

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, September 21, 2015

A regular meeting of the Board of Education was held on Monday, September 21, 2015, in the Lunch Room of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by President, Ms. Maher.

Ms. Maher read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Ms. Encarnacion, Mrs. Lofaro, Ms. Maher, Mr. Perdomo

Absent: Ms. Obando, Mrs. Regan

Also Present: Gregorio Maceri, Elizabete Schaefer

Ms. Maher led the Board in the Flag salute

Approximately 3 people in attendance

Approval of Minutes: None

Presentations: None

Public Discussion on Agenda Resolutions: None

Ms. Maher read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Correspondence: 8/2015

(On file in the business office) moved by Mrs. Lofaro, seconded by Mrs. Perdomo

Roll Call:

Ayes: Ms. Davis, Ms. Encarnacion, Mrs. Lofaro, Ms. Maher, Mr. Perdomo
Abstain: None
Absent: Ms. Obando, Mrs. Regan

Report of the Superintendent:

Mr. Maceri discussed current enrollment which stands at 245. The satisfactory fire inspection that was done in the facility and united water analytical inspection which will be done on September 23, 2015. He reported that there were 141 people in attendance for Back to School Night. Mr. Maceri informed the board that the Italian Cup Soccer (Coppa) was scheduled for October 3, 2015 for the opening ceremony and October 24, 2015 for the closing. He asked for board member participation in the coin flip. Ms. Maher and Mrs. Lofaro both volunteered. Other matters discussed were re-registration update which Mr. Maceri stated that the district would be sending another letter and if nothing comes out of that then the next step would to involve the police department to do a residency checks. Mr. Maceri informed the board that the PEO was doing a Kid Stuff coupon books fund raiser and that if any board member was interested to contact the PEO president or the main office. Mr. Maceri asked the board how they felt about changing the cut off dates for Pre-K and Kindergarten. Currently Pre-K students need to be 4 by October 1, and Kindergarten students need to be 5 by October 1, in order start school. Mr. Maceri would like to propose to the board changing to September 1. Mr. Maceri stated that he is still looking into this but thinks that this was a district's decision. If this is the case he would like to ask the board if they are in favor of the change. Ms. Maher inquired about other districts. Mr. Maceri stated that they all use October 1st. There were many pros and cons regarding this matter. Majority of the board was not in favor of changing the date. Mr. Maceri informed the board about the Joint Board Meeting with Hackensack which is scheduled for October 13, 2015 at 7:30 p.m. Board members were encouraged to attend. Mr. Maceri informed the board about the first 8th grade fundraiser which is a car wash scheduled for October 4, 2015. Mr. Maceri asked if the board members had any questions or comments on any of the resolutions to be acted upon at this meeting. Mrs. Lofaro questioned resolution #16. Mr.

Maceri stated that the district never really had a job description on file and when the district did the "Statement of Assurance" the county called and requested that one be created with the proper certification of our Teacher Aide/Special Education Paraprofessional and to be adopted by the board. Mr. Maceri stated that all our Aides that are working with children with IEP's are all certified teachers. No other questions or comments were voiced on any other resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mrs. Lofaro, seconded by Mr. Perdomo

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education discuss and approve the district's long range schedule for educational programs/services evaluation (five year schedule). *(as presented)*
 - Note: A copy of the "Educational Planning Overview Chart" has been included in the "Long Range Plan." This document provides an overview of the staff members chairing the various committees.
2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education discuss and approve the district's 2015-2106 plans and programs for staff development. *(as presented)*
3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the "Uniform State Memorandum of Agreement between Education and law Enforcement Officials (MOA)." *(as presented)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations/policies as submitted and as follows *(as presented)*:

P 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
P 4322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
P & R 5330	Administration of Medication (M) (Revised)
P 5339	Screening for Dyslexia (M) (Revised)
P 5615	Suspected Gang Activity (Revised)
P 5756	Transgender Students (Revised)

- P 8540 School Nutrition Programs (Revised)
- R 8540 Free and Reduced Rate Meals (Abolished)
- P 8550 Outstanding Food Service Charges (New)
- P 8820 Opening Exercises/Ceremonies (Revised)

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following staff members to provide supervisory coverage at Memorial School when the Superintendent is not on-site.

