

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 9, 2020

A regular meeting of the Board of Education was held on Monday, March 9, 2020, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:08 p.m. by the President, Ms. Anzevino

Ms. Anzevino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino,

Absent: Mr. Donatello, Mr. Lemonie, Mr. Tornambe

Also Present: Gregorio Maceri, Elizabete Schaefer, Dina Messery, Robyn Scholz, Ms. Gould, Mrs. Criscione

Ms. Anzevino led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Anzevino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider

their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 1/6/20, 1/13/20, 2/10/20

(On file in the business office) moved by Mr. Aquilina, seconded by Ms. Paladino

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino

Nays: None

Abstain: None

Absent: Mr. Donatello, Mr. Lemonie, Mr. Tornambe

Approval of Correspondence: 2/2020

(On file in the business office) moved by Ms. Davis, seconded by Mr. Aquilina

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino

Nays: None

Abstain: None

Absent: Mr. Donatello, Mr. Lemonie, Mr. Tornambe

Report of the Superintendent:

Mr. Maceri opened his discussion by providing the board with the current enrollment which is at 282 students. He discussed Open House for grades Pre-K to 5th grade which was attended by 51 families on February 28th. The L.E.A.D.S. Graduation is scheduled for March 20th at 2:00 p.m. in the Memorial School Gymnasium. Mr. Maceri stated once the board approves the appointment of the Architect - he would reach out to them to get the Long Range Facility Plan started and include the plan for the soccer field. The funds have been reserved for this project the Township will be going out for bids. Ms. Anzevino asked if the district had been in touch with the County regarding a potential shutdown of districts due to the Coronavirus. Mr. Maceri stated that the county has requested that an education plan be put in place incase there is a shutdown of districts. He further stated that he has not received any guidance from the Department of Education on this matter. He stated that our district is in pretty good shape since we have made chromebooks accessible to students and we offer many online programs. The district is awaiting to hear from the Department of Education on what template they want districts to follow. He then asked the board if there were any questions or comments on any of the resolutions presented on the consent agenda. No questions or comments were made on any of the resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Aquilina, seconded by Mr. Davis

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2019	0
October 2019	0
November 2019	0
December 2019	0
January 2020	2
February 2020	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2019	0
October 2019	0
November 2019	0
December 2019	0
January 2020	1
February 2020	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$256.75.

Description	Amount
STEAM Supplies	\$ 256.75

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve paid medical leave for staff # 0045 effective Thursday, March 12, 2020 to approximately June 4, 2020.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the attached resolution regarding staff # 0073. (*Attachment B*)
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the field trip request(s) below.

Grade	Trip	Date	Time
1st	Memorial Auditorium, Montclair State University	May 4, 2020	11:45 a.m. - 2:30 p.m.
3rd	Bronx Zoo	May 21, 2020	8:30 a.m. - 3:00 p.m.
7th	NYC: 9-11 Museum, One World Observatory, Ellis Island, Statue of Liberty	June 10, 2020	8:30 a.m. - 6:30 p.m.

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for academic credit:

Name	University	Session/Date(s)	Course	Credits
Laura Criscione	University of San Diego	Spring 2020	Preparing English Language Learners for Success K-6	3.3
Laura Criscione	University of San Diego	Spring 2020	Character Education for 21st Century	3.3

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the professional development request below.

Name	Professional Development	Date	Cost
Jaymie Mainieri	Narrative Writing: Helping Students Stretch their Story-Telling	March 3, 2020	\$0.00

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the professional development request(s) below.

Name	Professional Development	Date	Cost
Jason Chirichella Carla Moreno	Bergen County Diversity Summit	April 1, 2020	\$0.00

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

- P 0152 Board Officers (Revised)**
- P 1581 Domestic Violence (M) (Revised)**
- R 1581 Domestic Violence (M) (New)**
- P 2422 Health and Physical Education (M) (Revised)**
- P 3421.13 Postnatal Accommodations (New)**
- P 4421.13 Postnatal Accommodations (New)**
- P & R 5330 Administration of Medication (M) (Revised)**
- P 7243 Supervision of Construction (M) (Revised)**
- P 8210 School Year (Revised)**

- P 8220 School Day (M) (Revised)**
- R 8220 School Closings (Revised)**
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)**

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following book series purchase per:
NJSA 18A:18A10(a)

Quote Number: 101637-2
Pearson
Purchase Order #000441
Elevate Science K-8 (6 year) \$26,850.40
Shipping & Handling \$2,218.54
Total - \$29,068.94

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following book series purchase per:
NJSA 18A:18A10(a)

Quote Number: LTONE-02102020-003
MCGRAW HILL
Purchase Order # 000440
Math (5 year) \$29,667.18
Shipping & Handling \$3,074.68
Total - \$32,741.86

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Team Ashley and Memorial School PEO to use Memorial School on April 19th from 7:00 a.m. to 3:00 p.m. to host their annual walk fundraiser. *(as presented)*

**Custodians overtime will be reimbursed by the Organization.*

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the South Hackensack Strikers to utilize Memorial School's soccer field every Monday and Friday, from 5:30 p.m. to 8:00 p.m., beginning March 9 for practice and every Saturday and Sunday, beginning March 29th for games. *(as presented)*

**Custodians overtime will be reimbursed by the Organization.*

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve on entering into an agreement with the South Bergen Jointure Commission as an approved coordinated Transportation Service Agency for the 2020-2021 school year. *(Attachment C)*

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the withdrawal of \$6,400.00 from the maintenance reserve account and appropriate this amount in line 11-000-261-420-B3 in the 2019-2020 budget in accordance with 6A:23A14.2(D) for Above It All Roofing for emergency repairs to the roof.

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following for the time period March 10, 2020 through December 31, 2020:

Board Architect - EI Associates

19. Be It Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Janine Funk to be paid \$25.00 an hour to work with student #710 for 2 hours per week from February 25, 2020 through June 30, 2020.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay March 2020 bills.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment D)*

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
January 2020

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of February 2020 in the amount of \$295,620.96 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of March 2020 in the amount of \$300,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$300,000.00.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for February 2020.

(Attachment E)

Fund 10	\$ 726,047.60
Fund 20	\$ 9,499.06
Fund 30	\$ 0
Fund 40	\$ 552,897.50
Fund 50	\$ 6,196.46
Total	\$ 1,294,640.62

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of Gregorio Maceri, Superintendent/Principal effective June 30, 2020. *(as presented)*

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino
Nays: None
Abstain: Ms. Paladino - Resolution #14
Absent: Mr. Donatello, Mr. Lemonie, Mr. Tornambe

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION:

Ms. Paladino motioned, Mr. Aquilina seconded, to Private session @7:25 p.m.-
Budget/Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Budget/Personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Aquilina motioned Ms. Paladino seconded, to return to public session @8:16 p.m.

New Business :

The following resolutions were moved by A. Aquilina , seconded by A. Paladino

1. BE IT RESOLVED that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the preliminary 2020-2021 school year budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$8,998,760	\$7,938,815
Total Special Revenue	\$ 146,700	N/A
Total Debt Service	\$ 595,795	\$ 595,795
Grand Total	\$9,741,255	\$8,534,610

and

BE IT FURTHER RESOLVED that the 2020-2021 school year budget include a withdrawal from the Maintenance Reserve account in the amount of \$150,000 towards the soccer field replacement

WHEREAS, the South Hackensack Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2019-2020 school year.

WHEREAS, the South Hackensack Board of Education appropriated \$1,500 for travel during the 2019-2020 school year and has spent \$483.64 as of March 9, 2020.

NOW, THEREFORE BE IT RESOLVED that the South Hackensack Board of Education hereby establishes the school district travel maximum for the 2020-2021 school year at the sum of \$1,500 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

2. **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education advertise and approve holding the Public Hearing for discussion/adoption of the 2020-2021 school budget on April 27, at 7:00 p.m.

Roll Call:

Ayes: E. Anzevino, A. Aquilina, A. Davis, A. Paladino
Nays: None
Abstain: None
Absent: J. Donatello, R. Lemonie, S. Tornambe

Resolutions Approved

Adjournment:

Meeting adjourned at 8:18 p.m.

Moved by Mr. Aquilina, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary