

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 13, 2023

A regular meeting of the Board of Education was held on Monday, March 13, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabeth Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis (entered 7:26 p.m.), Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti

Absent: Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella

2 people in attendance

Ms. Paladino led the Board in the Flag salute

Private Session:

Mr. Donatello motioned, Mr. Tornambe seconded to Private session @7:01 p.m. – Student Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Student Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. H. Yannetti motioned, Mr. Tornambe seconded, to return to public session @7:42 p.m.

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 2/13/23

(On file in the business office) moved by Mr. Tornambe seconded by Mr. Paladino

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti

Nays: None

Abstain: None

Absent: Mr. T. Yannetti

Approval of Correspondence: 2/23

(On file in the business office) moved by Mr. Tornambe, seconded by Mr. H. Yannetti

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti

Nays: None

Abstain: None

Absent: Mr. T. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 236 students. He shared some good news with the board which included Mr. DiLorenzo's 7th grade class as the Bulldogs of the Month for the best attendance for the month of February, he

congratulated the boys and girls basketball teams, the cheerleaders and their coaches for a great season and for their work in organizing all the tournaments. Mr. Chirichella thanked the 7th grade parents for volunteering their time to assist with the operations of the Bergen Youth Basketball League tournament which was a great success. All funds raised will go towards the Class of 2024. He thanked the South Hackensack Police Department for their collaboration with Memorial School in regards to the LEAD program and a special thank you to Police Officer Gary Yannetti, and Police Officer Ashley Lagrosa for their time, efforts and commitment to teaching our 6th grade the LEAD curriculum. The Graduation ceremony will be held on March 16, 2023 at 2:00 p.m. in the gymnasium. Other matters discussed included the 8th grade Washington D.C. trip which is scheduled for April 5th and 6th, the Professional development day for the staff on March 24th which will include a Mental Health and Wellness day with 2 presentations provided by the Bergen County's CarePlus of NJ Training Center. He informed the board that due to unused snow days the last day of school is June 15th and that the amended 22-23 calendar will be approved at the April board meeting. He informed the board that the April board meeting will have to be rescheduled for a later date as the original date falls during spring break. No questions or comments were voiced on the superintendent report. Ms. Paladino asked if any board members had any comments or questions on the consent agenda. No comments or questions were voiced on any resolutions that were presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Tornambe seconded by Mr. Donatello

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1
February 2023	3

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0
February 2023	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023: *The Monthly District Calendar* (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district calendar for the school year 2023-2024. *(Attachment B)*
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the South Hackensack Recreational Night Gym makeup dates:

Location	Date
Memorial School Gym	Monday (4/17/23 & 4/24/23)

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Northern New Jersey Girl Scout Organization meetings for the following dates:

Location	Date	Time
Media Center	Tuesdays (5/9/23, 5/16/23, 5/23/23, 5/30/23)	3:15pm

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Care Plus NJ on March 24, 2023 for a staff wellness day at a cost not to exceed \$300.00 paid with ESSER funds.
20-485-200-300-00

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request of the following faculty member to have their child attend classes at Memorial School during the 2023–2024 school year:

Faculty	Grade	Total Cost
Tatjana Castillo	3rd	\$1,600.00/year

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the payment of \$75.00 each for the basketball referee assignors - Mark Bitar for the BYBL basketball tournament and Mike Prullelo for the 2022-2023 Basketball season to be paid out from the South Hackensack Athletic Account.

SPECIAL EDUCATION

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Nicollette Manresa	QPR Suicide Prevention Oradell, NJ	March 23, 2023 1:00pm-3:00pm	\$0

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the change of program of a Special Education student #0060 at Ridgefield School/Shaler for the remainder of the 2022-2023 school year - effective January 30, 2023 - June 30, 2023 at an additional cost of \$15,000.00

PERSONNEL

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individual listed below effective March 17, 2023 with regret.

Name	Position
Vanessa Bustamonte	Teacher Aide

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the retirement of the individual listed below effective June 30, 2023.

Name	Position
Gina Kipp	Middle School Teacher

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2022-2023 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. Ramagli Ms. Caporrino	Coaching Intramural
Mrs. Thom	Green Thumb Club <i>*not to exceed 25 hours</i>

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Elizabeth DeRogatis to be paid \$40 an hour to work as a Home Instructor with student #724 for 5 hours per week until March 31, 2023 (pending doctor's clearance).

POLICY

NONE

FINANCE

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the sale of 20 Dell Latitude 3400 laptops in the amount of \$100 each payable to the South Hackensack Board of Education.
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve on entering into an agreement with the South Bergen Jointure Commission as an approved coordinated Transportation Service Agency for the 2023-2024 school year. (*Attachment C*)
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the addendum to the transportation service agreement between the South Bergen Jointure Commission and South Hackensack Board of Education for the 2023-2024 school year.
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay March 2023 bills.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)
 - Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - January 2023
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of February 2023 in the amount of \$346,669.53 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of March 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for February 2023.
(Attachment E)

Fund 10	\$	783,123.66
Fund 20	\$	22,776.42
Fund 30	\$	0
Fund 40	\$	542,497.50
Fund 50	\$	6,636.81
Total	\$	1,355,034.39

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the preliminary 2023-2024 school year budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$10,009,946	\$8,754,670
Total Special Revenue	\$ 486,847	N/A
Total Debt Service	\$ 214,195	\$ 214,195
Grand Total	\$10,710,988	\$8,968,865

And

Be it Further Resolved, that the 2023-2024 school year budget includes banked cap in the amount of \$49,369 for out of district placements for special education students for the 23-24 school year and a Health Benefit Waiver of \$64,648 for health premium increases.

26. WHEREAS, the South Hackensack Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year.

WHEREAS, the South Hackensack Board of Education appropriated \$1,500 for travel during the 2022-2023 school year and has spent \$0.00 as of March 10, 2023.

NOW, THEREFORE BE IT RESOLVED that the South Hackensack Board of Education hereby establishes the school district travel maximum for the 2023-2024 school year at the sum of \$1,500 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

27. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti
Nays: None
Abstain: None
Absent: Mr. T. Yannetti

Resolutions Approved

The following resolution was moved by Mr. Tornambe seconded by Mr. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Facility Use Application request from Hackensack High School Athletic Department to use the soccer/turf field a maximum of 5 sessions but not to exceed 10 sessions.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti
Nays: None
Abstain: None
Absent: Mr. T. Yannetti

Resolution Approved

OPEN PUBLIC HEARING: The board congratulated Mrs. Kipp on her retirement and thanked her for her thirty-two years of dedication to the district. They wished her much success in the future and best of luck. Mrs. Romatowski addressed the board regarding Pre-k program and registration for 2023-2024 school year. She was concerned that the program was going to be eliminated. Ms. Paladino stated that the district is awaiting approval from the county regarding the budget and is not able to provide any information at the present time. Ms. Paladino stated that parents that have made an appointment to register their children will receive a letter with further instructions regarding the Pre-K program. She apologized for the inconvenience in regards to this matter but assured the parent that information will be forthcoming once the budget is approved.

Adjournment:

Meeting adjourned at 8:13 p.m.
Moved by Mr. H. Yannetti, seconded by Mr. Donatello
All in favor
Respectfully submitted,

Elizabete Schaefer
Board Secretary

March 2023 Meeting (February 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
Board of Education Stephanie Kropp	Various Emails Regarding News and Events at Memorial School
Board of Education Tatjana Castillo	Letter requesting permission for student to attend Memorial School