

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, February 13, 2023

A regular meeting of the Board of Education was held on Monday, February 13, 2023, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis (entered 7:03 p.m.), Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe

Absent: Mr. H. Yannetti, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella, Ms. Zahn

10 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: The student Council together with their advisors, Ms. DeRogatis and Mrs. Moreno addressed the board members. The students had an opportunity to introduce themselves and their positions on the council. The students discussed various functions held by the school and their fundraising activities. Mr. Chirichella and the board congratulated them for their hard work and thanked Mr. DeRogatis and Mrs. Moreno for the amazing job they do with the students. Students were excused and the meeting continued with a presentation made by Ms. Zahn on LinkIt. Any questions made by the board were addressed.

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 12/12/22, 1/5/23, 1/9/23

(On file in the business office) moved by Mr. Tornambe seconded by Mr. Paladino

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: None
Absent: Mr. H. Yannetti, Mr. T. Yannetti

Approval of Correspondence: 1/23

(On file in the business office) moved by Mr. Donatello, seconded by Mr. Tornambe

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: None
Absent: Mr. H. Yannetti, Mr. T. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 238 students. He shared some good news with the board which included Ms. Kisker's 1st grade class as the Bulldogs of the Month for the best attendance for the month of January and the Honor Roll assembly that was held on February 3rd. He congratulated all the students and their hard work to achieve this recognition. Mr. Chirichella recognized 3 staff members, Mrs. Gould, Mrs Castillo and Mrs Vidal for hosting a ELL parent Outreach Night that was held on January 31st. Mr. Chirichella informed the board that the district is currently working on the 2023-2024 budget and that the board must adopt a tentative budget at the March board meeting as the district must file with the County Superintendent on later than March 20th.

No questions or comments were voiced on the superintendent. Ms. Davis inquired about the repair to the speakers and inquired about Resolution #13 regarding the waiver for "SEMI". Ms. Schaefer stated that the speakers in the gymnasium were not working and needed to be repaired. The district went with the lowest quote. Mr. Chirichella provided the information regarding the "SEMI" waiver which was based on the number of students the district serviced. No other comments or questions were voiced on any other resolutions that were presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Tornambe seconded by Mr. Donatello Ms. Paladino abstained from Resolution #9

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:
The Monthly District Calendar (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the Student Safety Data System (SSDS). *(on file Superintendent's Office)*

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trips:

Teacher	Grade	Trip	Date	Time
Deborah Watts, Vanessa McCue, & South Bergen Jointure	2nd	Field Station Dinosaur Trip - Leonia, NJ	May 11, 2023	9:30am-2:30pm
Deborah Watts, Vanessa McCue, & South Bergen Jointure	2nd	Dinosaur Presentations for School and Parents (In House)	May 23, 2023	10:00am-3:00pm

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 6th grade L.E.A.D Program to attend a field trip for amusement rides and police demonstration at American Dream on March 15, 2023 from 10:00am-2:00pm. Bus to be provided by the Police Department.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 6th grade L.E.A.D Program Graduation on Thursday, March 16, 2023 at 2:00pm.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the South Hackensack Recreational Night Gym and events for the following dates pending gym availability:

Event	Location	Date	Time
Night Gym	In-House	Monday's & Thursday's (2/27/23 - 4/6/23)	TBD
Recreation Light Show	In-House	March 31, 2023	TBD
Movie Night	In-House	April 28, 2023	TBD

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Team Ashley to use Memorial School on April 16, 2023 from 7:00 a.m. to 3:00 p.m. to host their annual walk fundraiser.

**Custodians overtime will be reimbursed by the Organization*

SPECIAL EDUCATION

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the new placement of a Special Education student for the remainder of the 2022-2023 school year - effective February 1, 2023 - June 30, 2023.

