

**SOUTH HACKENSACK BOARD OF EDUCATION  
MINUTES - REORGANIZATION MEETING**

**Monday, January 5, 2015 - 7:30 p.m.**

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**MEETING CALLED TO ORDER BY: Mrs. Elizabete Schaefer, Board Secretary, at 7:30P.M.**

**PRESENT:**

Yris Encarnacion  
Jeniffer Obando  
Luis Perdomo  
Teresa Lofaro  
Maria Regan

**ALSO PRESENT:**

Mr. Gregorio, Superintendent/Principal  
Mrs. Schaefer, Board Secretary  
Miss Caporrino  
Several Citizens

**SALUTE TO THE FLAG LED BY: Mrs. Schaefer**

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in the Record by having the date, time and place thereof posted. Also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

1. Motion that the Board of Education accept the Report of Election Proceedings of November 5, 2014 certificated by the State Election Board: Candidate Results: K. Maher (3 year term) 202 votes;  
A. Davis (3 year term) 156 votes  
Motioned by: T. Lofaro, seconded by M. Regan  
Roll call, all in favor
  
2. Administering of required Oath of Office to K. Maher and A. Davis by Mr. Maceri. Maher and Davis completed the Required Oaths for School Board Members. Mr. Maceri announced the composite of all members for 2015.

3. Motion to adopt Code of Ethics by Board Members. New Jersey School Board Members Code of Ethics read by Mr. Maceri and request made to adopt it via motion.  
Motioned by: M. Regan, seconded by L. Perdomo  
Roll call, all in favor
4. Motion to appoint K. Maher as President of the Board of Education.  
Motioned by: M. Regan, Seconded by T. Lofaro  
Roll call, all in favor
5. Motion to appoint T. Lofaro as Vice-President of the Board of Education.  
Motioned by: M. Regan, seconded by: L. Perdomo  
Roll call, all in favor
6. Motion to approve The Record as the newspaper to be used for legal advertising from January 1, 2015 through December 31, 2015.  
Motioned by: T. Lofaro, seconded by: Y. Encarnacion  
Roll call, all in favor
7. Motion to advertise workshops and regular Board of Education meeting calendar, attached, in the Record.  
Motioned by: M. Regan, seconded by: Y. Encarnacion  
Roll call, all in favor
8. Motion that the Board of Education designate the following banks for deposits and withdrawals for the identified accounts from January 1, 2015 through January 31, 2015:  
  
TD Banknorth for Unemployment Trust Fund, Capital Projects Fund  
Wells Fargo for Memorial School Principal's Account.  
PNC Bank for general, athletic, payroll agency, payroll, Community Development Block Grant, Flexible Spending and lunch program accounts.  
Motioned by: Y. Encarnacion, seconded by: T. Lofaro  
Roll call, all in favor
9. Motion that the Board of Education designate Valley National Bank for deposits and withdrawals for the identified accounts from February 1, 2015 through December 31, 2015:  
  
Unemployment Trust Fund, Capital Projects Fund  
Memorial School Principal's Account.  
General, athletic, payroll agency, payroll, Flexible Spending and lunch program accounts.  
Motioned by: M. Regan, seconded by: Y. Encarnacion  
Roll call, all in favor

10. **Motion to appoint the following for the time period January 1, 2015 through December 31, 2015:**  
Treasurer of School Monies - Mrs. Debbie Carpino - \$5000.00  
Physician - Dr. Tantawi  
General Liability Insurance - Polaris Galaxy Insurance, LLC  
Workers Compensation Pool - South Bergen Region VII  
Board Architect - DF Gibson, Architects, P.C.  
Board Construction Engineer/Cost Estimating - Bovis Lend Lease  
Broker of Record for Employee Dental Plan through Delta Dental - Brown & Brown Benefit Advisors  
Auditor - Nisivoccia & Company  
Board Attorney - Fogarty & Hara, Esqs.  
**Motioned by: T. Lofaro, seconded by: L. Perdomo**  
**Roll call, all in favor**

11. **Motion that the Board of Education approve the NJ State Health Benefits Program, Effective January 1, 2015 through December 31, 2015.**  
**Motioned by: M. Regan, seconded by: K. Maher**  
**Roll call, all in favor**

12. **Appointment by new President of the following:**

**New Jersey School Boards Association:**

Delegate: T. Lofaro

Alternate: K. Maher

**Bergen County School Boards Association:**

Delegate: M. Regan

Alternate: A. Davis

13. **Motion to authorize the following records to be designated permitted records to be kept in the pupil's cumulative records:**

reports of parent conferences;

reports of student awards or achievements;

results of standardized tests;

commendations and disciplinary notices;

samples of pupils' academic work;

record of participation in student activities;

record of community service;

correspondence from a parent/guardian concerning his/her child;

observations, evaluations and ratings of the individual pupil by professional staff members acting within their sphere of competency.

**Motioned by: M. Regan, seconded by: Y. Encarnacion**

**Roll call, all in favor**

14. Motion to authorize the following individuals to sign checks:

President  
Vice-President  
Treasurer of School Funds  
Business Administrator  
Superintendent/Principal

Motioned by: Y. Encarnacion, seconded by: M. Regan  
Roll call, all in favor

15. Motion to approve the following Tax Shelter Annuity companies:

Lincoln Investment Planning, Inc.  
AXA Equitable

Motioned by: T. Lofaro, seconded by: K. Maher  
Roll call, all in favor

COMMENTS:

Mrs. Lofaro congratulated Ms. Davis and Ms. Maher. Mrs. Regan congratulated Ms. Davis and welcomed her to the board, Ms. Maher for being appointed as President and Mrs. Lofaro for being appointed as Vice-President of the board.

CITIZENS:

Meeting opened to citizens at 7:45 p.m.  
No Comments

ADJOURNMENT:

Motion to adjourn at 7:45 p.m.  
Motioned by K. Maher, seconded by T. Lofaro  
Roll call, all in favor

Respectfully Submitted



Elizabeth Schaefer  
Board Secretary