

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, July 18, 2022**

A regular meeting of the Board of Education was held on Monday, July 18, 2022, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 6:02 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **July 3, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, (entered at 6:23), Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. T. Yannetti

Absent: Mr. H. Yannetti

Also Present: Elizabete Schaefer, Mr. Chirichella

2 people in attendance

Ms. Paladino led the Board in the Flag salute

**Private Session:**

Mr. T. Yannetti motioned, Mr. Tornambe seconded to Private session @6:03 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Donatello motioned, Mr. Tornambe seconded, to return to public session @6:43 p.m.

Presentations: None

Public Discussion on Agenda Resolutions: None

**Ms. Paladino read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: 6/22

(On file in the business office) moved by Mr. Tornambe seconded by Mr. T. Yannetti

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,  
Mr. T. Yannetti

Nays: None

Abstain: None

Absent: Mr. H. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by providing information regarding the summer school program which started on July 5th. The summer program calendar has included different daily themes and provided each day with some added fun to the summer learning. He informed the board that on July 25th the students will have a multi-sensory hands-on and interactive experience with wildlife provided by Rizzo's Wildlife World who will be visiting the school. Mr. Chirichella discussed the final stages of the roof project, the summer cleaning by the

custodial staff and the turf field project. He informed the board that the Buildings and Grounds committee had met to discuss the license or shared service agreement with the Township regarding the turf field. After the meeting was concluded Mr. Chirichella shared the changes with the board attorney who will communicate with the Township attorney in regards to the changes requested by the board. Mr. Chirichella made a copy of the shared services agreement available to all board members for review. The board had a chance to look it over and ask any questions pertaining to the agreement. Ms. Paladino asked if any board members had any questions on the consent agenda. Ms. Davis inquired about the new policies for approval on resolution #16. Ms. Schaefer stated that she would make them available to her.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The following resolutions were moved by Ms. Davis seconded by Mr. Donatello

**EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:  
Accept Monthly Discipline Report

<b><u>Month</u></b>	<b><u>In-School Suspensions</u></b>
September 2021	0
October 2021	1
November 2021	1
December 2021	1
January 2022	0
February 2022	3
March 2022	0
April 2022	0
May 2022	2
June 2022	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

<b><u>Month</u></b>	<b><u>HIB Incidents</u></b>
September 2021	0
October 2021	1

November 2021	0
December 2021	0
January 2022	0
February 2022	0
March 2022	0
April 2022	0
May 2022	0
June 2022	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2021-2022 SOA regarding the NJDOE testing of lead in the drinking water which was submitted on 7/14/22.
  
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Self Assessment determining HIB grades report.
  
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following individuals as members of the district's School Safety Team for the school year 2022-2023:

Jason Chirichella
Nicollette Manresa
JoAnne Zahn
Stephanie Kropp
Gina Kipp
Courtney Peterson

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following individuals as officers/members of the district's Affirmative Action Team for the school year 2022-2023:

JoAnne Zahn	Officer
Jason Chirichella	Member
Courtney Peterson	Member

Nicollette Manresa	Member
Mary Gould	Member
Nicholas Ramagli	Member

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure Commission for the school year 2022-2023 effective September 2022 - June 2023.

Position	# of days per week
School Social Worker	2 days per week
Specials Teacher: Music	5 days per week/P.M. sessions only

**SPECIAL EDUCATION**

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between the Bergen County Special Services School District and the South Hackensack Board of Education for Teacher of the Deaf and Hard of Hearing for the school year 2022-2023 for one student #886 in the amount of \$6,600.00. *(on file in the business office)*

**PERSONNEL**

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following grant personnel appointments for the 2022-2023 school year :

Title I - 20-231-100-101-00  
 Laura Criscione - \$50,544

Title IIA - 20-233-100-101-00  
 Lauren Boland - \$14,380.36

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the transfer of Tatjana Castillo as an elementary teacher to an ESL teacher for the 2022-2023 school year at a salary of \$80,472 to be paid with ESSER ARP grant.

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the appointment of Patrick Ryan for the 2022-2023 school year due to reduction in force.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the unpaid leave of absence from September 2022 to January 2023 of the individual listed below:

Kristina Rizo	School Nurse
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13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individual listed below effective 7/1/2022.

