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		8,000	(476)	7,524	4,843	657	2,024
46120	11-000-240-6__	Supplies and Materials		6,500	0	6,500	6,234	1,341	(1,074)
47000	11-000-251-1__	Salaries		67,500	0	67,500	57,150	10,350	0
47020	11-000-251-330	Purchased Professional Services		200	115	315	315	0	0
47040	11-000-251-340	Purchased Technical Services		9,000	4,063	13,063	12,754	309	0
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		3,500	2,309	5,809	5,809	0	0
47100	11-000-251-6__	Supplies and Materials		1,300	(1,300)	0	0	0	0
47180	11-000-251-890	Other Objects		750	(648)	102	102	0	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		225,000	1,005	226,005	71,733	2,556	151,717
48540	11-000-261-610	General Supplies		500	1,328	1,828	328	1,328	172
49000	11-000-262-1__	Salaries		295,785	0	295,785	253,867	41,918	0



Starting date 7/1/2020 Ending date 4/30/2021 Fund: 10 GENERAL CURRENT EXPENSE

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49040	11-000-262-3__	Purchased Professional and Technical Ser		5,000	0	5,000	2,175	0	2,825
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		25,000	(461)	24,539	10,055	1,728	12,759
49120	11-000-262-490	Other Purchased Property Services		17,000	0	17,000	12,073	4,927	0
49140	11-000-262-520	Insurance		37,649	7,395	45,044	45,044	0	0
49160	11-000-262-590	Miscellaneous Purchased Services		7,000	(2,539)	4,461	3,949	512	0
49180	11-000-262-610	General Supplies		16,000	364	16,364	8,804	0	7,560
49220	11-000-262-622	Energy (Electricity)		130,000	0	130,000	71,242	58,758	0
49280	11-000-262-8__	Other Objects		5,000	(4,395)	605	0	0	605
51060	11-000-266-610	General Supplies		5,000	0	5,000	4,744	0	256
52200	11-000-270-503	Contract Serv.-Aid in Lieu Pymts-Non-Pub		18,000	0	18,000	2,551	2,999	12,451
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven		115,564	0	115,564	35,708	14,292	65,564
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		18,500	0	18,500	274	0	18,226
52360	11-000-270-517	Contract Serv. (Reg. Students) - ESCs &		40,459	0	40,459	30,742	9,258	459
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) - ESC		210,384	0	210,384	105,242	41,722	63,420
71020	11-000-291-220	Social Security Contributions		85,000	0	85,000	39,607	15,393	30,000
71060	11-000-291-241	Other Retirement Contributions - PERS		73,205	0	73,205	77,375	0	(4,170)
71160	11-000-291-260	Workmen's Compensation		43,947	0	43,947	20,927	0	23,020
71180	11-000-291-270	Health Benefits		823,195	(16,192)	807,003	631,948	9,614	165,441
71200	11-000-291-280	Tuition Reimbursement		12,000	0	12,000	6,714	0	5,286
71220	11-000-291-290	Other Employee Benefits		32,398	7,235	39,633	36,970	2,662	2
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		15,000	0	15,000	10,790	1,210	3,000
75860	12-__-__00-73__	Special Schools (All Programs)		0	4,981	4,981	4,981	0	0
76100	12-000-400-600	Supplies and Materials		18,956	0	18,956	0	18,956	0
Total				8,997,260	7,108	9,004,368	6,056,165	1,611,312	1,336,891

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 20 SPECIAL REVENUE FUNDS

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**Assets and Resources**

**Assets:**

101	Cash in bank		(\$10,274.81)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$283,655.00	
302	Less revenues	(\$192,901.00)	\$90,754.00

**Total assets and resources**

**\$80,479.19**

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 20 SPECIAL REVENUE FUNDS

**Liabilities and Fund Equity**

**Liabilities:**

101	Cash in bank				(\$10,274.81)
411	Intergovernmental accounts payable - state				\$0.00
421	Accounts payable				\$0.00
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$0.00
	Other current liabilities				\$0.00
	<b>Total liabilities</b>				<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances				\$54,638.33
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00		
309	Less: Bud. w/d cap. reserve excess costs		\$0.00		\$0.00
764	Maintenance reserve account - July		\$0.00		
606	Add: Increase in maintenance reserve		\$0.00		
310	Less: Bud. w/d from maintenance reserve		\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00		
607	Add: Increase in cur. exp. emer. reserve		\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00		\$0.00
762	Adult education programs				\$0.00
750-752,76x	Other reserves				\$0.00
601	Appropriations		\$283,655.00		
602	Less: Expenditures	(\$203,175.81)			
	Less: Encumbrances	(\$54,638.33)	(\$257,814.14)		\$25,840.86
	<b>Total appropriated</b>				<b>\$80,479.19</b>

