

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, August 27, 2018**

A regular meeting of the Board of Education was held on Monday, August 27, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 6:00 p.m. by President, Mrs. Regan

Mrs. Regan read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan

Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

Also Present: Gregorio Maceri, Elizabete Schaefer, Mrs. Liggio

Mrs. Regan led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

**Mrs. Regan read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 5/7/18, 5/14/18, 6/11/18, 6/26/18

(On file in the business office) moved by Ms. Paladino, seconded by Ms. Anzevino

**Roll Call:**

Ayes: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan,  
Abstain: None  
Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

Approval of Correspondence: None

Report of the Superintendent:

Mr. Maceri opened his report by going over the consent agenda and briefing the board on the resolutions. He informed the board that there were three additional resolutions for discussion and approval. He asked if any board member had any questions or needed clarification on any of the resolutions presented. Mr. Donatello requested to go into Private Session to discuss resolution #23. No other comments or questions were voiced on any other resolutions. Mr. Maceri informed the board that some members of the Hackensack Board of Education would be attending our September 10<sup>th</sup>, 2018 board meeting regarding a referendum that is being proposed. Ms. Anzevino inquired about changing the board meetings from 7:30 p.m. to an earlier time. Mr. Maceri stated that this can be discussed and if all board members are in agreement this can be board approved in January during the reorganization meeting.

Private Session:

Mr. Donatello motioned, Ms. Anzevino seconded, to Private session @6:11 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Anzevino motioned, Mr. Donatello seconded, to return to public session @6:25 p.m.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Ms. Anzevino, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education the reimbursement of the Principal's Account in the amount of \$1,529.81

Description	Cost
Departmental Awards	\$400.00
National Wholesale Liquidators	\$449.91
CJ's High Tech	\$190.00
Postage for School Mailing	\$489.90

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to enter into a school breakfast and lunch agreement with the Hackensack Board of Education for the purpose of providing our students with breakfast and lunch in accordance with the child nutrition program guidelines for the school year 2018-2019. *(as presented)*
3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Valley Ridge Farms as the supplier of milk for the breakfast and lunch program and the prices for the school year 2018-2019.

Milk	Supplier Cost
Chocolate Skim Milk	\$0.42 per unit
1% Milk	\$0.42 per unit
Lactose Milk	\$0.80 per unit

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the school breakfast and lunch program prices for the school year 2018 – 2019 be set as follows:

BREAKFAST	Student	Faculty Members
Full Price	\$2.25	\$2.40
Reduced Price	\$0.30	N/A

Note: The Hackensack Board of Education will charge \$1.50 per breakfast. The maximum breakfast price for students is \$2.25. The full and reduced prices for breakfast remained the same as last year’s price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2018 – 2019 school year.

LUNCH	Student	Faculty Member
Full Price	\$3.00	\$3.75
Reduced Price	\$0.40	N/A

Note: The Hackensack Board of Education will charge \$2.95 per lunch. The maximum lunch price for students is \$3.75. The full and reduced prices for lunch remained the same as last year’s price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2018 – 2019 school year.

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to provide three classrooms to the Immaculate Conception Roman Catholic Church for the purpose of having a CCD program for children of their parish from September 1, 2018 to June 1, 2019.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trip(s):

Grade	Trip	Date	Time
Pre-K, Kindergarten, 1st and 2nd grades	Petting Zoo at Memorial School	October 26, 2018	9:00 a.m. to 12:00 p.m.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education adopt the following revised curriculum reflecting the appropriate curriculum born on date.

<b>Curriculum</b>	<b>Born on Date</b>	<b>Re-Adoption Date</b>
English Language Arts	August 21, 2017	August 27, 2018
Mathematics	August 21, 2017	August 27, 2018
Science K-5	August 21, 2017	August 27, 2018
Science 6-12	May 16, 2016	
Social Studies	August 20, 2015	August 27, 2018
Visual and Performing Arts	August 20, 2015	August 27, 2018
Health & Physical Education	August 20, 2015	August 27, 2018
Keyboarding/Computers/Technology	August 20, 2015	August 27, 2018
World language	August 21, 2017	August 27, 2018
ESL	August 21, 2017	August 27, 2018
21st Century Life & Careers	August 20, 2015	August 27, 2018
Dance K-2	August 27, 2018	
Dance 3-5	August 27, 2018	
Dance 6-8	August 27, 2018	
Theatre Pre-Kindergarten	August 27, 2018	
Theatre K-2	August 27, 2018	
Theatre 3-5	August 27, 2018	
Theatre 6-8	August 27, 2018	

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to approve the professional development request.

<b>Faculty</b>	<b>Professional Development</b>	<b>Dates</b>	<b>Cost</b>
Gregorio Maceri	Google Certified Educator Training – Level 1	September 11- October 2, 2018	\$249.00 each
Priscilla Gonzalez			<b>\$747.00 Total</b>
Jeff Badre			

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to approve the academic credit request below.

