

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, June 12, 2023

A regular meeting of the Board of Education was held on Monday, June 12, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 15, 2022. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe

Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella, Mrs Kipp, Mrs Adler

Approximately 25 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: A presentation was made to Mrs. Kipp and Mrs. Adler acknowledging their years of service at the district and a resolution was read by Ms. Paladino to both staff members on their retirement. Mrs. Kipp was retiring from the district after 32 years of service to the district. She will be truly missed. The board thanked her for her dedication and service to the students of Memorial school and wished her all the best in her retirement. Mrs. Adler was also acknowledged for her three years at the district. The board wished her all the best in her retirement.

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 4/25/23, 5/8/23

(On file in the business office) moved by Mr. Paladino seconded by Mr. Tornambe

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: None
Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Approval of Correspondence: 5//23

(On file in the business office) moved by Ms. Davis, seconded by Mr. Paladino

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: None
Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 237 students. He shared some good news with the board which included Mrs McCue's 2nd grade class as the Bulldogs of the Month for the best attendance for the month of May. He recognized several very successful events in the past few weeks at the district which included the 1st grade solar system museum, the 2nd grade dinosaur museum and the 3rd grade living history museum. He thanked the students and the faculty for doing an amazing job with these events. Mrs. Thom's Green Thumb Club raised over \$1300.00 dollars from their Mother's Day plant sale. These funds will be used for student activities. Mr. Chirichella thanked the chief of police and all the officers for participating in the 8th grade vs South Hackensack police department basketball game. He also thanked the 8th grade parents, Ms. Caporrino, Mrs Petrella and Mr. Ramagli for all their hard work during this event. Mr. Chirichella thanked the PEO, Mr. Ramagli and everyone else involved in a successful Field Day at Memorial School He continued his report and congratulated the Pre-K and Kindergarten students and thanked their teachers for organizing and planning for these events. He thanked the main office staff and everyone else

involved in these celebrations. The 8th grade students held their Dinner Dance on June 9, 2023. He thanked the parent committee for all their efforts in fundraising, planning the event, and for making this a very special evening for the students. Our matters discussed included the 8th grade graduation which was scheduled for Thursday June 15, 2023 at 7:00 p.m, the summer program which will start on July 5, 2023 and run through July 28, 2023 and finally her thanked all of the school faculty and staff for a successful school year and wanted to recognize all of their hard work and dedication to the students of Memorial school.

No questions or comments were voiced on the superintendent report.

Mr. Paladino addressed the situation with the goal posts in the turf field. They are being moved and his concern was the damage to the field and also the liability on the district if the posts were to fall and hurt someone. He wanted to make sure that they are secure other than the sandbags that are currently there and people are able to move them to half court. He further stated that the benches were turned upside down and that there were water bottles on the property. Mr. Chirchella stated that the organization that currently has a permit to use the field have maintained it very well - but as the district is aware there is open time where anyone can use it and that is where the problem lies. Mr. Chirichella stated that he would look into this matter and discuss with the custodians to have these goal posts locked with a longer chain so that this could be prevented. Ms. Paladino asked if any board members had any comments or questions on the consent agenda. Ms. Davis questioned resolution #15. Ms. Schaefer stated that the district would be using grant funds and the resolution needed to be revised/updated to reflect that. No other comments or questions were voiced on any other resolutions presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Paladino seconded by Mr. Tornambe

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1
February 2023	3
March 2023	2
April 2023	1
May 2023	4

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0
February 2023	1
March 2023	3
April 2023	3
May 2023	2

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:
The Monthly District Calendar (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure commission for summer 2023 for the 2023-2024 school year.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Affirmative Action Team to conduct the needs assessment and develop the Comprehensive Equity Plan.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the renewal of the temporary instruction area - media center horseshoe to be used as an instructional space for the purposes of ESL and Basic Skills instruction - Pursuant to NJAC 6A:26-8.1
(on file Superintendent's office)
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the renewal of the temporary instructional areas: room 123 and 128 to be used as instructional spaces - Pursuant to NJAC 6A:26-8.1 *(on file Superintendent's office)*

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve temporary instructional area - dual use educational space for Speech Services and Occupational Therapy for the school year 2022-2023 - Pursuant to NJAC 6A:26-8.1
(on file Superintendent's office)

