

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 11, 2019

A regular meeting of the Board of Education was held on Monday, March 11, 2019, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by the President, Mr. Aquilina

Mr. Aquilina read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,

Absent: Mr. Lemonie, Mr. Tornambe

Also Present: Gregorio Maceri, Elizabete Schaefer, Mrs. Messery, Mrs. Scholz, Mrs. Coban, Mrs. Kipp

Mr. Aquilina led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Aquilina read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 2/4/19, 2/11/19

(On file in the business office) moved by Ms. Paladino, seconded by Ms. Anzevino

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino,
Abstain: None
Absent: Mr. LEMONIE, Mr. Tornambe

Approval of Correspondence: None

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which is at 295. He stated that the district would be going over the 2019-2020 tentative budget tonight. He provided dates and times for the STEAM Bridge Competition, the Science Fair, the L.E.A.D.S Graduation and the tentative date of the 8th grade graduation. Mr. Maceri went over 2019-2020 district calendar which included shorting the February break. He further stated that the district tries their best to align our calendar with sending districts – which is the South Bergen Jointure and Hackensack High School. There is going to be a conflict with Hackensack High School’s spring break and our spring break. The board will have the opportunity to review the calendar before approval and which scenario is best for the district. Mr. Maceri then continued his report by asking the board if there were any questions or comments on any of the resolutions on the consent agenda. Mr. Aquilina questioned resolution #19. Ms. Schaefer stated that this staff member was not approved in August with the other staff members. Ms. Anzevino questioned resolution #10 regarding intramurals and if there would be any conflict with resolution #20 with the Strikers soccer league. Mr. Maceri stated that it would not. No other comments or questions were voiced on any other resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2018	0
October 2018	2
November 2018	2

December 2018	0
January 2019	1
February 2019	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2018	0
October 2018	0
November 2018	0
December 2018	0
January 2019	0
February 2019	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$4,198.

Description	Amount
6 th Grade Trip	\$2,560
7 th Grade Trip	\$1,638

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$1,939.50.

Description	Amount
8 th Grade Trip	\$1,939.50

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's regulations/policies as submitted as follows (*as presented*):

P 0141.1 Board Member and Term – Sending District (Revised)
P 2422 Health and Physical Education (M) (Revised)
P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra Curricular Activities (Revised)
P 2610 Educational Program Evaluation (M) (Revised)
P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
P 5330.04 Administering an Opioid Antidote (M) (Revised)
R 5330.04 Administering an Opioid Antidote (M) (New)
P 5337 Service Animals (Revised)
P 5756 Transgender Students (M) (Revised)
P & R 7440 School District Security (M) (Revised)
P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860 Memorials (Revised)
P 2415.06 Unsafe School Choice Option (M) (Revised)
R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
R5530 Substance Abuse (M) (Revised)
P & R 5600 Student Discipline / Code of Conduct (M) (Revised)
P & R 5611 Removal of Students for Firearms Offenses (M) (Revised)
P & R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
P & R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P & R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations/policies as submitted as follows (*as presented*):

P & R 5200 Attendance

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request(s) below.

Name	College / University	Course	Session	Credits
Rita Liggio	University of California (San Diego)	Best Practices for a Successful 4 th – 6 th Grade Classroom	Spring On-line course	3.33
Rita Liggio	USCD-PDI	Interventions for Middle Grade Struggling Readers	Spring On-line course	3.33
Susan D’Elia Lori Murphy	University of California (San Diego)	Character Education for the 21 st Century	Spring On-line course	3.33

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended substitute list for the school year 2018-2019 (*as presented*).
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff member(s) for the extracurricular teaching duties for school year 2018-2019 at the negotiated salary agreed upon the 2017-2020 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Ms. Christina Caporrino	Intramural Sports

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Kelli Petit to teach the importance of exercise and nutrition for one period as a requirement for her Education program at Montclair State University. (*as presented*)

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following playground repairs per:
NJSA 18A:18A10(a)

State Contract: ED Data #8554

Playground Maintenance Corp. Purchase Order #900449

Scope of work: Playground Repairs

Game Time Large Composite

Tighten bolts on Zip slide to pull slide into deck to eliminate drawstring entanglement \$ 130.00
Install (3) PODs @ Step POD Bridge w/hardware – under warranty \$ 1,920.00

Game Time 8'H Swing Set – 3 Bay – 4 Belt – 1 Inclusion Seat

Supply & Install (6) Belt Seats (24) clevises (85') Chain \$ 1,250.00
Supply & Install (2) Wear Mats \$ 450.00
Remove Inclusion Seat and turn over to custodian (per request of school) incl. above w/swings

Environment

Supply and Install 18" X 24" Aluminum Playground Sign with Safety Stickers on a post \$ 275.00
ED Data # 8554

TOTAL PRICE: \$ 4,025.00

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay March 2019 bills.

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
January 2019

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of February 2019 in the amount of \$285,861.87 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of March 2019 in the amount of \$280,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$280,000.00

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for February 2019.

(Attachment C)

Fund 10	\$	722,101.04
Fund 20	\$	6,465.98
Fund 30	\$	0
Fund 40	\$	562,897.50
Fund 50	\$	5,595.59
Total	\$	1,297,060.11

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teacher(s) to perform Lunchroom/Playground Supervision for the school year 2018-2019 at a rate of \$25.00 per hour:

Jennifer Zanelli

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve South Hackensack Strikers' request to use Memorial School's soccer field from March 25, 2019 to June 2019. *(as presented)*

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trip(s):

Grade	Trip	Date	Time
5 th grade	West Point	May 29, 2019	8:30 a.m.-3:00 p.m.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino
Abstain: None
Absent: Mr. Lemonie, Mr. Tornambe

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION:

Ms. Davis motioned, Ms. Anzevino seconded, to Private session @7:46 p.m. – Budget

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Budget.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Anzevino motioned, Ms. Paladino seconded, to return to public session @8:27 p.m.

NEW BUSINESS:

The following resolutions were moved by Ms. Davis, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the preliminary 2019-2020 school year budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$8,843,906	\$7,938,815
Total Special Revenue	\$ 161,700	N/A
Total Debt Service	\$ 605,795	\$ 605,795
Grand Total	\$9,611,401	\$8,544,611

and

Be it Further Resolved, that the 2019-2020 school year budget includes banked cap in the amount of \$332,986. Banked cap is to help support the out of district tuition for special education students due to an increase in enrollment.

2. Be it Resolved that upon the Recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2019-2020 school year:

Maximum Travel Allowance \$1,500.00.

3. Be it Resolved that upon the Recommendation of the Superintendent of Schools the South Hackensack Board of Education advertise and approve holding the Public Hearing for discussion/adoption of the 2019-2020 school budget on April 29, 2019 at 7:30 p.m.

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino
Abstain: None
Absent: Mr. Lemonie, Mr. Tornambe

Resolutions Approved

Adjournment:

Meeting adjourned at 8:29 p.m.

Moved by Ms. Davis, seconded by Ms. Anzevino

All in favor

Respectfully submitted,

Elizabeth Schaefer
Board Secretary

March Meeting (February Correspondence)

No correspondence