**Unappropriated:**

770	Fund balance, July 1				\$0.00
771	Designated fund balance				\$0.00
303	Budgeted fund balance				\$0.00
	<b>Total fund balance</b>				<b>\$80,479.19</b>
	<b>Total liabilities and fund equity</b>				<b><u>\$80,479.19</u></b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$283,655.00	\$257,814.14	\$25,840.86
Revenues	(\$283,655.00)	(\$192,901.00)	(\$90,754.00)
Subtotal	<u>\$0.00</u>	<u>\$64,913.14</u>	<u>(\$64,913.14)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$64,913.14</u>	<u>(\$64,913.14)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$64,913.14</u>	<u>(\$64,913.14)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$64,913.14</u>	<u>(\$64,913.14)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$64,913.14</u>	<u>(\$64,913.14)</u>

Prepared and submitted by :

  
Board Secretary

6/14/21  
Date

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	26,377	26,377	25,000	Under	1,377
00830	Total Revenues from Federal Sources	146,700	110,578	257,278	167,901	Under	89,377
	Total	146,700	136,955	283,655	192,901		90,754
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	37,370	37,370	10,332	3,716	23,322
88140	Other	0	98	98	19	79	0
88740	Total Federal Projects	146,700	99,487	246,187	192,825	50,843	2,519
	Total	146,700	136,955	283,655	203,176	54,638	25,841

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	26,377	26,377	25,000	Under	1,377
00775 20-441[1-8] Title I	55,000	17,063	72,063	29,316	Under	42,747
00780 20-445[1-5] Title II	19,200	3,369	22,569	3,849	Under	18,720
00785 20-449[1-4] Title III	0	11,091	11,091	13,263		(2,172)
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	72,500	6,722	79,222	51,582	Under	27,640
00816 20-4530 CARES Act Education Stabilization Fund	0	47,145	47,145	44,703	Under	2,442
00825 20-4___ Other	0	25,188	25,188	25,188		0
<b>Total</b>	<b>146,700</b>	<b>136,955</b>	<b>283,655</b>	<b>192,901</b>		<b>90,754</b>

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	37,370	37,370	10,332	3,716	23,322
88140 20-___-___-___ Other	0	98	98	19	79	0
88500 20-___-___-___ Title I	55,000	17,063	72,063	41,535	30,451	77
88520 20-___-___-___ Title II	19,200	3,369	22,569	15,997	6,572	0
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	72,500	6,722	79,222	65,402	13,820	0
88678 20-477-___-___ CARES Act Education Stabilization Fund	0	47,145	47,145	44,703	0	2,442
88700 20-___-___-___ Other	0	25,188	25,188	25,188	0	0
<b>Total</b>	<b>146,700</b>	<b>136,955</b>	<b>283,655</b>	<b>203,176</b>	<b>54,638</b>	<b>25,841</b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 30 CAPITAL PROJECTS FUNDS

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**Assets and Resources**

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$0.00**

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>



Starting date 7/1/2020 Ending date 4/30/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

Date

6/14/21

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 30 CAPITAL PROJECTS FUNDS

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Starting date 7/1/2020 Ending date 4/30/2021 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$595,795.00	
302	Less revenues	(\$595,795.00)	\$0.00

**Total assets and resources**\$0.00

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$595,795.00	
602	Less: Expenditures	(\$595,795.00)	
	Less: Encumbrances	\$0.00	(\$595,795.00)
	<b>Total appropriated</b>		<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b>\$0.00</b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$595,795.00	\$595,795.00	\$0.00
Revenues	(\$595,795.00)	(\$595,795.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

6/14/21  
Date

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0093A	Other	595,795	0	595,795	595,795		0
Total		595,795	0	595,795	595,795		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	595,795	0	595,795	595,795	0	0
Total		595,795	0	595,795	595,795	0	0

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00890	40-3160	Debt Service Aid Type II	595,795	0	595,795	595,795		0
Total			595,795	0	595,795	595,795		0
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	85,795	0	85,795	85,795	0	0
89620	40-701-510-810	Redemption of Principal	510,000	0	510,000	510,000	0	0
Total			595,795	0	595,795	595,795	0	0

