

SOUTH HACKENSACK BOARD OF EDUCATION

Regular Meeting Minutes Monday, October 19, 2020

A regular meeting of the Board of Education was held on Monday, October 19, 2020. Meeting was held remotely through the use of electronic equipment.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Mr. Chirichella administered the Oath of Office to Thomas Yannetti. Mr. Yannetti completed the Required Oath for School Board Member.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Aquilina, Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe, Mr. Yannetti

Absent: None

Also Present: Jason Chirichella, Elizabete Schaefer

Approximately 20 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when

speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: None

Approval of Correspondence: None

Report of the Acting Superintendent:

Mr. Chirichella opened his discussion by giving the board the enrollment count which stands at 272. He briefed the board on Phase 2 of the reopening plan which is from November 9, 2020 through December 23, 2020. A survey was sent out to parents and Mr. Chirichella thanked the parents for their participation. The restart committee has been meeting via zoom to start discussing Phase 3 which will begin in January, 2021. Mr. Chirichella thanked the parents and the community for making this plan work through phase 1 and also thanked the faculty and staff for all their hard work. Other matters discussed was the virtual back to school night which he stated was a great success with a high attendance. He shared some news with the board and citizens about the program that the school psychologist and social worker are doing with the students. This includes yoga and social skills which covers different topics. Mr. Chirichella asked if there were any questions from the board on his report. Ms. Davis asked if he had a count of how many parents actually attended the virtual back to school night. Mr. Chirichella stated he did not have an actual number, but when he spoke to the teachers they stated that because it was virtual the response was overwhelming. Ms. Davis asked about Phase 2 and how parents would be notified if they decided to change how the children will be taught from remote to cohort. Mr. Chirichella stated that he would be doing that through emails with the help of Mrs. Moreno. The survey that was conducted provided information to the district which then he and Mrs. Moreno would reach out to parents to make any changes. Mr. Chirichella then asked if there were any questions or comments on the consent agenda. No questions or comments were voiced on any of the resolutions.

OPEN PUBLIC HEARING: None

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Aquilina, seconded by Mr. Donatello

Ms. Davis abstained from Resolution #7

1. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2020	0

2. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2020	0

3. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2020-2021: *(Attachment A)*

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$183.14

Description	Cost
STEAM Supplies	\$183.14

5. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the following requests for virtual professional development:

Name	Professional Development	Date	Cost
Jacalyn Adler	NJ Smart submissions-Fall	October 8, 2020	\$0

6. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following requests for virtual professional development:

Name	Professional Development	Date	Cost
Jaymie Mainieri	DISTANCE LEARNING: Strengthening Your Online Instruction with FIRST GRADE Students	TBD	\$279
Victoria Giacalone	Maximizing Learning Outcomes for Children with Hearing Loss in the Classroom	October 22, 2020	\$145
Jacalyn Adler	Navigating Legal Risks-Case managing the special ed student in 2020	October 27, 2020	\$0
Nicollette Manresa	Navigating Legal Risks-Case managing the special ed student in 2020	October 27, 2020	\$0

7. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following board member(s) to attend the New Jersey School Boards Association Virtual Workshop 2020.

Name	Date	Cost
Anika Davis	October 20 - 22, 2020	\$199

8. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the academic credit request below.

Faculty	University	Session	Course	Credits
Kristina Jiminez	William Paterson University	Fall 2020	School Health Services I	3

9. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the 2020 – 2021 Foodservice Biosecurity Management Plan and the HACCP – Based Standard Operation Procedures. *(as presented)*
10. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify South Hackensack School District Nursing Services Plan 2020-2021. *(Attachment B)*
11. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Comprehensive Maintenance Plan and M-1. *(Attachment C)*
12. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*
- 1620 – Administrative Employment Contracts
- 2431 – Athletic Competition - Policy (M)
- 2431.1 – Emergency Procedures for Athletic Practices and Competitions - Regulation (M)
- 2451 – Adult High School - Policy (M)
- 2464 – Gifted and Talented Students - Policy (M)

5330.05 – Seizure Action Plan – Policy & Regulation (M) (NEW)

6440 – Cooperative Purchasing - Policy (M)

6470.01 - Electronic Funds Transfer and Claimant Certification – Policy & Regulation (M) (NEW)

7440 - School District Security – Policy & Regulation (M)

7450 – Property Inventory - Policy (M)

7510 – Use of School Facilities – Policy & Regulation (M)

8420 – Emergency and Crisis Situations - Policy (M)

8561 - Procurement Procedures for School Nutrition Programs (M)

Restart and Recovery Plan Policy Guides

1648 - Restart and Recovery Plan (M) (Revised)

1648.02 - Remote Learning Options for Families (M) (New)

1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction (M) (New)

13. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Side Bar Agreement between the South Hackensack Board of Education and the South Hackensack Education Association. *(as presented)*

14. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve extra hours for the faculty members below for attending Restart Committee Meetings outside their contracted time.

