

**SOUTH HACKENSACK BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 6, 2020**

The Reorganization meeting of the Board of Education was held on Monday, January 6, 2020, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:00p.m. by Board Secretary, Ms. Schaefer

Ms. Schaefer read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call of continuing members was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Roll Call:

Ms. Anzevino

Ms. Davis - absent

Mr. Aquilina

Mr. Lemonie - absent

Mr. Tornambe

Also Present: Gregorio Maceri, Elizabete Schaefer

Ms. Schaefer led the Board in the Flag salute

Approximately 10 people in attendance

1. Administering of required Oath of Office to James Donatello, and Ashley Paladino by Mr. Maceri. Mr. Donatello and MS. Paladino completed the Required Oaths for School Board Members. Mr. Maceri announced the composite of all members for 2020.
2. **Motion** to adopt Code of Ethics by Board Members. New Jersey School Board Members Code of Ethics read by board members and request made to adopt it via motion.
Moved by: Mr. Aquilina seconded by: Mr. Tornambe

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Mr. Donatello, Ms Paladino,
Mr.Tornambe
Nays: None
Abstain: None
Absent: Ms. Davis, Mr. Lemonie

3. Ms. Schaefer, School Board Secretary , acted as temporary Chairperson and requested nominations for Presidency

Ms. Anzevino was nominated for President by Mr. Donatello, seconded by Mr. Tornambe
No other nominations were made, the process was closed and roll call taken

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Mr. Donatello, Ms Paladino,
Mr.Tornambe
Nays: None
Abstain: None
Absent: Ms. Davis, Mr. Lemonie

Ms. Anzevino is appointed as President of the Board of Education

4. Ms. Schaefer, requested nominations for Vice President.

Ms. Paladino was nominated for Vice President by Mr. Aquilina, seconded by Mr. Tornambe
No other nominations were made, the process was closed and roll call taken.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Mr. Donatello, Ms Paladino,
Mr.Tornambe

Nays: None

Abstain: None

Absent: Ms. Davis, Mr. Lemonie

Ms. Paladino is appointed as Vice President of the Board of Education

New Business

Consent Agenda: Resolutions 1 through 9

Moved by: Mr. Donatello Seconded by: Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve The Record as the newspaper to be used for legal advertising from January 1, 2020 through December 31, 2020.
2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education designate Valley National Bank for deposits and withdrawals for the identified accounts from January 1, 2020 through December 31, 2020:

Unemployment Trust Fund

Memorial School Principal's Account.

General, Athletic, Payroll Agency, Payroll, Flexible Spending, Scholarship Fund and Lunch Program Accounts.

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following for the time period January 1, 2020 through December 31, 2020:

Physician - Riverside Medical Group - Dr. Michele Valdivieso

General Liability Insurance - Polaris Galaxy Insurance, LLC

Workers Compensation Pool - South Bergen Region VII

Broker of Record for Employee Dental Plan through Delta Dental -

Brown & Brown Benefit Advisors

Auditor - Nisivoccia & Company

Board Attorney - Fogarty & Hara, Esqs.

Public Agency Compliance Officer (P.A.C.O) Dina Messery - Business Administrator

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the NJ State Health Benefits Program, Effective January 1, 2020 through December 31,2020.

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the following records to be designated permitted records to be kept in the pupil's cumulative records:

reports of parent conferences;
reports of student awards or achievements;
results of standardized tests;
commendations and disciplinary notices;
samples of pupils' academic work;
record of participation in student activities;
record of community service;
correspondence from a parent/guardian concerning his/her child;
observations, evaluations and ratings of the individual pupil by professional staff members acting within their sphere of competency.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the following individuals to sign checks:

President
Vice-President
Business Administrator
Superintendent/Principal

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following Tax Shelter Annuity companies:

Lincoln Investment Planning, Inc.
AXA Equitable

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve and accept the South Hackensack Purchasing Manual and the South Hackensack Guide for Business Office Standards Operating Procedures and Internal Controls.
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education adopts and restates the amended 403(b) Retirement Plan Document per attached Resolution.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Mr. Donatello, Ms Paladino,
Mr.Tornambe

Nays: None

Abstain: None

Absent: Ms. Davis, Mr. Lemonie

Resolutions Approved

10. Appointment by new President of the following:

New Jersey School Boards Association:

Delegate : Ms. Anzevino

Alternate: Mr. Aquilina

Bergen County School Boards Association:

Delegate : Ms. Paladino

Alternate: Mr. Donatello

Presentation(s): Ms. Anzevino thanked Mr. Aquilina for his leadership as President to the board for 2019. Mr. Aquilina, thanked the board and stated that it had been a pleasure sitting on the board as the President this past year. He further stated that the board will be in great hands both with Ms. Anzevino and Ms. Paladino.

Public Comments: None

Adjournment:

Meeting adjourned at 7:09 p.m.

Moved by Mr. Aquilina, seconded by Ms. Paladino

All in favor
Respectfully submitted,

Elizabeth Schaefer
Board Secretary