<b>Faculty Member</b>	<b>University/College</b>	<b>Course</b>	<b>Session</b>	<b>Credits</b>
Rita Liggio	University of Phoenix	Phonological Theory and Application	Fall 2018	3
Lori Murphy	University of Phoenix	Theories of Growing and Learning	Fall 2018	3
Susan D'Elia	University of Phoenix	Theories of Growing and Learning	Fall 2018	3

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's CEP regulations/policies as submitted and as follows (*as presented*):

P & R 1613 Disclosure and Review of Applicant's Employment History (M) (New)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

P5240 Tardy

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the safety drill dates for the school year 2018 – 2019. (*as presented*)

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to approve the "Crisis Management School Security Drills" for school year 2018 – 2019. (*as presented*)

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent to use of the New Jersey Principal Evaluation for Professional Learning as the Observation / Evaluation Instrument (NJPEPL) for the Vice Principal.

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Program of Studies for the school year 2018 – 2019. (*Attachment A*)

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district Educational Goals and Outcome & Process Indicators for the school year 2018 – 2019. (*Attachment B*)

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the School-Level Plans for Professional Development Implementation for the school year 2018-2019. (*Attachment C*)

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the teacher aides below for the school year 2018-2019.

Name	Position	Effective Dates	Gross Salary
Keungsuk Estrada	Teacher's Aide	September 1, 2018-June 30, 2019	\$21,420
Teresa Pipito	Teacher's Aide	September 1, 2018-June 30, 2019	\$21,420

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the payout for the following stipends for the school year 2018-2019:

Mary Gould	ESL Coordinator	\$2,500.00
Priscilla Gonzalez	Coordinator of the National School Nutrition Program	\$2,000.00

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the previous appointment of individuals as members of the district's School Safety Team for the school year 2018-2019 and approve the individuals below.

Gregorio Maceri
Tricia Smith
Jason Chirichella
Priscilla Gonzalez
Gina Kipp
Kristin Forsdahl

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teachers to perform Lunchroom/Playground Supervision for the school year 2018-2019 at a rate of \$25.00 per hour:

Christina Caporrino	Theresa Hartmann
Jessica Carroll	Elizabeth Higgins
Lora Coban	Gina Kipp
Laura Criscione	Jaymie Mainieri
Susan D'Elia	Kelly Marrella
Emily Fersch	Carla Moreno
Victoria Giacalone	Nicholas Ramagli
Mary Gould	Lisette Vidal

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members for the “self-funded” After School Program for the school year 2018-2019:

Name	Position	Rate of Pay
Mary Gould	Coordinator	
Elizabeth Higgins	Coordinator	
Veronica Nti	Substitute Teacher	\$20.00 per hour
Jaymie Mainieri	Substitute Teacher	\$20.00 per hour
Vanessa Evans	Substitute Teacher	\$20.00 per hour
Emily Fersch	Substitute Teacher	\$20.00 per hour
Elizabeth Schaefer	Treasurer	\$10.00 per family

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members for the “self-funded” Before Care Program for the school year 2018-2019:

Name	Position	Rate of Pay
Priscilla Gonzalez	Coordinator	
Elizabeth Schaefer	Substitute Teacher	\$10.00 per family

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2018 - 2019 at the negotiated salary agreed upon in the 2017 – 2020 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mrs. Thom & Mrs. Turtoro	Science Fair
Ms. Carroll	Cheerleading Advisor
Mr. Ramagli	Intramural Sports
Mr. Ramagli	Boys’ Soccer Coach
Mr. Collova	Boys’ Soccer Assistant Coach
Mr. DiLorenzo	Boys’ Basketball Coach
Mr. Ramagli	Boys’ Basketball Assistant Coach
Ms. Caporrino	Girls’ Soccer Coach
Ms. Carroll	Girls’ Soccer Assistant Coach
Ms. Caporrino	Girls’ Basketball Coach
Mr. Collova	Girls’ Basketball Assistant Coach



Ms. Higgins and Mrs. Moreno	Student Council Advisor
Ms. Giacalone & Ms. Caporrino	Yearbook Advisor
Mrs. Turtoro	A.M. Computer Class
Mrs. Turtoro	P.M. Computer Class
Coaches (rotating schedule)	Sporting Events Monitor
Mr. Masullo	Robotics/STEAM
Mr. Ramagli	Athletic Director
Mrs. Tavares & Mrs. Vidal	Holiday Show

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Jennifer Zanelli to work two days during the month of August at her per diem rate to review and enter medical records into our student data base system. *(Per Diem Rate is \$311.07 per day)*
25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Valentine Thom to work two more days during the month of August at her per diem rate to complete the Science Curriculum. *(Per Diem Rate is \$262.05 per day)*
26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of Mr. James Parisi as the district's Integrated Pest Management Coordinator for the school year 2018-2019.
27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following sports schedule for the school year 2018-2019.