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve temporary instructional area - the Storage room for the proposed use of a resource Classroom for the school year 2022-2023 - Pursuant to NJAC 6A:26-8.1
(on file Superintendent's office)

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the "Alternate Toilet Facilities" for the pre-kindergarten classroom (room 101) and kindergarten (room 104) for the school year 2022-2023 - Pursuant to NJAC 6A:26.6.3(h)4ii
(on file Superintendent's office)

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Loving Care Agency, Inc d/b/a AVEANNA Health care and the South Hackensack Board of Education for nursing services effective July 1, 2023 to June 30, 2024 *(on file in the business office)*

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Delta-T Group and the South Hackensack Board of Education for various staffing and evaluation services effective July 1, 2023 to June 30, 2024 *(on file in the business of*

SPECIAL EDUCATION

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following special education students to attend a summer program or extended school year program for 2023:

Student Number	School	Effective Date	Tuition (does NOT include transportation)	Related Services
0020	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech/OT</i>
90046	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech/PT/OT</i>
0046	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech</i>
90038	South Bergen Jointure Commission	July 6 through July 28, 2022	\$4,140	<i>Speech/OT</i>
90041	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech</i>
90044	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech</i>
90022	South Bergen Jointure Commission	July 6 through July 28, 2023	\$4,140	<i>Speech/PT/OT</i>
90050	Bergen County Special Services	July 5 through July 28, 2023	\$5,550	
90034	Bergen County Special Services	July 5 through July 28, 2023	\$5,550	<i>Speech</i>
938	Bergen County Special Services	July 5 through July 28, 2023	\$5,550.	

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Kid Clan Services, Inc and the South Hackensack Board of Education - for Occupational, Physical and Speech Services and Bilingual Evaluations for the 2023-2024 school year . *(on file in the business office)*

PERSONNEL

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the revised appointments of the following faculty members for the Extended Curriculum Program for the school year 2022-2023 effective November, 2022 through May 2023 to be paid with ESSER II funds.

Teacher	Grade	Subjects	Maximum # of Days/Week
Tatjana Castillo	Elementary/Middle	ELA/Math	
Lora Coban	Elementary	ELA/Math	2x wk 30 minutes each subject area or 1x wk 60 minutes each subject area (up to 2 hours total)
Laura Criscione	Elementary/Middle	ELA	
Elizabeth DeRogatis	Elementary	ELA/Math	
Frank DiLorenzo	Middle	Math	
Anna Kisker	Elementary	ELA/Math	
Rita Liggio	Elementary	ELA/Math	
Jaymie Mainieri	Elementary	ELA/Math	
Kelly Marella	Elementary/Middle	ELA/Math	
Christopher Masullo	Middle	Math	
Vanessa McCue	Elementary	ELA/Math	
Michele Petrella	Middle	Math	

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

****Paid with ESSER II funds - 20-490-100-100***

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members to work summer hours related to Child Study Team services to comply with NJ administrative code for special education not to exceed 60 hours as per the 2020-2024 Education Association of South Hackensack contract from June 16, 2023 - August 30, 2023 at the hourly rate listed.

Faculty	Dates	Rate
Victoria Giacalone	6/16/23-6/30/23	\$54.69/hour
	7/1/23 - 8/30/23	\$57.48/hour
Nicollette Manresa	6/16/23-6/30/23	\$60.81/hour
	7/1/23- 8/30/23	\$62.27/hour

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following teachers for the summer program, effective July 5 - July 28, 2023:

Teacher	Time	Rate Per Day	Total Stipend
Veronica Nti	8:15am-1:15pm	\$175/day	\$3,325
Mary Gould	8:15am-1:15pm	\$175/day	\$3,325
Jaymie Mainieri	8:15am-1:15pm	\$175/day	\$3,325
Joanne DeVito	8:15am-1:15pm	\$175/day	\$3,325
Kelly Marrella	8:15am-1:15pm	\$175/day	\$3,325
Jennifer Quesada	8:15am-1:15pm	\$175/day	\$3,325
Keungsuk Estrada	8:15am-1:15pm	\$175/day	\$3,325
Theresa Hartmann	8:15am-1:15pm	\$175/day	\$3,325
Elizabeth DeRogatis	8:15am-1:15pm	\$175/day	\$3,325
Lora Coban	8:15am-1:15pm	\$175/day	\$3,325
Rita Liggio	8:15am-1:15pm	\$175/day	\$3,325

