

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, November 12, 2018

A regular meeting of the Board of Education was held on Monday, November 12, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by Vice President, Ms. Davis

Ms. Davis read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino

Absent: Mrs. Regan, Mr. Terraccino

Also Present: Gregorio Maceri, Elizabete Schaefer, Mrs. Watts

Ms. Davis led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Davis read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 10/1/2018, 10/15/18

(On file in the business office) moved by Mr. Donatello, seconded by Ms. Paladino

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina Ms. Davis, Mr. Donatello, Ms. Paladino
Abstain: Ms. Anzevino (10/1/18), Mr. Aquilina (10/15/18)
Absent: Mrs. Regan, Mr. Terraccino

Approval of Correspondence: 10/2018

(On file in the business office) moved by Ms. Anzevino, seconded by Mr. Aquilina

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina Ms. Davis, Mr. Donatello, Ms. Paladino
Abstain: None
Absent: Mrs. Regan, Mr. Terraccino

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which is at 285. He provided the dates for the Thanksgiving Celebration which will be held on November 21, 2019 with a 1:00 p.m. dismissal for staff and students. Mr. Maceri informed the board that the district is looking into having a schoolwide movie day which was something both him and Ms. Higgins are looking at. The date for this would be November 21, 2019 prior to the Thanksgiving Celebration. Ms. Schaefer informed the board that anybody that still needs to finish all the mandatory training has been registered and to make sure all training is completed by December 31, 2018. Mr. Maceri requested a proposed holiday shutdown from December 26 through December 28, 2018 for the 12 month employees. The board did not see a problem with the request. A custodian will be available on one of these days to clean up the school if necessary prior to reopening on January 2, 2019. He provided the date for the re-organization of the board, which would be held on January 7, 2019 followed by the Workshop Meeting. Mr. Maceri briefed the board on the "Community Development Block Grant" that the Township offered to the district. Ms. Anzevino suggested that the board attorney whomever the district decides to appoint should be present at the Re-Organization meeting. The board will have a chance to finalize their decision on a Board Attorney at the December 3, 2018 meeting. Mr. Maceri then continued his report by asking the board if there were any questions or comments on any of the resolutions presented and reviewed at the workshop meeting of November 5, 2018. He informed the board that there were two individual resolutions for board approval. He briefed the board on them. No comments or questions were voiced on any of the resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello, seconded by Ms. Anzevino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$5,927.63

Description	Cost
The Metropolitan Opera Guild	\$250.00
The Scripps National Spelling Bee	\$160.00
Custodial Supplies	\$42.63
Washington D.C. Chaperone Payment	\$5475.00

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2018	0
October 2018	2

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2018	0
October 2018	0

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:
(Attachment A)

The monthly district calendar

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the schedule for the boys' and girls' basketball teams and schedules. (*Attachment B*)

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$55.00 event payment to basketball referees for the school year 2018-2019.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the School Bus Emergency Evacuation Drill Report. (*Attachment C*)

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for academic credit:

Name	University	Course	Session or Dates	Credits
Laura Criscione	Marygrove College	Reading in the Content Areas	Winter 2019 Session 1	3
Laura Criscione	Marygrove College	The Reading and Writing Connection	Winter 2019 Session 2	3
Susan D'Elia	University of California – San Diego	Writer's Workshop in the Elementary Classroom	Fall 2018	3
Lori Murphy	University of California – San Diego	Writer's Workshop in the Elementary Classroom	Fall 2018	3
Rita Liggio	University of California – San Diego	Teaching Struggling Readers (K-3)	Fall 2018	3
Jennifer Zanelli	University of Phoenix	Innovative Curriculum Design	February 12- March 25, 2019	3
Jennifer Zanelli	University of Phoenix	Educational Assessment and Evaluation	March 26- May 6, 2019	3
Jennifer Zanelli	University of Phoenix	Facilitating Engaged Learning	May 7-June 17, 2019	3
Jennifer Zanelli	University of Phoenix	Practicum I	June 18-July 29, 2019	3
Jennifer Zanelli	University of Phoenix	Practicum II	July 30- September 9, 2019	3