Sport / Sporting Event	
Boys' Soccer	September – October
Girls' Soccer	September – November
Coppa Italia Opening Round Games	October 13
Coppa Italia Championship/Consolation Games	October 20
	<i>Rain date: October 27</i>

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the substitute list for the school year 2018-2019. *(as presented)*
29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the Naturex Company League to

use Memorial School's field on Saturdays beginning September 22nd through November 10th from 8:00 a.m. to 10:30 a.m.

30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the South Hackensack Strikers to use Memorial School's field for their home games and for practices Monday through Friday from 6:30-8:00 p.m.
31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District, for the provision of Hospital Instruction for the 2018-2019 school year for students who are confined during school hours for medical and/or rehabilitative care at a cost of \$65.00/hour.
32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District, for the provision of Home Instruction for student #201 at a cost not to exceed \$3484.00.
33. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the new special education placement for the student below.

Student #	School	Start Date	Tuition for 2018-19 school year
823	South Bergen Jointure Commission	September 6, 2018	\$44,400.00  Per Diem \$246.67  <i>(does not include transportation)</i>

34. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay August 2018 bills.

35. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
June 2018

36. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

37. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of July 2018 in the amount of \$136,395.09 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

38. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of August 2018 in the amount of \$80,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$80,000.

39. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for July 2018.

(*Attachment E*)

Fund 10	\$ 414,249.18
Fund 20	\$ 304.00
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 3,027.80
Total	\$ 417,580.98

Void check #042187

40. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the proposal from DF Gibson Architects regarding Office and Classroom Reconfiguration – Pre-Design Services at a cost not to exceed \$10,000. *(as presented)*
41. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following faculty members for the “self-funded” Bulldog Basketball Camp July 16, 2018-July 20, 2018 and the Bulldog Soccer Camp July 23, 2018-July 27, 2018

Name	Position
Christina Caporrino	Coach
Nicholas Ramagli	Coach

42. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$55.00 event payment to soccer and basketball referees for the 2018 – 2019 school year.
43. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following Furniture & Accessories purchase per:  
NJSA 18A:18A10(a)

**State Contract: ESCNJ 17/18-16**

RFS Commercial, Inc.: Purchase Order #900163

Supply and deliver custom sized area rugs:

- Room 101 – 12 x 6 color Aztec
- Room 102 – 6 x 12 color Wine
- Room 104 – 8 x 12 color Mocha Tan
- Room 105 – 6 x12 color Wine
- Room 107 – 6 x 10 color Aztec
- Room 117 – 6 x 10 color Wine
- Room 118 – 6 x 10 color Mocha Tan
- Room 119 – 6 x 10 color Forest Green
- Room 120 – 6 x 10 color Aztec
- Room 121 – 6 x 10 color Wine

**Total - \$1,600.00**

44. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify a Debt Service Wire Transfer of \$62,897.50 for the payment of interest.

45. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the appointment of Coviello Electric Service, Inc. to complete work on the pole lights in parking lot and stage lights in gymnasium at a cost not to exceed \$2,761.00.

46. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the supply and installation of 120 cubic yards of certified engineered wood fiber to school playground per:  
NJSA 18A:18A10(a)

**State Contract: ESCNJ 17/18-18**

**Downes Forest Products, LLC**

Purchase Order #900197

**Total - \$4,500.00**

**Roll Call:**

Ayes: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

**Resolutions Approved**

The following resolution was moved by Ms. Paladino, seconded by Ms. Anzevino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the suspension of rules of Bylaw 0131 requiring two Board readings to adopt a Policy and adopt Policy 5512 – Harassment, Intimidation, and Bullying with one reading to have this policy effective for September 1, 2018.

**Roll Call:**

Ayes: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

**Resolution Approved**

The following resolution was moved by Mr. Donatello, seconded by Ms. Anzevino

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education adopt Policy 5512 - Harassment, Intimidation, and Bullying (HIB) (M) (Revised).

**Roll Call:**

Ayes: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

**Resolution Approved**

The following resolution was moved by Ms. Paladino, seconded by Ms. Anzevino

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education abolish Regulation 5512 - Harassment, Intimidation, and Bullying Investigation Procedure (M) (Abolished

**Roll Call:**

Ayes: Ms. Anzevino, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Ms. Davis, Mr. Terraccino

**Resolution Approved**

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Adjournment:

Meeting adjourned at 6:28 p.m.

Moved by Ms. Paladino, seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabeth Schaefer  
Board Secretary

**August Meeting (July Correspondence)**

*No correspondence*