**partial paid with ESSER II Funds*

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the individuals below as summer custodians, effective July 5, 2023 through August 31, 2023

Staff Name	Rate
Diego Alvarez	\$20.00 per hour

POLICY

NONE

FINANCE

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Facility Use Application request from North Jersey Vineyard Church, South Hackensack to use the soccer/turf field for a soccer game July 15, 2023 from 10:00 a.m. to 12:00 p.m
**pending certificate of Insurance and Hold Harmless form*
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Facility Use Application request from South Hackensack Strikers to use the soccer/turf field for soccer practices and games - Mondays and Wednesdays for Practices, Sunday for soccer games - July 5 to August 30, 2023.
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the withdrawal of \$18,000.00 from the maintenance reserve account and appropriate this amount in line 11-000-261-420-B3 in the 2022-2023 budget in accordance with 6A:23A14.2(D) for DJP Industrial & Commercial Service, LLC. for emergency repairs - cooling tower per estimate #1004 and complete fan assembly per estimate #1053.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

Quote #JH14 1284580.00 - Howard Technology Solutions

Purchase order #400003

Remote and onsite network support block of 20 hours.

Support Services 7/1/2023 - 6/30/2024

\$5,350.00

NJ Start State Contract M0843

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay June 2023 bills.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

April 2023

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of May 2023 in the amount of \$388,079.60 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of June 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for May 2023.

(Attachment C)

Fund 10	\$	950,278.89
Fund 20	\$	30,047.46
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	8,050.61
Total	\$	988,376.96

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the authorization to participate in the South Bergen VII Workers Compensation Pool for the 2023-2024 school year.

30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2023-2024 school year:

Transfer of funds to Maintenance Reserve in an amount not to exceed \$500,000

Transfer of funds to Capital Reserve in an amount not to exceed \$1,500,000

31. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education establish a petty cash fund with a maximum of \$250.00 with a withdrawal cap not to exceed \$50.00 for the 2023-2024 school year.

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education hold and advertise a Special Year End Meeting of the South Hackensack Board of Education on June 22, 2023 at 6:00 p.m.

33. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: None
Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: Mr. DiLorenzo the President of the Education Association of South Hackensack and some of the EASH members were present at the meeting and addressed Mr. Chirichella and the board on some of their concerns. Mr. DiLorenzo read a statement regarding their concerns which included, classroom sizes, reduction in force, student attendance and tardiness and student suspensions which has been on the rise. He asked the board to look into policies to address these issues with the students so that there are stricter consequences for their actions. Mr. DiLorenzo stated that they all love working at Memorial School, but is asking the board to help tighten up a little bit and bring back the one big family atmosphere that is synonymous with the South Hackensack Memorial School and keep the "Tradition of Caring" as stated on the sign outside Memorial School and prove that to our students. Ms. Paladino thanked Mr. DiLorenzo for speaking on his behalf and on behalf of the teachers. The board appreciates their concerns, we hear your concerns and we will take into consideration all the things mentioned here tonight. Ms. Paldino further stated that nothing is decided yet and planning still has to be done over the summer in regards to some of the concerns presented. She suggested that maybe the board sit down as a team to unite and to plan on how to better address these issues and concerns, especially on the discipline matters. Mr. Chirichella thanked Mr. DiLorenzo for addressing the concerns and stated that administration has some ideas to put in place for the upcoming school year and welcomed Mr. DiLorenzo to meet and collaborate on these matters.

Private Session:

Ms. Davis motioned, Mr. Tornambe seconded to Private session @7:39 p.m. – HIB and Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to HIB and Personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. Paladino seconded, to return to public session @8:51 p.m.

Adjournment:

Meeting adjourned at 8:51 p.m.

Moved by Ms. Davis, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabeth Schaefer

Board Secretary

June 2023 Meeting (May 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
Board of Education Stephanie Kropp	Various Emails Regarding News and Events at Memorial School