

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, December 13, 2021**

A regular meeting of the Board of Education was held on Monday, December 13, 2021, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:06 p.m. by the President, Mr. Donatello

Mr. Donatello read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 22, 2020. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello, Ms. Paladino, Mrs. Regan, Mr. Tornambe

Absent: Ms. Davis, Mr. Lemonie, Mr. Yannetti

Also Present: Elizabete Schaefer, Mr. Chirichella

1 person in attendance

Mr. Donatello led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Donatello read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be

considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**Approval of Minutes:** 11/8/2021

(On file in the business office) moved by Ms. Paladino seconded by Mr. Tornambe

Ayes: Mr. Donatello, Ms. Paladino, Mrs. Regan, Mr. Tornambe  
Nays: None  
Abstain: None  
Absent: Ms. Anika, Mr. Lemonie, Mr. Yannetti

**Approval of Correspondence:** None

**Report of the Superintendent:**

Mr. Chirichella opened his discussion by giving the board the current enrollment for the district which stands at 263 students. Mr. Chirichella shared some good news with the board regarding the best attendance for the month of November which went to Mrs Thom 6th grade class. He stated the Student Council Food Drive was a huge success. A total of over 2000 food items were collected and distributed. He thanked Ms. DeRogatis, Mr. Ryan and Mrs. Lang for all their hard work on overseeing this drive. He also thanked the students and staff for a collection that was made in the amount of \$382.00 and presented to the Community Food Bank of New Jersey. He updated the board on the turf field project. Mr. Chirichella thanked Mr. Lemonie and Mrs Regan for their time and service to the South Hackensack Board of Education and the South Hackensack community. Today marks their final meeting as board members as their term comes to a close. A presentation was made to Mrs Regan and Mr. Lemonie on behalf of the Board and the staff of Memorial School. Mr. Chinchilla also welcomed Mr. Paladino and Mr. Henry Yannetti as the new elected members to serve the district in January. Mr. Donatello asked if any board members had any questions on the consent agenda. Ms. Schaefer asked the board to table resolution #19. No comments or questions were voiced on any of the resolutions presented.

**OLD BUSINESS:** None

## **NEW BUSINESS:**

The following resolutions were moved by Mrs. Regan seconded by Mr. Tornambe  
Resolution #19 was tabled

### **EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:  
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2021	0
October 2021	1
November 2021	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2021	0
October 2021	1
November 2021	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:  
(Attachment A)  
*The Monthly District Calendar\**
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between BAYADA Home Health Care, Inc and the South Hackensack Board of Education for nursing services effective November 9, 2021 to June 30, 2022 *(on file in the business office)*

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the following request for virtual professional development:

<b>Name</b>	<b>Professional Development</b>	<b>Date</b>	<b>Cost</b>
Anne Turtoro	Bergen County Teachers of Gifted meeting	December 9, 2021	\$0

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve tuition payment for two out of district students for the 2021-2022 school year.

<b>Student ID# Number</b>	<b>School</b>	<b>Tuition</b>
2520287	Wallington Junior Senior High School	\$74.14/diem
2320283		\$81.86/diem

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trip:

<b>Grade</b>	<b>Trip</b>	<b>Date</b>
8th	Two Day Washington DC Tour - cost for chaperones - \$3,490.00	April 13-14, 2022

### **SPECIAL EDUCATION**

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve tuition payment for Special Education students for the 2021-2022 school year

<b>Student Number</b>	<b>School</b>	<b>Tuition</b>
0006	Ridgefield School/Shaler Academy	\$55,870.00 Prorated: \$40,926.10 11/15/2021 - 6/24/2022
0046	South Bergen Jointure - Lyndhurst Campus PSD ½ day program	\$23,700 11/29/2021-6/23/2022

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the following request for virtual professional development:

<b>Name</b>	<b>Professional Development</b>	<b>Date</b>	<b>Cost</b>
Jacalyn Adler	NJPSA- Utilizing Response to Interventions	November 19, 2021	\$150.00

### **PERSONNEL**

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request(s) below.

<b>Name</b>	<b>College/ University</b>	<b>Course</b>	<b>Session</b>	<b>Credits</b>
Patrick Ryan		History of Slavery in America: 1600s-1800s	Spring	3

	<b>Southern New Hampshire University</b>			
<b>Jessica Carroll</b>	<b>New Jersey City University</b>	<b>ECE/618 Pedagogy and Application of Children's Literature in the K-12 Classroom</b>	<b>Spring</b>	<b>3</b>
<b>Jessica Carroll</b>	<b>New Jersey City University</b>	<b>ECE/637 Nature of Reading</b>	<b>Spring</b>	<b>3</b>
<b>Vanessa McCue</b>	<b>UCSD Extension</b>	<b>Differentiated Instruction: One Size Does Not Fit All (Grades K-6) / Flex Course</b>	<b>Spring</b>	<b>3.33</b>
<b>Vanessa McCue</b>	<b>UCSD Extension</b>	<b>Best Practices for a Successful Primary Classroom (Grades K-3) / Flex Course</b>	<b>Spring</b>	<b>3.33</b>
<b>Vanessa McCue</b>	<b>UCSD Extension</b>	<b>Comprehension: The Key to Successful Reading (Grades K-3) / Flex Course</b>	<b>Spring</b>	<b>3.33</b>

