

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, October 16, 2017

A regular meeting of the Board of Education was held on Monday, October 16, 2017, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by President, Ms. Davis

Ms. Davis read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino, Mr. Perdomo, Mrs. Regan

Absent: Mr. Donatello

Also Present: Gregorio Maceri, Elizabete Schaefer, Miss Duva, Ms. Higgins

Ms. Davis led the Board in the Flag salute

Presentations: Mr. Maceri introduced Mr. Veprek to the board and thanked him for the donation he made to the school of photos of space missions, the astronauts and the other space adventures. The photos were framed and mounted on the wall of Memorial School. Ms. Davis thanked him for the donation and appreciated the thoughtfulness in the donation that was made for our students to enjoy.

Approximately 7 people in attendance

Public Discussion on Agenda Resolutions: None

Ms. Davis read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments

made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 7/10/17, 8/21/17

(On file in the business office) moved by Mr. Aquilina, seconded by Ms. Anzevino

Ayes:	Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino, Mr. Perdomo, Mrs. Regan
Abstain:	None
Absent:	Mr. Donatello

Approval of Correspondence: 9/2017

(On file in the business office) moved by Ms. Aquilina, seconded by Mrs. Regan

Ayes:	Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino, Mr. Perdomo, Mrs. Regan
Abstain:	None
Absent:	Mr. Donatello

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which is at 288 students. He gave the board the attendance for the Back to School Night, which had a total of 203 families. Other matters discussed were the Joint Board Meeting which has been scheduled for October 17th at 7:30 p.m. at the Hackensack High School Media Center, the Halloween Celebration and Parade and the Coppa Italia finals which he was proud to say that both our boys and girls team made it to the finals. He then informed the board that Mrs. Ann Montenegro had made a very generous donation on behalf of her late husband to the school. The money donated would be used to purchase library books. A presentation would be made to her at a later board meeting.

Mr. Maceri then continued his report by asking the board if there were any questions or comments on any of the resolutions presented and discussed at the workshop meeting of October 2, 2017. An individual resolution was added to the agenda. He asked the board to go into Private Session to discuss this resolution before board approval. No comments or questions were voiced on any of the resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mrs. Regan, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2017	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2017	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$6,009.98.

Description	Cost
Washington DC Chaperones	\$5,105.00
Castle Shakespeare Repertory	\$140.00
Rite Aid- Hasbrouck Heights	\$764.98

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trips:

Grade	Trip	Date	Time
8th grade	World Trade Center Museum	October 24, 2017	11:45 a.m. – 7:00 p.m.
8th grade	Edgar Allan Poe	October 30, 2017	8:30 a.m. – 1:00 p.m.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the District's 2017 – 2018 Comprehensive Maintenance Plan to the County Business Administrator. *(Attachment B)*
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for 2017-2018.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) for the school year 2017-2018. *(as presented)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the EVVRS forms. *(as presented)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2017 – 2018 Foodservice Biosecurity Management Plan and the HACCP – Based Standard Operation Procedures. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the 2017 – 2018 Nursing Services Plan. *(as presented)*
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Professional Development	Date	Cost
Elizabeth Higgins	Brave Talking: Helping Selective Mute Student in and Out of the Classroom	November 15, 2017	FREE
Tricia Smith	ABS Certificate Program	November 28, 2017 February 21, 2018 May 16, 2018	\$450.00
Wendy Duva	Teaching Students with Vision Impairment	October 18, 2017	FREE

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the program change for student # 720.

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's regulations/policies as submitted and as follows: *(as presented)*

P 2700	Services to Nonpublic School Students (M) (Revised)
P & R 7100	Long-Range Facilities Planning (M) (Revised)
P & R 7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property (Abolished)
R 7300.2	Disposition of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 7300.4	Disposition of Federal Property (Revised)

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the contract between Education, Inc. and the South Hackensack Board of Education to provide bedside instruction to NS.

Rate Per Hour	Hours Per Week	Service Dates
\$40.00 / hour	10 hours / week	9/26 – 9/28/17

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teachers to be Lunchroom/Playground Supervision Substitutes for the school year 2017-2018, at a rate of \$25.00 per hour:

Lisette Vidal
Deborah Watts

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the disposal of the following item(s):

Item	Classroom Number	Asset Tag Number
Hitachi Projector	Room 101	Tag # 000109

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the unpaid FMLA from October 3, 2017 through December 28, 2017 for employee #0236.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2017 bills.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment C*)
- Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - July 2017
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)
- Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - August 2017
22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2017 in the amount of \$265,574.20 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2017 in the amount of \$266,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$266,000.00.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2017.

(Attachment E)

Fund 10	\$	496,360.34
Fund 20	\$	4857.42
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	0
Total	\$	501,217.76

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino, Mr. Perdomo,
Mrs. Regan

Abstain: None

Absent: Mr. Donatello

Resolutions Approved

PRIVATE SESSION:

Mr. Aquilina motioned, Mrs. Regan seconded, to Private session @7:55 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to remain confidential is no longer necessary at a future date to be determined.

Ms. Anzevino motioned, Mr. Perdomo seconded, to return to public session @8:07 p.m.

The following resolution was moved by Ms. Paladino, seconded by Ms. Anzevino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resolution attached.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Ms. Paladino, Mr. Perdomo,
Mrs. Regan

Abstain: None

Absent: Mr. Donatello

Resolution Approved

OPEN PUBLIC HEARING: Mrs. Fantuzzi asked why the decision to hire her husband who applied for the full time custodian position has not been addressed. She felt that her husband who has worked in the district as a part-time custodian for so many years should be considered for the full time position. Mr. Maceri stated that the position has not been filled and nothing else can be discussed regarding this matter at the present time.

Adjournment:

Meeting adjourned at 8:10 p.m.

Moved by Mrs. Regan seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

RESOLUTION

WHEREAS, on or about October 13, 2017, the Superintendent of Schools notified an employee whose name is on file with the Superintendent of Schools' Office, that he was suspending the employee pursuant N.J.S.A. 18A:25-6.

NOW, THEREFORE, BE IT RESOLVED that the Board shall continue the suspension of the employee with pay until such time as the Board determines what further action, if any, shall be taken.

ROLL CALL VOTE:


AYES: 6

NAYS: 0

ABSTENTIONS: 1

CERTIFICATION

I hereby certify that the within Resolution was adopted by the South Hackensack Board of Education by a recorded roll call majority vote of its full membership at its duly authorized meeting on October 16, 2017.


Elizabeth Schaefer

Dated: October 16, 2017

October Meeting (September Correspondence)

To / From	Subject
<i>South Hackensack Board of Education / Richard J. Badolato</i>	<i>Governmental Unit Deposit Protection Act Notification of Eligibility</i>
<i>All Concerned Parties / Elizabete Schaefer</i>	<i>Availability of Asbestos Management Plan, Inspections and Response Actions – Memorial School</i>
<i>Mrs. Susan Cucciniello / Gregorio Maceri</i>	<i>Verify the summer hours worked by Tricia Smith</i>