

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, September 17, 2018

A regular meeting of the Board of Education was held on Monday, September 17, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:00 p.m. by Vice President, Ms. Davis

Ms. Davis read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Terraccino

Absent: Mrs. Regan

Also Present: Gregorio Maceri, Elizabete Schaefer, Mrs. Thom

Ms. Davis led the Board in the Flag salute

Private Session:

Mr. Aquilina motioned, Ms. Paladino seconded, to Private session @7:01p.m. – Board Attorney Interviews

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Board Attorney Interviews.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Paladino motioned, Mr. Aquilina seconded, to return to public session @7:20 p.m.

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Davis read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: 8/2018

(On file in the business office) moved by Ms. Anzevino, seconded by Ms. Paladino

Roll Call:

Ayes:	Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Terraccino
Abstain:	None
Absent:	Mrs. Regan

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which stands at 287. He provided dates and times for Back to School Night, Presentation of District Test Scores, and the NJSBA conference in Atlantic City. He asked that if any board members were planning on attending to notify Ms. Schaefer. Regarding the meeting on October 1, 2018 for the Presentation of District Test Scores the board meeting would be held in the Lunch Room since it would accommodate a larger crowd since the all parents were invited to attend. Mr. Chirichella would be attending the October 1, 2018. Other items discussed was the Coppa Italia dates and times, proposed renovation update, Chromebook and Google classroom update and the Genesis Progress Report and Report Card update. Parents will have the opportunity to sign up on Back to School Night if they have not done so already. Ms. Anzevino inquired about the number of students on the waitlist for Pre-k. Mr. Maceri stated that we currently have 6 students. He further stated that the proposed renovation that the district is looking into is to create additional classrooms which if the board chooses could bring in revenue if these classrooms are rented out to the South Bergen Jointure. If student enrollment increases then the classrooms would accommodate our own students. Mr. Maceri then continued his report by asking the board if there were any questions or

comments on any of the resolutions presented and that were reviewed at the workshop meeting of September 10, 2018. Ms. Davis inquired about Resolution #13 regarding the professional leave for staff attending the Tools and Engaged Learning and Living workshop through “Zensational Kids” She asked for a brief description of what the workshop entailed. Mr. Maceri provided that information. Ms. Davis then asked to go into Private Session for Resolution #12 to get some clarification before approving it. No other comments or questions were voiced on any other resolutions.

Private Session:

Mr. Donatello motioned, Ms. Anzevino seconded, to Private session @7:45 p.m. – Personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Aquilina motioned, Ms. Paladino seconded, to return to public session @7:52 p.m.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello, seconded by Mr. Aquilina

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:

(Attachment A)

The monthly district calendar

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve reimbursement of the Principal’s Account in the amount of \$598.10.

Payable To	Description	Amount
U.S. Post Office	Summer Mailing	\$539.90
Jaymie Mainieri	School Supplies	\$58.20

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent / Principal Merit Goals for the school year 2018-2019. *(as presented)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the week of September 10th as Suicide Prevention Week.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 1st as Week of Respect.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 21st as School Vandalism and Violence Awareness Week.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's 2018-2019 Long Range Plan for educational programs / services evaluation (five year schedule). *(as presented)*
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the 2018 – 2019 Nursing Services Plan. *(as presented)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's CEP regulations/policies as submitted and as follows *(as presented)*:

P & R 1613 Disclosure and Review of Applicant's Employment History (M) (New)

P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)

R 5512 Harassment, Intimidation, or Bullying Investigation Procedure (M) (Abolished)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

P5240 Tardy

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following staff members to provide supervisory coverage at Memorial School when the Superintendent is not on-site.

Mr. Jason Chirichella	Principal certificate
Ms. Tricia Smith	Supervisor certificate
Mr. Frank DiLorenzo	Supervisor & Principal certificate
Mrs. Carla Moreno	Supervisor & Principal certificate

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Mr. Jason Chirichella as the “Anti-Bullying” Coordinator for the district and Ms. Tricia Smith as the “Anti-Bullying” Specialist for Memorial School.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended substitute list for the 2018-2019 school year. *(as presented)*
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Cost
Valentine Thom	New Jersey Science Convention	October 23 & 24, 2018	\$295.00
Emily Fersch Deborah Watts Christina Caporrino	Educate 2B: Tools for Engaged Learning and Living <i>(Zensational Kids)</i>	October 1, 2018	\$219.00 each Total \$657.00
Tricia Smith	Educate 2B: Tools for Engaged Learning and Living <i>(Zensational Kids)</i>	October 8, 2018	\$219.00

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following requests for academic credit:

Faculty Member	University	Course	Credits	Cost
Cono Nicholas Collova	Montclair State University	Perspective on Early Childhood & Elementary Education	3	\$200/credit Total \$600
Cono Nicholas Collova	Montclair State University	Math Education in Elementary School	3	\$200/credit Total \$600

Cono Nicholas Collova	Montclair State University	Sociocultural Context of Disability & Inclusive Education	3	\$200/credit Total \$600
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15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay September 2018 bills.

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)
 - Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - July 2018

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of August 2018 in the amount of \$75,274.43 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of September 2018 in the amount of \$275,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$275,000.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for August 2018.

(Attachment C)

Fund 10	\$	383,434.15
Fund 20	\$	0
Fund 30	\$	0
Fund 40	\$	62,897.50
Fund 50	\$	2,995.00
Total	\$	449,326.65

Void check #042210

Void check #042211

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,
Mr. Terraccino

Abstain: None

Absent: Mrs. Regan

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Adjournment:

Meeting adjourned at 7:53 p.m.

Moved by Ms. Paladino, seconded by Mr. Aquilina

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary