

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, April 25, 2023

A regular meeting of the Board of Education was held on Tuesday, April 25, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:05 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **March 17, 2023**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis (entered 7:39 p.m.), Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti, Mr. T. Yannetti

Absent: None

Also Present: Ms. Schaefer, Mr. Chirichella, Ms. Zahn, Mrs Messery

2 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: Mr. Chirichella and Mrs. Messery presented the 23-24 budget to the board and citizens. The budget is being adopted at tonight's board meeting and will be posted on the district's website. Mr. Chirichella, Ms. Schaefer and the board thanked Mrs. Messery for her many years of service to the district as the Business Administrator and wished her all the best on her new endeavor.

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 3/2/23, 3/13/23

(On file in the business office) moved by Mr. T. Yannetti seconded by Mr. Tornambe

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti
Mr. T. Yannetti
Nays: None
Abstain: None
Absent: Ms. Davis (entered 7:39 p.m.)

Approval of Correspondence: 3/23

(On file in the business office) moved by Mr. H. Yannetti, seconded by Mr. Paladino

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti,
Mr. T. Yannetti
Nays: None
Abstain: None
Absent: Ms. Davis (entered 7:39 p.m.)

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 235 students. He shared some good news with the board which included Ms. Carroll's 3rd grade class as the Bulldogs of the Month for the best attendance for the month of March. He recognized the 8th grade students and thanked Mrs. Thom on their recent Solar Race Car Day. The students had the opportunity to design, build, and race their cars. He informed the board that the 8th grade Washington DC trip was a success and that the students had a wonderful time exploring Washington DC. He thanked the chaperones for their time and dedication to the 8th grade students. Other matters discussed included the Honor roll assembly for grades 4 - 8 which was held on April 21, 2023. Mr. Chirichella congratulated all the students on their hard work. He informed the board about Arbor Day which would be held on April 28, 2023 at 1:00 p.m. in the back of the school by the great hall. The South Hackensack Township Shade Tree Commission donated and planted a tree on the school grounds. The middle school students will be participating with poetry and writing pieces to share with the community. No questions or comments were voiced on the superintendent report. Ms. Paladino asked if any board members

had any comments or questions on the consent agenda. Resolution #23 was questioned and information was provided regarding the use of the turf field for games and practices. No other comments or questions were voiced on any resolutions that were presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello seconded by Mr. H. Yannetti

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1
February 2023	3
March 2023	2

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0
February 2023	1
March 2023	3

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:
The Monthly District Calendar (Attachment A)*

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2023-2024. *(Attachment B)*

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trips:

Teacher	Grade	Trip	Date	Time
Susan D'Elia	5th	Edison's Laboratory West Orange, NJ	May 24, 2023	10:15am-2:00pm
Valentine Thom	5th, 6th, 7th	Laurel Hill County Park Secaucus, NJ	May 23, 2023	8:00am-3:00pm
Valentine Thom	5th, 6th, 7th	Mill Creek Point Park Secaucus, NJ	May 24, 2023	8:00am-3:00pm

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Christopher Masullo	<i>The Master Teacher Effectively Managing the Classroom Virtual</i>	March 24, 2023 8:30am-11:30am	\$39.00
Mary Gould	Identifying English Language Learners ELLs with Disabilities - Three Part Series <i>Virtual</i>	March 21, 2023 10:00am-11:15am	\$0

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Michele Petrella	<i>Conquer Mathematics</i> Statistics and Probability Workshop	June 7, 2023 8:30am-2:00pm	\$170.00

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request(s) below.

Name	College/ University	Course	Session	Credits
Anna Kisker	Montclair State University	Literacy Foundations Course# 500	Summer	3
Anna Kisker	Montclair State University	Language and Early Literacy Development Course# 519	Summer	3
Anna Kisker	Montclair State University	Teaching Multiethnic Literature in P-8 Classrooms Course #524	Summer	3

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following end of year events at Memorial School:

- a. Pre-K Celebration [June 8, 2023 @ 9:00am]
- b. Kindergarten Celebration [June 9, 2023 @ 9:00am]
- c. 8th Grade Graduation [June 15, 2023 @ 7:00pm]
- d. 8th Grade Dinner Dance [June 9, 2023 @ 7:00pm]

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the South Hackensack Recreation Department for the use of the gym for adult Zumba classes on the following dates: May 4, May 11, May 18, May 25, and June 1, 2023 from 7:30 p.m. to 8:30 p.m.

SPECIAL EDUCATION

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education rescind the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Victoria Giacalone	American Speech-Language-Hearing Association Two Online Courses on Central Auditory Processing Disorders	March 10, 2023 9:00am-12:00pm	\$73.00

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Victoria Giacalone	American Speech-Language-Hearing Association Two Online Courses on Central Auditory Processing Disorders Screening Students for CAPDs Dyslexia in the Schools: What is the SLP's Roles	April 26, 2023 9:00am-12:00pm	\$88.00

PERSONNEL

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individual listed below effective June 30, 2023 with regret.

<u>Name</u>	<u>Position</u>
Annunizata D'Amico	Teacher Aide

POLICY

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education’s regulations / policies as submitted and as follows: *(as presented)*

Alert 230

- 0144 Board Member Orientation and Training - Bylaw
- 2520 Instructional Supplies - Policy & Regulation (M)
- 3217 Use of Corporal Punishment - Policy
- 4217 Use of Corporal Punishment - (NEW)
- 5305 Health Services Personnel – Policy (M)
- 5308 Student Health Records - Policy & Regulation (M)
- 5310 Health Services - Policy & Regulation (M)
- 6112 Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) (NEW)
- 6115.04 Federal Funds – Duplication of Benefits - Policy (M) (NEW)
- 6311 Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 School District Security - Policy (M)
- 9100 Public Relations - Policy (ABOLISHED)
- 9140 Citizens Advisory Committees – Policy
- 9140 Citizens Advisory Committees - Regulation (ABOLISHED)

FINANCE

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education adopt the 2023-2024 school year budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$10,009,946	\$8,754,670
Total Special Revenue	\$ 486,847	N/A
Total Debt Service	\$ 214,195	\$ 214,195
Grand Total	\$10,710,988	\$8,968,865

And

Be it Further Resolved, that the 2023-2024 school year budget includes banked cap in the amount of \$49,369 for out of district placements for special education students for the 23-24 school year and a Health Benefit Waiver of \$64,648 for health premium increases.

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Climate Change Grant in the amount of \$6,660.00 to be used to promote Climate Awareness Education in STEAM.

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay April 2023 bills.

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*
 - Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - February 2023

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of March 2023 in the amount of \$350,886.75 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of April 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for March 2023.

(Attachment D)

Fund 10	\$ 1,143,684.79
Fund 20	\$ 21,869.66
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 8,905.46
Total	\$ 1,174,459.91

Void checks # 045418
045614
045615
045616

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Facility Use Application request from South Hackensack Strikers to use the soccer/turf field for soccer practices and games as present.

24. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti

Nays: None

Abstain: None

Absent: None

Resolutions Approved

OPEN PUBLIC HEARING: Mrs. Lemonie inquired about the Climate Awareness Education grant that was awarded to the district in the amount of \$6,660.00. Ms. Zahn provided the information and how the money was going to be spent. Mrs. Lemonie questioned the curriculum and also the absence of the music teacher. Ms. Zahn was able to provide the information and stated that the music curriculum is being delivered. Ms. Yris Encarnacion questioned the board about the Pre-K program being a tuition based program for the 2023-2024 school year. Ms. Paladino informed her that due to other budgetary needs the district had to make the decision to charge tuition or cut the Pre-K program completely as it is not mandatory.

Private Session:

Mr. Tornambe motioned, Mr. T. Yannetti seconded to Private session @7:59 p.m. – Student Matters/HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Student Matters/HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. H. Yannetti motioned, Mr. T. Yannetti seconded, to return to public session @8:22 p.m.

Adjournment:

Meeting adjourned at 8:27 p.m.
Moved by Mr. Tornambe, seconded by Mr. H. Yannetti
All in favor
Respectfully submitted,

Elizabeth Schaefer
Board Secretary

April 2023 Meeting (March 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
<i>Board of Education Stephanie Kropp</i>	<i>Various Emails Regarding News and Events at Memorial School</i>