

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, March 12, 2018**

**Regular Meeting**

**Time 7:30 p.m.**

- A. **Meeting called to order at:**
- B. **Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

- C. **Roll call**
- D. **Flag Salute**
- E. **Presentations:**
- F. **Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- G. **Approval of Minute(s): 2/5/18, 2/12/18**
- H. **Correspondence: 2/2018**
- I. **Report of the Superintendent**

J. Old Business

K. New Business

L. Open Public Hearing

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M. Private Session (If necessary)

N. Adjournment

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**CONSENT AGENDA: MOTIONS 1 THROUGH 17**

**MOTIONED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:  
Accept Monthly Discipline Report

| Month          | In-School Suspensions |
|----------------|-----------------------|
| September 2017 | 0                     |
| October 2017   | 2                     |
| November 2017  | 0                     |
| December 2018  | 0                     |
| January 2018   | 0                     |
| February 2018  | 1                     |

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

| Month          | HIB Incidents |
|----------------|---------------|
| September 2017 | 0             |
| October 2017   | 0             |
| November 2017  | 0             |
| December 2017  | 0             |
| January 2018   | 0             |
| February 2018  | 1             |

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:  
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$351.50.

| Description                         | Cost     |
|-------------------------------------|----------|
| US Coachways bus for 5th grade trip | \$351.50 |

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request(s) for professional development:

| <b>Name</b>                                                                                                                                                                                                                | <b>Professional Development</b>                                       | <b>Date</b>         | <b>Cost</b>      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|---------------------|------------------|
| Michele Petrella                                                                                                                                                                                                           | Teaching Through Student Exploration                                  | March 15, 2018      | FREE             |
| Chris Masullo                                                                                                                                                                                                              | NJECC- Interperability: The Marriage of Technology, Curriculum & Data | March 16, 2018      | FREE             |
| Chris Masullo                                                                                                                                                                                                              | Google Certified Educator Level 1 Bootcamp                            | March 26 & 27, 2018 | \$250.00         |
| Tricia Smith                                                                                                                                                                                                               | NJASSW Spring Institute                                               | March 26, 2018      | \$125.00         |
| Jessica Carroll<br>Christina Caporrino<br>Jason Chirichella<br>Gregorio Maceri<br>Priscilla Gonzalez<br>Evelyn Stefano<br>Administrator<br>Carla Moreno<br>TJ Churchill<br>James Parisi<br>Silvio Marini<br>Marcos Polanco | American Heart Association CPR, AED & First Aid Certification         | June 2018           | To be determined |

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the creation of the position of Vice Principal and the job description for the position of Vice Principal.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trip(s):

| Grade   | Trip                                                              | Date           | Time                |
|---------|-------------------------------------------------------------------|----------------|---------------------|
| Grade 1 | Memorial Auditorium – Montclair State University “Junie B. Jones” | April 11, 2018 | 12:00 – 2:30 p.m.   |
| Grade 7 | Philadelphia                                                      | May 22, 2018   | 7:00 a.m.–6:30 p.m. |

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay March 2018 bills.
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)
- Board Secretary’s Report
  - Treasurer’s Report
  - Monthly Fund Transfer Report
  - January 2018
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of February 2018 in the amount of \$272,035.79 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of March 2018 in the amount of \$270,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$270,000.00

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for February 2018.

*(Attachment C)*

|         |      |
|---------|------|
| Fund 10 | \$   |
| Fund 20 | \$   |
| Fund 30 | \$ 0 |
| Fund 40 | \$ 0 |
| Fund 50 | \$   |
| Total   | \$   |

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve and accept the South Hackensack Purchasing Manual and the South Hackensack Guide for Business Office Standards Operating Procedures and Internal Controls for the 2018-2019 school year.

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the service contract for the school year 2018-2019. *(Attachment D)*

| Company | Service                                                                                                                        | Effective                  | Cost            |
|---------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------|-----------------|
| Ed-Data | Maintain and coordinate the district's supply requirements and inclusion in the New Jersey Cooperative Pricing System #26EDCP. | July 1, 2018-June 30, 2019 | \$910.00 / year |

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Memorial School's PEO to use the gymnasium to host a Spring Vendor Fair on Friday, April 6, 2018 from 3:00 – 8:00 p.m. *(Attachment E)*
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the district's policy 5511 - Dress and Grooming.