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Professional Development	Date	Cost
Anne Turtoro	Bergen County Consortium of Teachers of the Gifted Meetings	December 7, 2018 January 24, 2019 March 15, 2019	Free
Anne Turtoro	NJ Association of School Librarians Conference	December 2, 2018	\$135
Jennifer Zanelli	Trauma Care When Disaster Strikes	November 14, 2018	Free
Lora Coban Jessica Carroll Laura Criscione Mary Gould Kelly Marrella Theresa Hartmann	Google Suite for Beginners: Grades K-12	December 5, 2018	Free
Wendy Duva	Effectively Dealing With Disruptive Students	December 17, 2018	\$269
Jennifer Zanelli	Keys to Enhancing Your Effectiveness as a School Nurse	January 28, 2019	\$269
Mary Gould	ELL Program Supervisors and Coordinators Roundtable North	November 14, 2018	Free

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following requests for professional leave:

Name	Professional Development	Date	Cost
Laura Criscione	Paramus Literacy Group	October 23, 2018	Free
Mary Gould	Experienced Bilingual/ESL/ELS Supervisors	September 24, 2018	Free

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the contracted services with the South Bergen Jointure Commission for the school year 2018-2019.

Name	Position	Per Diem Rate	Effective Dates
Kathy Laforge	Pre-K Teacher Aide	\$227.20	September 1, 2018- June 30, 2019

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following faculty members for the “self-funded” Before Care Program for the school year 2018-2019:

Name	Position	Rate of Pay
Elizabeth Schaefer	Substitute	\$20 per hour
Jaymie Mainieri	Substitute	\$20 per hour

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Melissa Taveras to be paid \$25 per hour to direct the Instrumental Program after school on Thursdays, effective September 20 through December 2018.
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the purchase of a Veteran’s wreath not to exceed \$55.00.
(Ceremony: November 11, 2018 at 11:00 a.m. at the VFW Monument on Phillips Avenue, across the street from the park)
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the South Hackensack Strikers to use the gymnasium for their winter practice every Friday through February 2019.
(Attachment D)
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Little Ferry South Hackensack Little League to use the gymnasium on Wednesday nights. *(Attachment E)*
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request to destroy various Child Study Team files. *(Attachment F)*
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the LearnWell Temporary Home or Hospital Instruction contract for student #646. *(as presented)*

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the faculty members below to participate in the Extended Curriculum Program at a rate of \$25 per session for the school year 2018-2019.

Christina Caporrino	Grade 6	English Language Arts
Gina Kipp	Grades 7 & 8	English Language Arts
Jaymie Mainieri	Grade 1	English Language Arts
Jessica Carroll	Grade 5	English Language Arts and Mathematics
Lora Coban	Grades 1 or 2	English Language Arts and Mathematics
Tatjana Castillo	Grade 3	English Language Arts and Mathematics
Chris Masullo	Grades 6 (VT) & 8	Mathematics
Emily Fersch	Grade 2	English Language Arts and Mathematics
Frank DiLorenzo	Grades 6 (CC) & 7	Mathematics
Elizabeth Higgins	KG	English Language Arts

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay November 2018 bills.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment G*)

Board Secretary's Report
 Treasurer's Report
 Monthly Fund Transfer Report
 September 2018

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of October 2018 in the amount of \$287,480.81 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of November 2018 in the amount of \$275,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$275,000.00.
25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for October 2018.

(Attachment H)

Fund 10	\$	706,505.22
Fund 20	\$	11,827.98
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	4,969.81
Total	\$	723,303.01

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,
 Abstain: None
 Absent: Mrs. Regan, Mr. Terraccino

Resolutions Approved

The following resolution was moved by Ms. Paladino, seconded by Ms. Anzevino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the field trip(s) below.

Grade	Trip	Date	Time
8 th grade	Christmas Spectacular	December 17, 2018	9:00 a.m.–3:00 p.m.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,

Abstain: None

Absent: Mrs. Regan, Mr. Terraccino

Resolution Approved

The following resolution was moved by Ms. Anzevino, seconded by Mr. Donatello

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following teacher aide for the school year 2018-2019:

Name	Position	Effective Dates	Salary/Pro-rated
Emily Falcone	Teacher Aide	January 1, 2019 – June 30, 2019	\$12, 852.00

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,

Abstain: None

Absent: Mrs. Regan, Mr. Terraccino

Resolution Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Adjournment:

Meeting adjourned at 7: 47 p.m.

Moved by Mr. Aquilina, seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabeth Schaefer
Board Secretary

November Meeting (October Correspondence)

To / From	Subject
<i>All Concerned Parties / Elizabete Schaefer</i>	<i>Asbestos Management Plan</i>