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 50 FUND 50

**Assets and Resources**

**Assets:**

101	Cash in bank		\$14,591.35
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Other Current Assets**

**\$992.00**

**Resources:**

301	Estimated revenues	\$40,000.00	
302	Less revenues	(\$15,740.76)	\$24,259.24

**Total assets and resources**

**\$39,842.59**



Starting date 7/1/2020 Ending date 4/30/2021 Fund: 50 FUND 50

**Liabilities and Fund Equity**

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$992.00
	<b>Total liabilities</b>		<b>\$992.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$10,175.25
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$40,000.00	
602	Less: Expenditures	(\$10,486.27)	
	Less: Encumbrances	(\$10,175.25)	(\$20,661.52)
	<b>Total appropriated</b>		<b>\$19,338.48</b>
			<b>\$29,513.73</b>

**Unappropriated:**

770	Fund balance, July 1		\$9,336.86
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$38,850.59</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$39,842.59</u></b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 50 FUND 50

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$40,000.00	\$20,661.52	\$19,338.48
Revenues	(\$40,000.00)	(\$15,740.76)	(\$24,259.24)
Subtotal	<u>\$0.00</u>	<u>\$4,920.76</u>	<u>(\$4,920.76)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,920.76</u>	<u>(\$4,920.76)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,920.76</u>	<u>(\$4,920.76)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,920.76</u>	<u>(\$4,920.76)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,920.76</u>	<u>(\$4,920.76)</u>

Prepared and submitted by :

  
Board Secretary

6/14/21  
Date

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 50 FUND 50

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	40,000	40,000	15,741	Under	24,259
Total		0	40,000	40,000	15,741		24,259
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	40,000	40,000	10,486	10,175	19,338
Total		0	40,000	40,000	10,486	10,175	19,338

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 50 FUND 50

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	40,000	40,000	15,741	Under	24,259
Total	0	40,000	40,000	15,741		24,259

  

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
99999	0	40,000	40,000	10,486	10,175	19,338
Total	0	40,000	40,000	10,486	10,175	19,338

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 60 ENTERPRISE FUND

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Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b>\$0.00</b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

6/14/21  
Date

**Starting date 7/1/2020 Ending date 4/30/2021 Fund: 60 ENTERPRISE FUND**

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Starting date 7/1/2020 Ending date 4/30/2021 Fund: 80 FIXED ASSETS GROUP

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

**Other Current Assets**

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 80 FIXED ASSETS GROUP

Liabilities and Fund Equity

**Liabilities:**

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

**Fund Balance:**

**Appropriated:**

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	<b>Total appropriated</b>		<b>\$0.00</b>

**Unappropriated:**

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	<b>Total fund balance</b>		<b>\$0.00</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 80 FIXED ASSETS GROUP

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2020 Ending date 4/30/2021 Fund: 80 FIXED ASSETS GROUP

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# SOUTH HACKENSCK BOARD OF EDUCATION CASH REPORT

April 30, 2021

	Cash Balance 4/1/2021	Cash Receipts April-21	Cash Disbursements April-21	Cash Balance 4/31/21
General Fund - 10	2,863,670.21	829,589.79	(837,240.26)	2,856,019.74
Special Revenue Fund - 20	7,954.83	0.00	(18,229.64)	(10,274.81)
Capital Projects Fund - 30	0.00	0.00	0.00	0.00
Debt Service Fund - 40	0.00	0.00	0.00	0.00
Enterprise Fund - 50	11,979.87	3,438.14	(826.66)	14,591.35
<b>Total</b>	<b>2,883,604.91</b>	<b>833,027.93</b>	<b>(856,296.56)</b>	<b>2,860,336.28</b>
Payroll Account	582.31	187,711.96	(188,274.56)	19.71
Payroll Agency Account	6,421.21	233,990.51	(212,770.57)	27,641.15
Unemployment Account	20,674.67	2,969.76	(0.94)	23,643.49
Flexible Spending Account	1,161.84	0.05	(0.05)	1,161.84
<b>Grand Total</b>	<b>2,912,444.94</b>	<b>1,257,700.21</b>	<b>(1,257,342.68)</b>	<b>2,912,802.47</b>



Mark Hayes



Date

Month / Year: Apr 30, 2021

06/14/21

Attachment C

Line	Budget Category	Account	(col 1) Original Budget	(col 2) Revenues Allowed NJAC - 8A: 23A-13.3(d)	(col 3) Original Budget For 10% Calc	(col 4) Maximum Transfer Amount	(col 5) YTD Net Transfers to / (from) 4/30/2021	(col 6) % Change of Transfers YTD	(col 7) Remaining Allowable Balance From	(col 8) Remaining Allowable Balance To
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-100-100-XXX	1,932,329	0	1,932,329	193,233	24,585	1.27%	217,818	188,648
10300 11160	Total Special Education - Instruction, Total Basic	11-200-100-XXX	802,543	0	802,543	80,254	(21,333)	-2.86%	58,921	101,587
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT., Total									
	Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-300-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17800	Total School-Sponsored Co/Extra Curricul., Total	11-400-XXX-XXX	130,500	0	130,500	13,050	0	0.00%	13,050	19,050
19620 20620	School-Sponsored Athletics - Instr., Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Education, Total Other Supplemental/At-Risk									
	Program, Total Other Alternative Education Program, Total Other									
	Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
28180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,885,302	0	2,885,302	288,530	0	0.00%	288,530	288,530
28680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	447,984	0	447,984	44,798	(2,561)	-0.59%	42,217	47,379
41680 42200	Expenditures - Health, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. -									
	Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist.	11-000-221, 223	174,373	0	174,373	17,437	(2,652)	-1.52%	14,785	20,089
	Expend. - Instructional St									
45300	Support Serv. - General Admin	11-000-230-XXX	183,431	4,410	187,841	18,784	11,384	6.07%	30,178	7,390
46180	Support Serv. - School Admin	11-000-240-XXX	78,006	0	78,006	7,801	(9,976)	-12.76%	(2,175)	17,777
47200 47620	Total Undist. Expend. - Central Services, Total Undist.	11-000-250-XXX	82,250	0	82,250	8,225	4,539	5.52%	12,764	3,888
	Expend. - Admin. Info. Tec									
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-260-XXX	788,834	2,698	771,632	77,163	0	0.00%	77,163	77,163
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	402,907	0	402,907	40,291	0	0.00%	40,291	40,291
71280	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	1,088,745	0	1,088,745	106,975	(8,967)	-0.84%	98,018	115,932
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	15,000	0	15,000	1,500	0	0.00%	1,500	1,500
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property	11-000-520-834	0	0	0	0	0	0.00%	0	0
	Sale Proceeds CDL									
72180	Increase in Sale/Lease-back Reserve	10-805	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-806	1,000	0	1,000	100	0	0.00%	100	100
72200	Increase in Maintenance Reserve	10-806	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergency, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve									
	(General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		8,974,304	7,108	8,981,412	898,141	(4,981)	-0.06%	893,160	903,122

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 4/30/2021	% Change YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
76260	Total Facilities Acquisition and Constru	12-000-4XX-XXX	18,956	0	18,956	1,896	0	0.00%	4,981	(4,981)
76320	Capital Reserve - Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	1,896	1,896
76340	Capital Reserve - Transfer to Debt Serv	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	500	0	500	50	0	0.00%	50	50
76400	TOTAL CAPITAL OUTLAY		19,456	0	19,456	1,946	4,981	25.60%	6,927	(3,035)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaisas Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		8,983,760	7,108	9,000,868	900,067	0	0.00%	900,087	900,087

School Business Administrator Signature

Date

**BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of 4/30/21, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1 and

Pursuant to N.J.A.C. 6A:23-2.11(c) 4, I certify that as of 4/30/21, no budgetary line item account has been overexpended in violation of N.J.A.C. 6:20-2:12(a).

  
Board Secretary

6/14/2021

Date

Note: For the purpose of this rule, budgetary line item accounts are those reflected in the advertised section of the state prescribed budget. Districts maintaining expanded levels of budgetary line item accounts should adhere to local board policy for those accounts which exceed the prescribed level of detail. A line item account (or program category account) is defined as the most specific level of detail in the appropriation/expenditure classification.