Michael Marini	Custodian
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14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following tenure faculty member at the corrected salary listed below for the 2022-2023 school year, effective September 1, 2022 to June 30, 2023:

Faculty	Step	2022-2023	Longevity	Other	Gross
Caporrino, Christina	MA8	\$71,630		\$600	\$72,230

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve faculty members to rewrite and or review curriculum for school year 2022-2023 at the negotiated \$35.00/hour salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

***\*Rewriting curriculum assignments not to exceed 10 hours, per subject area per grade level***

***\*Revising curriculum assignments not to exceed 5 hours, per subject area per grade level***

## **POLICY**

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

### **Alert 228**

- 0143.2 - High School Student Representative to the Board of Education – Bylaw (M)
- 0163 - Quorum - Bylaw
- 1511 - Board of Education Website Accessibility - Policy (M)
- 2415 - Every Student Succeeds Act - Policy (M)
- 2432 - School Sponsored Publications - Policy & Regulation (M) **(ABOLISHED)**
- 3216 - Dress and Grooming – Policy
- 3270 - Professional Responsibilities - Policy
- 3270 - Lesson Plans and Plan Books - Regulation
- 4216 - Dress and Grooming **(NEW)**
- 5513 - Care of School Property - Policy & Regulation (M)
- 5517 - School District Issued Student Identification Cards - Policy (M)
- 5722 - Student Journalism – Policy (M) **(NEW)**

## **FINANCE**

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following purchase:

State Approved Coop

NJEDGE Contract #00278834

**Optima Communications Systems, Inc/TEQlease Education Finance - Security Equipment as described in Optima Communications Systems, Inc Quote #20220712-212134937 - Verkada Surveillance System Purchase order #300050**

**Total - \$24,614.03 (5 year lease) 7/15/2022 - 7/15/2026 @5,746.49/year w/interest.**

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the addendum to the original agreement between the South Bergen Jointure Commission and the South Hackensack Board of Education for the 2022-2023 school year for the use of Classrooms July 5, 2022 through July 29, 2022. *(on file in the business office)*

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the FY 23 IDEA as follows :

Basic 20-250-100-500-B1	IDEA Basic Other Pur Svc Tuition	\$70,855
Preschool 20-251-100-500-B2	IDEA Pre Other Pur Svc Tuition	\$3,050

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay July 2022 bills.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment A*)

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
May 2022

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of June 2022 in the amount of \$467,306.74 that the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.



24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of July 2022 in the amount of \$75,000.00 that the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$75,000.00

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for June 2022.

*(Attachment B)*

Fund 10	\$	1,328,626.19
Fund 20	\$	38,666.21
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	10,223.33
Total	\$	1,377,515.73

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the sale of the following Dell laptops at a cost of \$25.00 each

Model	Quantity
Latitude 3340	23

27. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

**Roll Call:**

Ayes: Mr. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,  
Mr. T. Yannetti  
Nays: None  
Abstain: None  
Absent: Mr. H. Yannetti

**Resolutions Approved**

**Individual Motion:**

The following resolution was moved by Ms. Davis seconded by Mr. T.Yannetti

**PERSONNEL**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the transfer of Carla Moreno to Middle School Social Studies for the 2022-2023 school year.

**Roll Call:**

Ayes: Mr. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,  
Mr. T. Yannetti  
Nays: None  
Abstain: None  
Absent: Mr. H. Yannetti

**Resolution Approved**

**OPEN PUBLIC HEARING:** None

**Adjournment:**

Meeting adjourned at 7:22 p.m.  
Moved by Mr. Tornambe, seconded by Mr. T. Yannetti  
All in favor  
Respectfully submitted,

Elizabete Schaefer  
Board Secretary

**July 2022 Meeting (June 2022 Correspondence)**

<b><u>To / From</u></b>	<b><u>Subject</u></b>
<b>Board of Education</b>	<b><i>Sad News - Savino Family 6/13/22</i></b>
<b>Board of Education</b>	<b><i>Sad News - Paladino Family 6/29/22</i></b>