Employee	Hours	Amount
DiLorenzo, Frank	7.5 hours	\$262.50
Vidal, Lisette	7.5 hours	\$262.50
Jimenez, Kristina	5 hours	\$175

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

15. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify extra hours for the faculty member below for the new Middle School Science Curriculum Zoom presentation which was conducted outside their contracted time.

Employee	Hours	Amount
Thom, Valentine	4 hours	\$140

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

16. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify all South Hackensack EASH members to perform coverage during their prep period for the school year 2020-2021 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.
17. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve paid medical leave for staff # 0045 effective Monday, November 23, 2020 to approximately January 11, 2021.
18. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education modify Swing Education contract for a Long Term Middle School leave replacement effective September 1 through TBD at a rate of \$189.00 per diem as needed.
19. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the amended contract for Carla Moreno in reference to item #9 Professional Dues: Leaders to Leaders. *(as presented)*

20. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the employment of Dana Houghtalin as follows:

Position	Rate of Pay
Long Term Substitute Teacher (start date to be determined)	\$140.00 full day/\$23.33 per hour (as needed)

21. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the discard of the following Hitachi projectors that are no longer functioning.

Model #	Room #	Tag #
CP-X255	122	000049
CP-X255	121	000119
CP-X255	104	000106
CP-X255	110	000070

22. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the new special education placement below.

Student #	School	Start Date	Rate	Tuition
90042	Ridgefield Public Schools - Slocum Skewes Learning Center	October 14, 2020	\$4,847.80/month	\$43,630.20 pro-rated

**Does NOT include transportation costs.*

23. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the change of placement for a special education student.

Student #	School	Start Date	Tuition
16100	The CTC Academy, Inc	September 10, 2020	\$82,491.00 1-1 Aide 23,250.00

**Does NOT include transportation costs.*

24. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District for Assistive Technology Assessment at a cost not to exceed \$900.00, unless otherwise agreed upon for student #201.
25. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District for the provision of Teacher of the Deaf and Hard of Hearing at a cost of \$6,600.00 and Educational Audiology services for a maximum of 7 hours as need during the 2020-2021 school year at a cost of \$1,316.00 for student #886.
26. Be it Resolved that upon the recommendation of the Acting superintendent of Schools the South Hackensack Board of Education ratify Jill Ameiorsano-Crawford to provide Orton Gillingham Approach instruction remotely to student #201 four hours per week and student #468 four hours per week at a cost of \$75 per hour for a total of 8 hours each week. These services will begin weekly September 9th, 2020 through June 30th, 2021. Testing will be done on August 31, 2020 for a total of two (2) hours.

27. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify the following teachers at their modified salaries listed below for the 2020-2021 school year.

Teachers	Step	2020-2021	Longevity	Other	Gross
Petrella, Michele *	MA 30 4	\$71,822			\$71,822
Thom, Valentine**	MA5	\$64,380		\$600	\$64,980
Watts, Deborah	MA30 18	\$105,472	\$4,600		\$110,072

**salary will be prorated as of October 1, 2020 - Moved to MA30*

*** salary will be prorated as of October 1, 2020 - extra college credits*

28. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education ratify summer hours for the faculty members below related to Child Study Team Services to comply with NJ Administrative Code for Special Education at their per diem hourly rate not to exceed 60 hours.

Employee	Hours	Amount
Adler, Jacalyn	51.5	\$3,728.08
Giacalone, Victoria	12.5	\$623.75
Manresa, Nicollette	59.5	\$3,420.06

29. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the purchase from Phonak/Sonova USA, Inc for the Roger SoundField classroom amplification system for student #886 at a cost not to exceed \$4,040.04.

30. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2020 bills.

31. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
July and August 2020

32. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

33. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2020 in the amount of \$316,291.26 that the President of the Board, the School Business Administrator and the Acting Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

34. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2020 in the amount of \$317,000 the President of the Board, the School Business Administrator and the Acting Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$317,000

35. Be it Resolved that upon the recommendation of the Acting Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2020.

(*Attachment E*)

Fund 10	\$	541,480.73
Fund 20	\$	42,051.59
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	0
Total	\$	583,532.32

Void check #043619

Roll Call:

Ayes: Mr. Aquilina, Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Tornambe ,
Mr. Yannetti
Nays: None
Abstain: None
Absent: None

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION:

Ms. Davis motioned, Mr. Tornambe seconded, to Private session @7:18 p.m. – Personnel, Student Activities and Transportation

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel, Student Activities and Transportation

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. Aquilina seconded, to return to public session @8:23 p.m.

Adjournment:

Meeting adjourned at 8:24 p.m.

Moved by Mr. Tornambe, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary