

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, May 14, 2018

A regular meeting of the Board of Education was held on Monday, May 14, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by President, Mrs. Regan

Mrs. Regan read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan, Mr. Terraccino

Absent: Mr. Aquilina

Also Present: Gregorio Maceri, Elizabete Schaefer, Mr. Masullo, Mr. Chirichella

Mrs. Regan led the Board in the Flag salute

Approximately 7 people in attendance

Presentations: None

Public Discussion on Agenda Resolutions: None

Mrs. Regan read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 3/5/18, 3/12/18, 3/19/18

(On file in the business office) moved by Ms. Anzevino, seconded by Mr. Terraccino

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Mr. Terraccino
Abstain: Ms. Paladino and Mrs. Regan (3/12/18)
Absent: Mr. Aquilina

Approval of Correspondence: None

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which stands at 295. He shared some good news with the board regarding the 2017-2018 flu season. The district had received a certificate from the NJ Department of Health awarding the school district with a New Jersey Influenza Honor roll, since we had demonstrated dedication and commitment to promoting influenza prevention and to protecting, and improving the Health of the community during the 2017-2018 flu season. This was a great job done by our nurse, Mrs. Zanelli. Other matters discussed included the activities for May, honor roll for the marking period 3, dinner dance and the dates and times for the graduations. Mr. Maceri asked if any board member had any questions or needed clarification on any of the resolutions on the consent agenda or the three individual motions presented. No comments or questions were voiced on any of the resolutions presented. Mr. Maceri welcomed Mr. Chirichella and his family to the board meeting and also welcomed Ms. Giacalone.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Ms. Paladino, seconded by Ms. Davis

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
Accept Monthly Discipline Report

| Month | In-School Suspensions |
|----------------|-----------------------|
| September 2017 | 0 |
| October 2017 | 2 |
| November 2017 | 0 |
| December 2017 | 0 |
| January 2018 | 0 |
| February 2018 | 1 |
| March 2018 | 0 |
| April 2018 | 0 |

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

| Month | HIB Incidents |
|----------------|---------------|
| September 2017 | 0 |
| October 2017 | 0 |
| November 2017 | 0 |
| December 2017 | 0 |
| January 2018 | 0 |
| February 2018 | 1 |
| March 2018 | 0 |
| April 2018 | 0 |

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$3,171.12.

| Description | Cost |
|--|----------|
| Schwartz, Kirwin and Fauss Inc. | \$331.85 |
| Dr. Seuss Day Celebration | \$473.27 |
| U.S. Coachways – 5th Grade West Point Trip | \$845.15 |
| U.S. Coachways – 4th Grade Trenton Trip | \$828.85 |
| Wildlife Conservation Society | \$692.00 |

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trips:

| Grade | Trip | Date | Time |
|-----------------|----------------------------|--------------|-----------------------|
| Student Council | Intrepid – New York | May 31, 2018 | 8:30 a.m. – 3:00 p.m. |
| 6th grade | Metropolitan Museum of Art | June 1, 2018 | 8:45 a.m. – 3:15 p.m. |

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the donation of cots to The Sarkis and Siran Gabrellian **Child Care & Learning Center (CCLC)** at **Hackensack University Medical Center**.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's policies and regulations submitted and as follows (*as presented*):
 - P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
 - P 2431 Athletic Competition (M) (Revised)
 - R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
 - P & R 5350 Student Suicide Prevention (M) (Revised)
 - P 5533 Student Smoking (M) (Revised)
 - P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
 - P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
 - P & R 5200 Attendance (M)
 - P & R 5410 Promotion & Retention (M)
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's policies and regulations submitted and as follows (*as presented*):
 - P 2468 Independent Educational Evaluations
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the NJSBA Superintendent Evaluation Tool.
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of Jason Chirichella as the Vice Principal of Memorial School at a gross salary of \$105,000.00, effective July 1, 2018 to June 30, 2019.

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of Victoria Giacalone as the Speech Therapist of Memorial School at MA Step 2 (\$55,826.00), effective September 1, 2018 to June 30, 2019.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following faculty members at the salaries listed below for the 2018-2019 school year, effective September 1, 2018 to June 30, 2019:

| Faculty | Step | 2018-2019 | Longevity | Other | Gross \$ |
|----------------------|-----------|-----------|-----------|-------|----------|
| Caporrino, Christina | MA6 | 61,527 | | | 61,527 |
| Carroll, Jessica | MA3 | 57,237 | | | 57,237 |
| Castillo, Tatjana | MA6 | 61,527 | | | 61,527 |
| Coban, Lora | MA30 8A | 74,635 | | | 74,635 |
| Criscione, Laura | BA6 | 53,104 | | 300 | 53,404 |
| D'Elia, Susan | MA15 | 85,572 | 4,600 | | 90,172 |
| DiLorenzo, Frank | MA 30 13A | 89,345 | 4,400 | | 93,745 |
| Duva, Wendy | BA3 | 50,092 | | | 50,092 |
| Gould, Mary | MA30 9 | 75,735 | 4,400 | | 80,135 |
| Hartmann, Theresa | MA30 17 | 103,672 | 4,600 | | 108,272 |
| Higgins, Elizabeth | MA30 17 | 103,672 | 4,600 | | 108,272 |
| Kipp, Gina | OG | 106,760 | 4,800 | | 111,560 |
| Liggio, Rita | MA17 | 93,930 | 4,600 | | 98,530 |
| Mainieri, Jaymie | BA5 | 52,102 | | | 52,102 |
| Marrella, Kelly | MA30 11 | 83,068 | 4,400 | | 87,468 |
| Masullo, Christopher | | 99,142 | | | 99,142 |
| Moreno, Carla | MA30 8 | 72,401 | | | 72,401 |
| Murphy, Lori Ann | MA13 | 75,101 | 4,400 | | 79,501 |
| Petrella, Michele | MA4 | 58,986 | | | 58,986 |
| Thom, Valentine | BA5 | 52,102 | | 900 * | 53,002 |
| Turtoro, Anne | MA30 8A | 74,635 | | | 74,635 |
| Vidal, Lisette | MA30 14 | 92,099 | 4,400 | | 96,499 |
| Watts, Deborah | MA30 16 | 96,167 | 4,600 | | 100,767 |
| Zanelli, Jennifer | BA9 | 62,213 | | 900 * | 63,113 |

*pending completion of college credits

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members for the “self-funded” After School Program for the school year 2018-2019:

| Name | Position | Rate of Pay |
|--------------------|-------------|--------------------|
| Mary Gould | Coordinator | |
| Elizabeth Higgins | Coordinator | |
| Elizabete Schaefer | Treasurer | \$10.00 per family |

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the new “self-funded” Before Care Program for the school year 2018-2019.

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to approve the following request(s) for academic credit:

| Name | College/Institution | Course | Session | Credit(s) |
|----------------|----------------------------|---|----------------|-----------|
| Valentine Thom | New Jersey City University | Administration and Supervision of Technology | Summer I 2018 | 3 |
| Valentine Thom | New Jersey City University | Current Issues and Trends in Educational Technology | Summer I 2018 | 3 |
| Valentine Thom | New Jersey City University | Using the Internet in Education | Summer II 2018 | 3 |
| Valentine Thom | New Jersey City University | Research Applications in Educational Technology I | Fall 2018 | 3 |
| Valentine Thom | New Jersey City University | Research Applications in Educational Technology II | Spring 2019 | 3 |

Note: Valentine Thom will be reimbursed for a total of 9 credits per school year.

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay May 2018 bills.

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

March 2018

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of April 2018 in the amount of \$271,690.72 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of May 2018 in the amount of \$270,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$270,000.00

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for April 2018.

(*Attachment C*)

| | | |
|---------|----|------------|
| Fund 10 | \$ | 771,557.55 |
| Fund 20 | \$ | 5,585.52 |
| Fund 30 | \$ | 0 |
| Fund 40 | \$ | 0 |
| Fund 50 | \$ | 5,523.38 |
| Total | \$ | 782,666.45 |

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the purchase of Memorial Day Monument Flowers note to exceed \$55.00.

(Ceremony - May 28th, 2018 at 11:00 a.m.)

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education hold and advertise a Special Year End Meeting of the South Hackensack Board of Education on June 26, 2018 at 6:00 p.m.

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Mr. Terraccino

Abstain: None

Absent: Mr. Aquilina

Resolutions Approved

Individual Motions:

The following resolution was moved by Ms. Anzevino seconded by Mr. Terraccino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the eighth grade students be dismissed at 1:00 p.m. on June 6th and enter school at 10:00 a.m. on June 7th.
(Eighth grade Dinner Dance - June 6th at 7:00 p.m.)

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Mr. Terraccino

Abstain: None

Absent: Mr. Aquilina

Resolution Approved

The following resolution was moved by Ms. Davis seconded by Ms. Paladino

- 2 Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the Sending/Receiving Agreement between South Hackensack School District and Passaic School District for school year 2017-2018.

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Mr. Terraccino
Abstain: None
Absent: Mr. Aquilina

Resolution Approved

The following resolution was moved by Ms. Paladino seconded by Ms. Anzevino

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the transfer of 1 vacation day from faculty #48 to faculty #27.

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Mr. Terraccino
Abstain: None
Absent: Mr. Aquilina

Resolution Approved

OPEN PUBLIC HEARING: Mr. Chirichella thanked the board and Mr. Maceri for his appointment as Vice-Principal. Mr. Chirichella's father also thanked the board and Mr. Maceri and congratulated his son on his new appointment.

PRIVATE SESSION:

Mr. Terraccino motioned, Ms. Paladino seconded, to Private session @7:43 p.m. – HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Terraccino motioned, Ms. Davis seconded, to return to public session @8:06 p.m.

Adjournment:

Meeting adjourned at 8:06 p.m.

Moved by Ms. Paladino seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabete Schaefer

Board Secretary