Check Journal  
Rec and Unrec checks

South Hackensack BOE  
Hand and Machine checks

# Attachment D

Page 1 of 3

06/10/21 16:05

Starting date 5/1/2021

Ending date 5/31/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
044077	05/11/21		W122	Amelorsano-Crawford; Jill		875.00
044078	05/11/21		0057	Arrow Elevator Incorporated		198.00
044079	05/11/21		0064	Avaya Inc.		281.86
044080	05/11/21		0358	Brookaire Company, LLC		2,605.72
044081	05/11/21		0849	Browns Janitorial Equipment		445.00
044082	05/11/21		0194	Dell Inc. Education		206.98
044083	05/11/21		C353	Fridman MD; Esther		1,250.00
044084	05/11/21		Y680	Glick; Freda		450.00
044085	05/11/21		V058	Homecare Therapies, LLC		343.75
044086	05/11/21		M092	Magnatag, Inc		1,098.76
044087	05/11/21		0439	Pearson Clinical Assessment		250.70
044088	05/11/21		E501	Polaris Corp		1,025.00
044089	05/11/21		0882	ReadyRefresh by Nestle		224.81
044090	05/11/21		0872	Silvio Marini		46.59
044091	05/11/21		0684	South Bergen Jointure Comm.		85,259.12
044092	05/11/21		0988	Stewart & Stevenson Power Products LLC		604.00
044093	05/11/21		D196	Swing Education Inc.		135.00
044094	05/20/21		0089	Bergen County Special Services School DI		562.50
044095	05/20/21		0090	Bergen County Tech. Schools		19,247.45
044096	05/20/21		M620	Bergenfield Board of Education		6,442.65
044097	05/20/21		0849	Browns Janitorial Equipment		80.22
044098	05/20/21		0196	Delta Dental Of New Jersey, Inc		5,983.78
044099	05/20/21		0857	Fogarty and Hara, Counsellors-at-Law		140.00
044100	05/20/21		0365	Jones School Supply Co., Inc.		83.95
044101	05/20/21		Q765	Net2Phone, Inc		268.29
044102	05/20/21		0529	North Jersey Media Group		52.90
044103	05/20/21		3564	Omni Waste Services, Inc		386.43
044104	05/20/21		0128	Optimum		153.98
044105	05/20/21		0584	Pro-ed, Inc		205.00
044106	05/20/21		0548	PSE&G		5,667.12
044107	05/20/21		0612	Ridgefield Board Of Education		27,109.92
044108	05/20/21		0684	South Bergen Jointure Comm.		2,460.61
044109	05/20/21		0695	Staples Business Advantage		98.42
044110	05/20/21		0704	Stericycle Inc.		20.76
044111	05/20/21		0791	Suez Water New Jersey		1,057.71
044112	05/20/21		D196	Swing Education Inc.		135.00
044113	05/20/21		0809	Viking Termite & Pest Control, Inc.		85.60
044114	05/20/21		A657	Wallington Board of Education		2,057.08
044115	05/27/21		L524	East Coast Designs Unlimited, LLC		353.50

**Check Journal**  
**Rec and Unrec checks**

**South Hackensack BOE**  
**Hand and Machine checks**

Page 2 of 3

06/10/21 16:05

Starting date 5/1/2021

Ending date 5/31/2021

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
044116	05/27/21		0440	G & S Hardware & Supply, LLC		88.46
044117	05/27/21		0306	Hackensack Board Of Education		113,030.05
044118	05/27/21		R599	Howard Industries, Inc		26,775.00
044119	05/27/21		0130	Konica Minolta Premier Finance		997.03
044120	05/27/21		S952	Maschlos Food Services, Inc		180.00
044121	05/27/21		0206	Neurodevelopmental Pediatrics LLC		600.00
044122	05/27/21		0128	Optimum		602.33
044123	05/27/21		0969	Pepe Plumbing & Heating Corp.		1,594.00
044124	05/27/21		0920	Pitney Bowes Inc.		147.84
044125	05/27/21		0612	Ridgefield Board Of Education		7,582.00
044126	05/27/21		0684	South Bergen Jointure Comm.		300.00
044127	05/27/21		0695	Staples Business Advantage		163.12
053521	05/31/21		PAY	South Hackensack BOE Payroll		321,720.61
053621	H 05/31/21		0108	Board Of Ed. Payroll Agency	MAY FICA	9,448.81
053721	H 05/31/21		0108	Board Of Ed. Payroll Agency	MAY FICA	9,448.81
053821	05/31/21		0108	Board Of Ed. Payroll Agency		4,279.94
202105	H 05/11/21		0699	State Of NJ Health Ben.prog.		75,465.12

Starting date 5/1/2021

Ending date 5/31/2021

<b>Fund Totals</b>
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10	GENERAL CURRENT EXPENSE	\$18,897.62
11	GENERAL CURRENT EXPENSE	\$702,862.06
20	SPECIAL REVENUE FUNDS	\$18,414.60
	Total for all checks listed	\$740,174.28

Prepared and submitted by:

Elizabeth Schauf  
Board Secretary

6/10/2021  
Date