

# **SOUTH HACKENSACK BOARD OF EDUCATION**

## **Regular Meeting Minutes**

**Monday, May 10, 2021**

A regular meeting of the Board of Education was held on Monday, May 10, 2021. Meeting was held in-person and remotely through the use of electronic equipment.

The meeting was called to order at 7:00 p.m. by the President, Mr. Donatello

Mr. Donatello read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 22, 2020 (in-person and remote meeting notice May 3, 2021)** Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe, Mr. Yannetti

Absent: Ms. Davis, Mrs. Regan

Also Present: Mark Hayes, Elizabete Schaefer, Mr. Chirichella

Approximately 10 people in attendance

Mr. Donatello led the Board in the Flag salute

**Presentations:** None

**Public Discussion on Agenda Resolutions:** None

**Mr. Donatello read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are

discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**Approval of Minutes:** 4/12/21, 4/26/21

(On file in the business office) moved by Mr. Tornambe, seconded by Mr. Yannetti

Ayes:	Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe, Mr. Yannetti
Nays:	None
Abstain:	None
Absent:	Ms. Davis, Mrs. Regan,

**Approval of Correspondence:** None

Mr. Donatello informed the board that a year end meeting needs to be scheduled. He suggested June 28, 2021 at 7:00 p.m. to close out the fiscal year.

**Report of the Interim Superintendent:**

Dr. Hayes opened his discussion by giving the board the current enrollment for the district which is currently at 258. The district currently has 212 students in person and 46 remote. Dr. Hayes congratulated Mr. Chirichella, Mrs. Moreno and the entire staff for encouraging the students to return to in person learning. Dr. Hayes congratulated all the students that achieved Honor roll for the Marking Period 3. He congratulated Angel Onofre as the Student of the Marking period. Dr. Hayes provided the dates for the 8th grade graduation and the dates for the PreK and K celebrations which would be held outdoors on June 18, 2021 and June 10, 2021. Rain dates would be June 21, 2021 and June 11, 2021. Dr. Hayes thanked Mr. Ramagli and the student council for putting efforts together so that students could have a Field Day. Field Day would be held on the following dates May 26, May 27 and May 28, 2021. Dr. Hayes requested a motion to go into private session. Action will not be taken when the board returns from the private session.

**OLD BUSINESS:** None

**NEW BUSINESS:**

The following resolutions were moved by Mr. Lemonie, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2020	0
October 2020	0
November 2020	0
December 2020	0
January 2021	0
February 2021	0
March 2021	0
April 2021	0

2. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

Accept Monthly Interim Superintendent HIB Report and approves the actions recommended by the Interim Superintendent for the following incidents: (if applicable)

Month	HIB Incidents	Results
September 2020	0	
October 2020	0	
November 2020	0	
December 2020	0	
January 2021	0	
February 2021	0	
March 2021	1	Affirmed April 2021
April 2021	1	

3. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:  
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following request(s) for professional development.

Name	Professional Development	Date/Time	Cost
Jacalyn Adler Nicollette Manresa	The IEP Process: The Do's and Don'ts When Working with Challenging Parents	May 19, 2021 9:30am-11:30am	\$0
Michele Petrella	Math	May 19 and June 3, 2021	\$200
Liz DeRogatis	Regional Virtual Foundations Level K Launch Workshop	June 15, 2021 9:00am-2:00pm	\$289
Jaymie Mainieri Anna Kisker Lora Coban Laura Criscione Rita Liggio	Regional Virtual Foundations Level 1 Launch Workshop	June 16, 2021 9:00am-2:00pm	\$289 each Total \$1,445

5. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the amended job description for Supervisor of Child Study Team. (Attachment B)

6. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve Carla Moreno as Director of Curriculum and Instruction (12-month employee) effective July 1, 2021 to June 30, 2022 at a salary of \$95,000.

**\*pending contract negotiations**

7. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education appoint the following individuals as officers/members of the district's Affirmative Action Team for the school year 2021-2022:

Carla Moreno	Officer
Jason Chirichella	Member
Courtney Peterson	Member
Nicolette Manresa	Member
Mary Gould	Member
Nicholas Ramagli	Member

8. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the following:

Translated special services documents for student #90044                      \$1,652.91

9. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education ratify the special education placement below.

Student #	School	Start Date	Tuition
90044	South Bergen Jointure Commission	April 20, 2021	\$69,100/year prorated
90050	Brownstone Academy	April 26, 2021	\$62,640/year prorated

10. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

**Contract: EDS Bid#8572 titled MSRP Tech/AV/Computer/Interactive Whiteboards**

**NJ State Contract: School and Library Equipment, Supplies and Services  
17-Food-0026617DPP00111**

**HCESC Co-Op NJ State Approved #34HUNCCP  
Interactive Technology for Classrooms & Meeting Rooms  
#HCESS-CAT-19-06**

**Keyboard Consultants Inc./TEQlease Education Finance Purchase Order #200002**

(6) AP7- B70- NA-1 ActivPanel Titanium 70" - ActivInspire Professional and ClassFlow software - \$20,472.00

(1) AP7-65-NA-1 ActivPanel Nickel 65" - ActivInspire Professional and ClassFlow software - \$1,947.00

(5) Installation – Professional installation of Promethean 70/65" on flush wall  
-\$4,795.00

(5) PRM-CHROMEBOX - Promethean Chromebox - Google Certified - \$2,023.00

Miscellaneous items per attached quote - \$3,024.98

**Total - \$32,261.98 (5 year lease) 7/15/2021 - 7/15/2025 @\$7,094.69/year w/interest**

11. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

**Contract: NJ State contract #: 5228897-284**

**Optima Communications Systems, Inc/TEQlease Education Finance -  
Security and Phone Equipment as described in Optima Communications Systems, Inc  
Quote #20210203-165226273 - \$91,979.24 - Verkada Surveillance System  
Quote #20210120-130051661 - \$26,112.36 - Wiring for Surveillance System  
Quote #MSHHBOA32420 - \$42,170.22 - Phone Security System**

**Purchase order #200003**

**Total - \$160,261.82 (5 year lease) 7/15/2021 - 7/15/2025 @35,436.56/year w/interest.**

12. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the purchase of Memorial Day monument flowers not to exceed \$80.00.

*\* service to be held on May, 31, 2021 at 11:00 a.m.*

13. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay May 2021 bills.

14. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
March 2021

15. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

16. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of April 2021 in the amount of \$320,668.32 that the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

17. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of May 2021 in the amount of \$330,000 the President of the Board, the School Business Administrator and the Interim Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$330,000.

18. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the Bill List for April 2021.

*(Attachment D)*

Fund 10	\$	812,640.26
Fund 20	\$	18,229.64
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	826.63
Total	\$	831,696.53

**Roll Call:**

Ayes: Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe, Mr. Yannetti  
Nays: None  
Abstain: None  
Absent: Ms. Davis, Mrs. Regan,

**Resolutions Approved**

**OPEN PUBLIC HEARING:** None

**PRIVATE SESSION:**

Mr. Tornambe motioned, Mr. Lemonie seconded, to Private session @7:10p.m. – Personnel and HIB/Student matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel, and HIB/Student matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Lemonie motioned, Ms. Paladino seconded, to return to public session @8:05 p.m.



**Adjournment:**

**Meeting adjourned at 8:06 p.m.**

**Moved by Ms. Paladino, seconded by Mr. Lemoine**

**All in favor**

**Respectfully submitted,**

**Elizabete Schaefer**

**Board Secretary**

**May 2021 Meeting (April 2021 Correspondence)**

*No correspondence*