

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, September 14, 2020**

**Regular Meeting**

**Time 7:00 p.m.**

**A. Meeting called to order at:**

**B. Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 16, 2019 (remote meeting notice September 9, 2020)** Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

**C. Roll call**

**D. Flag Salute**

**E. Presentations: None**

**F. Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**G. Approval of Minute(s): 7/13/20, 8/17/20**

- H. Correspondence: 8/20
- I. Report of the Superintendent
- J. Old Business
- K. New Business
- L. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- M. Private Session (If necessary)
- N. Adjournment

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**CONSENT AGENDA: MOTIONS 1 THROUGH 36**

**MOTIONED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

1. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021: (*Attachment A*)

The monthly district calendar

2. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the week of October 5th as Week of Respect.
3. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the week of October 19th as School Vandalism and Violence Awareness Week.
4. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education the reimbursement of the Principal's Account in the amount of \$1,400.86.

Description	Cost
Home Depot (6 Hepa air purifiers) PPE	\$1,400.86

5. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the Swing Education contract for Long Term Middle School leave replacement effective September 1 through TBD at a rate of \$168.75 per diem as needed.

6. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the employment of Dana Houghtalin as follows:

<b>Position</b>	<b>Rate of Pay</b>
Long Term Middle School Leave Replacement	(BA Step 1) \$260.05 per diem as needed through 12/23/20

7. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve Jason Chirichella as the Acting Superintendent of Schools as of October 1 - December 31, 2020 pending Executive County Superintendent and Commissioner of Education approval.
8. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify Mary Gould as the Breakfast Club Server effective September 8, 2020 to June 30, 2021 at a rate of \$10.00/session .
9. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve Elizabete Schaefer as the Breakfast Club Substitute Server for the 2020-2021 school year at a rate of \$10/session.
10. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following staff members to provide supervisory coverage at Memorial School when the Acting Superintendent/Principal and Supervisor of Curriculum and Instruction are not on-site.

Frank DiLorenzo	Supervisor & Principal certificate
Jaclyn Adler	Supervisor certificate

11. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve Elizabeth Higgins to be paid \$40.00 an hour to work as a Home Instructor with student #886 for 10 hours per week effective September 24, 2020 for up to 4 weeks pending doctor's clearance.
12. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve a leave of absence for staff member #0079, in accordance with the provisions of the Family First Coronavirus Response Act, starting on September 1, 2020, up to a maximum of sixty paid leave days for each eligible day, at 2/3 of her per diem salary each day (up to a maximum of \$200 per day), with the remaining days during which she is ineligible for paid leave taken as unpaid leave days.

13. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following teachers at the ratified salaries listed below for the 2020-2021 school year, effective September 1, 2020 to June 30, 2021:

Teachers	Step	2020-2021	Longevity	Other	Gross
Adler, Jacalyn	MA30 12	\$86,872			\$86,872
Caporrino, Christina	MA6	\$65,880			\$65,880
Carroll, Jessica	MA3	\$61,380			\$61,380
Castillo, Tatjana	MA6	\$65,880		\$300.00	\$66,180
Coban, Lora	MA30 10	\$81,072	\$4,400		\$85,472
Criscione, Laura	MA30 6	\$74,322			\$74,322
D'Elia, Susan	MA30 17	\$101,672	\$4,600		\$106,272
DiLorenzo, Frank	MA30 15	\$95,372	\$4,400		\$99,772
Duva, Wendy	BA3	\$53,760			\$53,760
Fersch, Emily	BA2	\$52,510			\$52,510
Giacalone, Victoria	MA2	\$59,880			\$59,880
Gould, Mary	MA30 10	\$81,072	\$4,400		\$85,472
Hartmann, Theresa	MA30 18	\$105,472	\$4,600		\$110,072
Higgins, Elizabeth	MA30 18	\$105,472	\$4,800		\$110,272
Jimenez, Kristina	BA 12	\$71,110			\$71,110
Kipp, Gina	OG2	\$108,560	\$4,800		\$113,360
Kisker, Anna	BA1	\$52,010			\$52,010
Liggio, Rita	MA30 18	\$105,472	\$4,600		\$110,072
Mainieri, Jaymie	BA5	\$57,010			\$57,010
Manresa, Nicollette	MA30 1	\$68,972			\$68,972
Marrella, Kelly	MA30 13	\$90,372	\$4,600		\$94,972
Masullo, Christopher	OG	\$104,852			\$104,852
Murphy, Lori Ann	MA30 14	\$92,872	\$4,400		\$97,272
Petrella, Michele	MA4	\$62,880		\$600.00	\$63,480
Ramagli, Nick	BA2	\$52,510			\$52,510
Ryan, Patrick	MA 1	\$58,880			\$58,880
Thom, Valentine	MA5	\$64,380		\$300.00	\$64,680
Turtoro, Anne	MA30 10	\$81,072			\$81,072
Vidal, Lisette	MA30 16	\$98,072	\$4,400		\$102,472
Watts, Deborah	MA30 17	\$101,672	\$4,600		\$106,272

14. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify summer hours for the faculty members below to assist with Special Education Services July 1 through August 31, 2020.

Employee	Not to exceed...
Emily Fersch	2 hours
Mary Gould	2 hours
Jaymie Mainieri	1 hour

***\*\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

15. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the summer hours for the faculty member below to review student medical records.

Employee	Not to exceed...
Kristina Jimenez	14 hours

***\*\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

16. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the following faculty member below to work during the summer on DRC Data Validation reports

Employee	Not to exceed...
Mary Gould	10 hours

***\*\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

17. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the new special education placement below.

Student #	School	Start Date	Rate	Tuition
90041	South Bergen Jointure Commission East Rutherford Campus	September 14, 2020	\$6,910/month	\$69,100.00

18. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Time	Cost
Jason Chirichella	New Jersey School Boards Convention  <a href="https://workshop.njsba.org/mesage.php">https://workshop.njsba.org/mesage.php</a>	October 20 - 22, 2020		
Nicolette Manresa	(CPI) Certified Instructor Program - (Virtual)	October 2020	8:30 a.m to 4:30 p.m.	\$3,450

19. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the following requests for academic credit:

Faculty Member	University	Course	Session	Credits
Michele Petrella	University of California San Diego	ELL Strategies for Mainstreamed Students	Summer 2020	3.3
Michele Petrella	University of California San Diego	Middle School Math:Problem Solving	Summer 2020	3.3

20. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education to enter into a school breakfast and lunch agreement with the Hackensack Board of Education for the purpose of providing our students with breakfast, lunch and milk in accordance with the child nutrition program guidelines for the school year 2020-2021. *(as presented)*
21. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the school breakfast and lunch program prices for the school year 2020-2021 be set as follows:

BREAKFAST	Student	Faculty Members
Full Price	\$2.25	\$2.75
Reduced Price	\$0.00	N/A

**Note:** The Hackensack Board of Education will charge \$1.50 per breakfast. The maximum breakfast price for students is \$2.25. The full and reduced prices for breakfast remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2020-2021 school year.

LUNCH	Student	Faculty Member
Full Price	\$3.00	\$3.50
Reduced Price	\$0.00	N/A

**Note:** The Hackensack Board of Education will charge \$2.95 per lunch. The maximum lunch price for students is \$3.75. The full and reduced prices for lunch remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2020-2021 school year.

22. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the following teachers to perform coverage during their prep period for the school year 2020-2021 at the negotiated salary agreed upon in the 2020-2023 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Christina Caporrino	Mary Gould	Nick Ramagli
Jessica Carroll	Anna Kisker	Patrick Ryan
Elizabeth Higgins (DeRogatis)	Jaymie Mainieri	Emily Fersch
Frank DiLorenzo	Kelly Marrella	Christopher Masullo

23. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the submission of the Paraprofessional Staff Statement of Assurance SOA. *(as presented)*
24. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify LEA Reopening Statement of Assurance. *(as presented)*
25. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the request for the South Hackensack Strikers to use Memorial School's soccer field for practices Monday-Friday 5:30 to 7:30 p.m. and games on Saturdays and Sundays beginning Saturday, September 5th through November 8th 2020. *(as presented)*
26. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the purchase of a Freestanding Portable partition at a cost of \$1,598.22 from School Outfitters - contract #20/21-01, Co-op# 65MCSCCPS.



27. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the rate of \$125 per diem or \$20.83 per hour for substitute teachers effective September 1, 2020.

28. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the request for the following faculty member to have their child attend classes at Memorial School during the school year 2020-2021:

<b>Faculty</b>	<b>Child</b>	<b>Grade</b>	<b>Total Cost</b>
Valentine Thom	Christian Thom	First	\$1,600

29. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify J. Sortino LLC to sheetrock and spackle Room 112 due to damage at a cost not to exceed \$1,500.

30. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District for the provision of Hospital Instruction for the 2020-2021 school year for students who are confined during school hours for medical and/or rehabilitative care at a cost of \$65.00/hour.

31. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the shared service agreement between the Hasbrouck Heights Board of Education and South Hackensack Board of Education for the period July 1, 2020 to June 30, 2021 for Assistant Technology Coordinator - \$50,515.

32. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the lease with Optima Communications Systems, Inc for the Avaya IP Office phone system at a cost of \$254.18/month for 60 months effective October 1, 2020.

33. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay September 2020 bills.

34. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of August 2020 in the amount of \$64,978.29 that the President of the Board, the School Business Administrator and the Acting Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

35. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of September 2020 in the amount of \$315,000 the President of the Board, the School Business Administrator and the Acting Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$315,000

36. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Bill List for August 2020.

*(Attachment B)*

Fund 10	\$	386,680.00
Fund 20	\$	14,708.90
Fund 30	\$	0
Fund 40	\$	42,897.50
Fund 50	\$	0
Total	\$	444,286.58

Void check# 043546

**September 2020**

South Hackensack School District - Memorial School / Calendars

**Attachment A**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 Pre-K Orientation (Zoom Invite attached) 6:15 PM Kindergarten Orientation (Zoom Invite attached)	4	5
6	7 School Closed - Labor Day	8 MP1 Begins School Begins	9	10	11	12
13	14 Bd. of Education Meeting	15	16	17	18	19
20	21	22	23	24 Back to School Night	25 1:00 Early Dismissal	26
27	28	29	30			

Starting date 8/1/2020 Ending date 8/31/2021

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
043545	08/12/20		0104	Petty Cash	\$250.00
043546 V	08/12/20	08/12/20	0104	Petty Cash	
043547	08/19/20		0016	A1 Copier & Computer Service	\$99.95
043548	08/19/20		0435	Accuscan	\$312.00
043549	08/19/20		0057	Arrow Elevator Incorporated	\$198.00
043550	08/19/20		0062	Automated Logic	\$3,272.00
043551	08/19/20		0089	Bergen County Special Services School DI	\$5,300.00
043552	08/19/20		M620	Bergenfield Board of Education	\$7,158.50
043553	08/19/20		0849	Browns Janitorial Equipment	\$525.36
043554	08/19/20		R804	Centiv Services Corp. of NJ	\$5,625.00
043555	08/19/20		0150	Classic Floor Finishing, Inc	\$2,244.00
043556	08/19/20		0195	Dell Marketing L.P.	\$1,072.70
043557	08/19/20		0196	Delta Dental Of New Jersey, Inc	\$4,249.67
043558	08/19/20		0252	Epic Associates	\$112.00
043559	08/19/20		0857	Fogarty and Hara, Counsellors-at-Law	\$1,966.00
043560	08/19/20		0919	Follet School Solutions, Inc	\$1,255.65
043561	08/19/20		0471	Foundation for Educational Administratio	\$500.00
043562	08/19/20		0440	G & S Hardware & Supply, LLC	\$79.28
043563	08/19/20		0956	Genesis Educational Services	\$350.00
043564	08/19/20		0832	Idville	\$64.53
043565	08/19/20		0329	Industrial Appraisal Company	\$175.00
043566	08/19/20		0130	Konica Minolta Premier Finance	\$997.03
043567	08/19/20		0468	Metro Fire & Safety Equipmt.	\$364.60
043568	08/19/20		0423	MGL Printing Solutions	\$926.00
043569	08/19/20		G952	MH Leadership, LLC	\$4,250.00
043570	08/19/20		0529	North Jersey Media Group	\$156.71
043571	08/19/20		3564	Omni Waste Services, Inc	\$386.43
043572	08/19/20		0128	Optimum	\$698.81
043573	08/19/20		Y109	Petrella; Michele	\$1,800.00
043574	08/19/20		0920	Pitney Bowes Inc.	\$170.97
043575	08/19/20		0928	Pitney Bowes Reserve Account	\$500.00
043576	08/19/20		0548	PSE&G	\$8,381.74
043577	08/19/20		0882	ReadyRefresh by Nestle	\$19.98
043578	08/19/20		0605	Really Good Stuff, LLC	\$62.05
043579	08/19/20		0910	Scholastic Classroom Magazines	\$2,605.81
043580	08/19/20		0684	South Bergen Jointure Comm.	\$27,149.34
043581	08/19/20		0695	Staples Business Advantage	\$490.95
043582	08/19/20		0707	Strauss Esmay Associates, LLP	\$1,200.00
043583	08/19/20		0791	Suez Water New Jersey	\$1,457.25

Starting date 8/1/2020 Ending date 8/31/2021

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
043584	08/19/20		0725	Tatjana Castillo	\$1,137.00
043585	08/19/20		1002	The Library Store INC	\$6.11
043586	08/19/20		0859	Treasurer, State of New Jersey	\$214.00
043587	08/19/20		0861	USA Security Services, Inc	\$1,713.00
043588	08/19/20		0809	Viking Termite & Pest Control, Inc.	\$85.60
043589	08/19/20		0845	Zep Manufacturing Co.	\$818.60
043590	08/27/20		Z155	Bridge Media LLC	\$600.00
043591	08/27/20		0684	South Bergen Jointure Comm.	\$43,549.81
043592	08/31/20		I196	Adorama, Inc	\$2,166.40
043593	08/31/20		0078	Bergen Arts & Science Charter School	\$27,504.50
043594	08/31/20		0849	Browns Janitorial Equipment	\$429.00
043595	08/31/20		R804	Centiv Services Corp. of NJ	\$1,322.25
043596	08/31/20		L524	East Coast Designs Unlited, LLC	\$2,460.00
043597	08/31/20		1477	EPS/School Specialty	\$2,627.83
043598	08/31/20		0440	G & S Hardware & Supply, LLC	\$225.38
043599	08/31/20		C427	I & T Electrical Lighting, LLC	\$675.00
043600	08/31/20		0360	J Sortino LLC	\$1,500.00
043601	08/31/20		0130	Konica Minolta Premier Finance	\$997.03
043602	08/31/20		1006	Kurtz Bros INC	\$3.68
043603	08/31/20		0862	Lakeshore Learning Materials	\$71.97
043604	08/31/20		0805	McCabe Environmental Services, LLC	\$1,700.00
043605	08/31/20		0468	Metro Fire & Safety Equipt.	\$1,960.00
043606	08/31/20		0477	Miro Printing & Graphics, Inc	\$80.00
043607	08/31/20		0451	Montemurro; Nicholas	\$45.00
043608	08/31/20		0969	Pepe Plumbing & Heating Corp.	\$586.00
043609	08/31/20		0920	Pitney Bowes Inc.	\$147.84
043610	08/31/20		T697	R & R Trophy & Sporting Goods Co.	\$13.83
043611	08/31/20		0605	Really Good Stuff, LLC	\$581.73
043612	08/31/20		0657	School Specialty Inc.	\$253.30
043613	08/31/20		0655	School Health Corporation	\$168.21
043614	08/31/20		0947	School Outfitters	\$66.40
043615	08/31/20		S680	Seesaw	\$550.00
043616	08/31/20		0684	South Bergen Jointure Comm.	\$2,006.50
043617	08/31/20		0695	Staples Business Advantage	\$729.86
043619	08/31/20		0795	Valentine Stanowski-Thom	\$1,377.30
082020 H	08/14/20		0699	State Of NJ Health Ben.prog.	\$71,699.57
083120	08/31/20		PAY	South Hackensack BOE Payroll	\$64,978.29
083220 H	08/31/20		0108	Board Of Ed. Payroll Agency	\$3,322.01
083320 H	08/31/20		0108	Board Of Ed. Payroll Agency	\$1,463.02

Starting date 8/1/2020

Ending date 8/31/2021

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
202008 H	08/12/20		0739	The Depository Trust Co.	\$42,897.50
202009 H	09/15/20		0699	State Of NJ Health Ben.prog.	\$73,806.03
436180	08/31/20		R520	SUPREME COMPUTER SOLUTIONS	\$340.00
436200	08/31/20		0818	W.B. Mason Co.Inc	\$979.72

<b>Fund Totals</b>
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10	GENERAL CURRENT EXPENSE	\$2,313.02
11	GENERAL CURRENT EXPENSE	\$384,367.16
20	SPECIAL REVENUE FUNDS	\$14,708.90
40	DEBT SERVICE FUNDS	\$42,897.50
Total for all checks listed		\$444,286.58

Prepared and submitted by:

Elizabeth J. Charlin  
Board Secretary

9/11/2020  
Date