

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, May 8, 2023

A regular meeting of the Board of Education was held on Monday, May 8, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:02 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello, Ms. Paladino, Mr. Tornambe, Mr. H. Yannetti

Absent: Ms. Davis, Mr. Paladino, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella

3 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific

legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: 4/23

(On file in the business office) moved by Mr. H. Yannetti, seconded by Mr. Donatello

Ayes: Mr. Donatello, Ms. Paladino, Mr. Tornambe, Mr. H. Yannetti

Nays: None

Abstain: None

Absent: Ms. Davis, Mr. Paladino, Mr. T. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 236 students. He shared some good news with the board which included Mrs D'Elia's 5th grade class as the Bulldogs of the Month for the best attendance for the month of April, he thanked Mrs. Thom for organizing the Green Thumb Club. The students learned how to garden, grow their own food from seeds and learn how to create and run a profitable business as they are currently selling plants for Mother's Day and raising funds for student activities. He briefed the board on upcoming events which included: 3rd Grade - Living History Museum on May 18th, 1st grade Solar system Museum on May 19th and 2nd grade - Dinosaur Museum on May 23rd. The district will also be holding Field Day on May 26 with a rain date of June 2nd. On May 30th the 1st grade students will be visiting Town Hall. Mr. Chirichella provided the dates and times for the Pre-K and Kindergarten celebration and also the date and time for the 8th graduation. Mr. Chirichella stated that the police department and our 8th grade students were holding a basketball fundraiser game at the district on May 24th and invited the community to attend and support this fun evening.

No questions or comments were voiced on the superintendent report. Ms. Paladino asked if any board members had any comments or questions on the consent agenda.

No comments or questions were voiced on any resolutions that were presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello seconded by Mr. Tornambe

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2
December 2022	0
January 2023	1
February 2023	3
March 2023	2
April 2023	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1
December 2022	0
January 2023	0
February 2023	1
March 2023	3
April 2023	3

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:
The Monthly District Calendar (Attachment A)*

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the South Hackensack Police Department vs 8th grade basketball fundraiser:

Location	Date
Memorial School Gym	Wednesday May 24, 2023 @ 7:00pm

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following school presentation to Grades K - 1st at no cost to the district:

Presented by:	Event	Date	Time
Passaic Valley Sewerage Commission's Educational Outreach	Build Bird Houses with students	May 16, 2023 & May 17, 2023	9:00am-10:30am

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

Name	Professional Development	Date	Cost
Mary Gould	NJDOE ELLs with Disabilities - Part 2 <i>Virtual</i>	May 2, 9 and 16, 2023 10:00am-11:00am	\$0

SPECIAL EDUCATION

NONE

PERSONNEL

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following tenure faculty at the salaries listed below for the 2023-2024 school year, effective September 1, 2023 to June 30, 2024:

Faculty	Step	2023-2024	Longevity	Other	Gross
Caporrino, Christina	MA9	\$74,980		\$600	\$75,580
Carroll, Jessica	MA6	\$70,480		\$600	\$71,080
Castillo, Tatjana	MA30 9	\$83,930			\$83,930
Coban, Lora	MA30 13	\$93,730	\$4,400		\$98,130
Criscione, Laura	MA30 9	\$83,930			\$83,930
D'Elia, Susan	MA30 18	\$108,722	\$4,800		\$113,522
DeRogatis, Elizabeth	MA30 18	\$108,722	\$4,800		\$113,522
DiLorenzo, Frank	MA30 18	\$108,722	\$4,600		\$113,322
Giacalone, Victoria	MA5	\$68,980			\$68,980
Gould, Mary	MA30 13	\$93,730	\$4,600		\$98,330
Hartmann, Theresa	MA30 18	\$108,722	\$4,800		\$113,522
Liggio, Rita	MA30 18	\$108,722	\$4,600		\$113,322
Mainieri, Jaymie	BA8	\$67,180			\$67,180
Marrella, Kelly	MA30 16	\$102,730	\$4,600		\$107,330
Masullo, Christopher	OG1	\$107,102	\$4,400		\$111,502
Moreno, Carla	MA30 11	\$88,730	\$4,400		\$93,130
Murphy, Lori Ann	MA30 17	\$105,730	\$4,600		\$110,330
Peranek, Wendy	BA6	\$62,930			\$62,930
Petrella, Michele	MA30 7	\$79,430			\$79,430
Ramagli, Nicholas	BA5	\$60,930			\$60,930
Thom, Valentine	MA30 8	\$81,680			\$81,680
Vidal, Lisette	MA30 18	\$108,722	\$4,600		\$113,322
Watts, Deborah	MA30 18	\$108,722	\$4,600		\$113,322

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following tenure staff members at the salaries listed below for the 2023-2024 school year, effective July 1, 2023 to June 30, 2024.

Staff	2023-2024	Longevity	Other	Gross
Chirichella, Jason	\$185,191			\$185,191
Stefano, Evelyn	\$42,808			\$42,808*
Schaefer, Elizabete	\$80,264	\$4,600		\$84,864*

**pending contract negotiations*

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following non-tenure faculty at the salaries listed below for the 2023-2024 school year, effective September 1, 2023 to June 30, 2024:

Faculty	Step	2023-2024	Longevity	Other	Gross
Boland, Lauren	BA3	\$57,930			\$57,930
Kisker, Anna	BA4	\$58,930			\$58,930
Manresa, Nicollette	MA30 4	\$74,730			\$74,730

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following non-tenure staff members at the salaries listed below for the 2023-2024 school year, effective July 1, 2023 to June 30, 2024.

Staff	2023-2024	Longevity	Other	Gross
Kropp, Stephanie	\$64,625			\$64,625*
Zahn, JoAnne	\$110,500			\$110,500*

**pending contract negotiations*

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following non-tenured staff members at the salaries listed below for the 2023-2024 school year, effective July 1, 2023 to June 30, 2024.

Staff	2023-2024	Longevity	Other	Gross
Marini, Silvio	\$71,545	\$1,400	\$5,000	\$77,945
Polanco, Marcos	\$66,146	\$1,400		\$67,546
Joseph Kearns	\$44,973			\$44,973

POLICY

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

Alert 230

- 0144 Board Member Orientation and Training - Bylaw
- 2520 Instructional Supplies - Policy & Regulation (M)

- 3217 Use of Corporal Punishment - Policy
- 4217 Use of Corporal Punishment - (NEW)
- 5305 Health Services Personnel – Policy (M)
- 5308 Student Health Records - Policy & Regulation (M)
- 5310 Health Services - Policy & Regulation (M)
- 6112 Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) (NEW)
- 6115.04 Federal Funds – Duplication of Benefits - Policy (M) (NEW)
- 6311 Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 School District Security - Policy (M)
- 9100 Public Relations - Policy (ABOLISHED)
- 9140 Citizens Advisory Committees – Policy
- 9140 Citizens Advisory Committees - Regulation (ABOLISHED)

FINANCE

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the purchase of Memorial Day monument flowers not to exceed \$80.00.

** service to be held on May 29, 2023 at 11:00 a.m.*

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the attached resolution authorizing the South Hackensack Board of Education to enter into a cooperative pricing agreement with Hunterdon County Educational Services Commission (*Attachment B*)

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

Contract: NJ State contract #: HCESC-Tech-R22-02, JCT Solution Valcom distributor

Optima Communications Systems, Inc/TEQlease Education Finance - Paging System

Valcom Paging Talkback gateway

SIP door phone speaker

Valcom 6 channel amplifier

Installation, programing and training on all equipment

5 year support - parts, labor and support

Purchase order #400002

Total - \$32,685.55 (5 year lease) 7/15/2023 - 7/15/2028 @6,537.11/year w/interest.

16. Be it Resolved that the amount of district taxes needed to meet the obligations of this Board for the 2023-2024 school year is \$8,968,865 and that the Township of South Hackensack is hereby requested to place in the hands of the School Business Administrator that amount as per the attached schedule in accordance with the statutes relating thereto. (*Attachment C*)
17. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approves the SFA to SFA contract with the Hackensack Board of Education for the 2023-2024 school year.
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay May 2023 bills.
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)
 - Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - March 2023
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of April 2023 in the amount of \$346,383.20 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of May 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for April 2023.

(Attachment E)

Fund 10	\$ 920,494.27
Fund 20	\$ 33,645.17
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 11,639.08
Total	\$ 965,778.52

24. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Mr. Donatello, Ms. Paladino, Mr. Tornambe, Mr. H. Yannetti
 Nays: None
 Abstain: None
 Absent: Ms. Davis, Mr. Paladino, Mr. T. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: Mrs. Lemonie inquired about resolution #14 and #15.
Ms. Schaefer provided the procedure for purchasing and the cooperative pricing agreement.

Private Session:

Mr. Tornambe motioned, Mr. Donatello seconded to Private session @7:14 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. Donatello seconded, to return to public session @7:57 p.m.

Adjournment:

Meeting adjourned at 7:57 p.m.

Moved by Mr. H. Yannetti, seconded by Ms. Paladino

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

May 2023 Meeting (April 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
Board of Education Stephanie Kropp	Various Emails Regarding News and Events at Memorial School