<u>Student ID#</u>	<u>School</u>	<u>Tuition</u>	<u>Related Services</u>	<u>Transportation</u>
0103	Little Ferry Public School District	\$10,462.27 Pro-rated	\$60.00/hour 2X	N/A

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Victoria Giacalone	Two Online Courses on Central Auditory Processing Disorders	March 10, 2023 9:00am-12:00pm	\$73.00

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the event run by Victoria Giacalone, Speech Therapist and by guest Speaker Michael-Kidd Gichrist on Stuttering Talk.

**date and time to be determined*

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the “SEMI” Special Education Medicaid Initiative waiver for the school year 2023-2024.

PERSONNEL

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated sub list for the school year 2022-2023 . (Attachment B)

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2022-2023 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mrs. Vidal and Ms. Taveras	Cultural Arts Performance

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the employment of the individual listed below.

Teacher	Position	Rate of Pay
Jennifer Quesada	Long Term Elementary School Leave Replacement	\$150.00/day January 17, 2023 - June 22, 2023

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following staff member to provide supervisory coverage at Memorial School when the Superintendent/Principal and Vice-Principal are not on-site.

Name	Title/Certification
Carla Moreno	Supervisor & Principal Certificate

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individual listed below effective February 16, 2023 with regret.

Name	Position
Anthony Ciaccio	Part-Time Custodian

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the retirement of the individual listed below effective June 30, 2023.

Name	Position
Jacalyn Adler	Child Study Team Supervisor/LDTC

POLICY

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

Alert 229

- 0152 Board Officers - Bylaw
- 0161 Call, Adjournment, and Cancellation - Bylaw
- 0162 Notice of Board Meetings - Bylaw
- 1648.11 The Road Forward COVID-19 – Health and Safety – Policy (M) **(ABOLISHED)**
- 1648.13 School Employee Vaccination Requirements - Policy (M) **(ABOLISHED)**
- 2423 Bilingual and ESL Education - Policy & Regulation (M)
- 2425 Emergency Virtual or Remote Instruction Program - Policy (M)
- 2425 Emergency Virtual or Remote Instruction Program – Regulation (M) **(NEW)**
- 5200 Attendance - Policy & Regulation (M)
- 5512 Harassment, Intimidation, or Bullying - Policy (M)
- 8140 Student Enrollments - Policy (M)
- 8140 Enrollment Accounting – Regulation (M)
- 8330 Student Records – Policy & Regulation (M)
- 8420.2 Bomb Threats – Regulation (M)
- 8420.7 Lockdown Procedures – Regulation (M)
- 8420.10 Active Shooter – Regulation (M)

FINANCE

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve All Pro Audio Video to service and repair the Audio system in the gymnasium at a cost not to exceed \$1697.00.

**quotes on file*

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following :

Accept the audit for the fiscal year ended June 30, 2022

Accept the Corrective Action Plan for the year ended June 30, 2022

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a Debt Service wire Transfer of \$520,000.00 for the payment of principal and \$22,497.50 for the payment of interest.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay February 2023 bills.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

December 2022

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of January 2023 in the amount of \$347,128.90 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of February 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for January 2023.

(Attachment D)

Fund 10	\$	890,620.83
Fund 20	\$	22,401.98
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	5,331.25
Total	\$	918,354.06

30. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe
Nays: None
Abstain: Ms. Paladino abstained Resolution #9
Absent: Mr. H. Yannetti, Mr. T. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: None

Private Session:

Mr. Donatello motioned, Mr. Tornambe i seconded to Private session @7:41 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Donatello motioned, Ms. Davis seconded, to return to public session @9:10 p.m.

Adjournment:

Meeting adjourned at 9:10 p.m.

Moved by Mr. Donatello, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

February 2023 Meeting (January 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
Board of Education Stephanie Kropp	1/23/23 Pre-K & K Registration
Board of Education Stephanie Kropp	1/23/23 Newsletter Updates
Board of Education Stephanie Kropp	1/20/23 School Crossing Guard Position
Board of Education Stephanie Kropp	1/10/23 Kearns Family Sympathy
Board of Education Stephanie Kropp	1/3/23 Important Health Office Information