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve faculty members to rewrite and or review curriculum for school year 2021-2022 at the negotiated \$35.00/hour salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

***\*Rewriting curriculum assignments not to exceed 10 hours, per subject area per grade level***

***\*Revising curriculum assignments not to exceed 5 hours, per subject area per grade level***

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve unpaid medical leave for staff # 0322 effective November 29, 2021 to December 7, 2021 *(per doctor's note on file)*

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve paid medical leave for staff #0083 effective January 4, 2022 to approximately January 18, 2022. *(per doctor's note on file)*

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated sub list for the school year 2021-2022. *(Attachment B)*

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the extra curricular stipend for Melissa Taveras for rehearsal and attendance of the Christmas Tree Lighting at a rate of \$35.00/hour not to exceed 3 hours.

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individuals listed below effective December 8, 2021.

Claire Rems	Teacher Aide
Mary De Spirito	Teacher Aide

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Jaymie Mainieri as a Breakfast Club Substitute Server for the 2021-2022 school year at a rate of \$17.50/session.

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following high school students for community service to assist with the 2021-2022 basketball season.

Stefano Cutillo
Zachariyah Ahmed
Darwil Mejia

**POLICY**

None

**FINANCE**

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Team Ashley to use Memorial School on April 24, 2022 from 7:00 a.m. to 2:00 p.m. to host their annual walk fundraiser. *(on file in the business office)*

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the withdrawal of \$30,081.00 from the maintenance reserve account and appropriate this amount in line 11-000-261-420-B2 in the 2021-2022 budget in accordance with 6A:23A14.2(D) for Chiller evaporator tube emergency service.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following purchases/repairs from Nickerson Corporation.

Basketball Backstop Preventative Maintenance - Quote #13380 - State Contract  
#ESCNJ 17/18-31  
**Total \$1,840.00**

Bleacher Preventative Maintenance - Quote #13381 - State Contract #ESCNJ 19/20-26  
**Total \$1,610.00**

Locker Services - Quote #13383 - State Contract #ESCNJ 18/19-64  
**Total \$3,760.00**

Restroom Partition Repair Services - Quote #13397 State Contract #ESCNJ 18/19-15 -  
**Total \$3,280.00**

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request to discard the items listed below, which are no longer functioning:

Make/Model#	Tag #
(2) Dell Optiplex GX260 computers	000060 000064
Hitachi CP-X255	000081

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the advertising of the 2022 Public Meeting calendar in The Record. *(Attachment C)*

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay December 2021 bills.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment D)*

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

October 2021

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of November 2021 in the amount of \$344,532.93 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of December 2021 in the amount of \$345,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$345,000.

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for November 2021.

*(Attachment E )*

Fund 10	\$ 975,876.13
Fund 20	\$ 18,570.85
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 2,025.00
Total	\$ 996,471.98

Void check #044475

30. **WHEREAS**, the South Hackensack Board of Education advertised for bids for the Memorial School Partial Roof Replacement Project, EI Project No. ES8928.02 (“the Project”); and

**WHEREAS**, on December 7, 2021, the Board received and publicly opened four bids for the Project; and

**WHEREAS**, although VMG Group submitted the *apparent* lowest responsible bid in an amount of \$543,000, with Add Alternate No. 1 in the amount of \$45,000, and Deduct Alternate No. 2 in the amount of \$48,000, it failed to include a completed Form #17 (DPMC 701 Form) listing its total amount of uncompleted contracts, which is a material defect that cannot be waived, in addition to other defects (e.g., failing to supply Form #7, sworn contractor certifications, from each of its subcontractors); and

**WHEREAS**, USA General Contractors Corp. submitted the next lowest responsible bid in an amount of \$665,000, together with Add Alternate No. 1 in the amount of \$27,000, and Deduct Alternate No. 2 in the amount of \$33,000, and its bid is responsive in all material respects; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby rejects the bid submitted by VMG Group as materially defective for the reasons listed above; and

**BE IT FURTHER RESOLVED** that the Board awards the contract for the Project to USA General Contractors Corp. in an amount of \$692,000, representing the base bid plus Add Alternate No. 1; and

**BE IT FURTHER RESOLVED**, that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and executed contract, as prepared by the Board Attorney, within ten days of the date hereof; and

**BE IT FURTHER RESOLVED**, that the Board Attorney is hereby directed to draft an agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**Roll Call:**

Ayes: Mr. Donatello, Ms. Paladino, Mrs. Regan, Mr. Tornambe  
Nays: None  
Abstain: None  
Absent: Mr. Davis, Mr. Lemonie, Mr. Yannetti

**Resolutions Approved**

**OPEN PUBLIC HEARING:** None

**Private Session:**

Ms. Paladino motioned, Mr. Tornambe seconded to Private session @7:16 p.m. – HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Paladino motioned, Mrs. Regan seconded, to return to public session @7:23 p.m.

**Adjournment:**

Meeting adjourned at 7:23 p.m.

Moved by Ms. Paladino, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabete Schaefer  
Board Secretary

**December 2021 Meeting (November 2021 Correspondence)**

To / From	Subject
None	