Ms. Constance Truncali	Supervisor certificate
Mr. Jason Chirichella	Principal certificate
Ms. Tricia Smith	Supervisor certificate
Mr. Frank DiLorenzo	Supervisor & Principal certificate

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Ms. Constance Truncali as the “Anti-Bullying” Coordinator for the district and Ms. Tricia Smith as the “Anti-Bullying” Specialist for Memorial School.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following staff member for the extracurricular teaching duty for school year 2015 - 2016 at the negotiated salary agreed upon in the 2014 – 2017 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. TJ Churchill	Assistant Boys Basketball Coach

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2015 - 2016 at the negotiated salary agreed upon in the 2014 – 2017 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. Christopher Masullo	Musical
Mrs. Zoe Makofske	Musical

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Gissell Tejada (Paulino) as the Long Term Substitute Teacher / Maternity Leave Replacement for grade 3 effective September 1, 2015 at a negotiated rate of \$238.75 per day.

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$52.00 event payment to soccer referees for the 2015 – 2016 school year.
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 5th as Week of Respect.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 19th as School Vandalism and Violence Awareness Week.
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Cost
Casey Corsa	Forces and Interactions for Teachers (k-3)	October 21, 2015	\$0.00 FREE
Pat Dinallo	Special Education Law Workshop	October 6, 2015	\$0.00 FREE
Pat Dinallo	Teaching in a Multi-Ethnic Society	February 8, 2016	\$0.00 FREE

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teams:

Affirmative Action	School Safety Team
Gregorio Maceri	Gregorio Maceri
Constance Truncali	Constance Truncali
Jason Chirichella	Gina Kipp
Mary Gould	Rita Liggio
Tricia Smith	Jason Chirichella
Kelly Marrella	Tricia Smith

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated job description for Administrative Assistant to the Superintendent. (*Attachment A*)
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated job description for Teacher Aide / Special Education Paraprofessional. (*Attachment B*)
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the joint contract between Region II and the South Hackensack Board of Education. (*Attachment C*)
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended school breakfast and lunch program prices for the 2015 – 2016 school year be set as follows:

BREAKFAST	Student	Teacher
Full Price	\$2.25 (was \$1.75)	\$2.15
Reduced Price	\$0.30	

Note: Chartwells will charge \$1.50 per breakfast. The maximum breakfast price for students is \$2.25 (was \$2.00). The full and reduced prices for breakfast remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2015 – 2016 school year.

LUNCH	Student	Teacher
Full Price	\$3.00	\$3.75
Reduced Price	\$0.40	

Note: Chartwells will charge \$2.85 per lunch. The maximum lunch price for students is \$3.75. The full and reduced prices for lunch remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2015 – 2016 school year.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the fiscal year 2016 Notification of Grant Award. *(as presented)*

NCLB Title I Part A	\$61,559.00
NCLB Title II Part A	\$8,332.00

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members' salaries to be allocated to the following NCLB grants for the school year 2015-2016:

Title I	Lora Coban	\$44,430.00	Account # 20-231-100-101-00
Title II	Casey Corsa	\$6,349.00	Account # 20-233-100-101-00

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve reimbursement of the Principal's Account in the amount of \$1,461.50.

Description	Amount
Summer Recreation arts & crafts supplies	\$695.40
Summer Recreation	\$310.00
Pre-K Graduation	\$166.50
Busing for Kindergarten Crayola Trip	\$289.60

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2015-2016. *(Attachment D)*
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended boys' and girls' soccer schedule for the school year 2015-2016. *(Attachment E)*
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the class trips below.

Grade	Trip	Date
8 th grade	ELF	December 11, 2015
8 th grade	Opera	February 22, 2016
8 th grade	Wicked Broadway Show	April 20, 2016
Kindergarten	Crayola Factory	June 10, 2015

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the withdrawal of \$2,826.75 from the maintenance reserve account and appropriate this amount in line 11-000-261-420-B3 in the 2015-2016 budget in accordance with 6A:23A14.2(D). for Broad, USA, Inc. The total amount will be paid to Broad USA, Inc. for the following items: Electronic control panel (Schneider 7.5), exhaust fan transformer, fuses for air handler, labor for panel programming.
26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent / Principal Merit Goals for the school year 2015-2016. (*Attachment F*)
27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify a Debt Service wire transfer of \$95,922.50 for the payment of interest.
28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the County's approval for the June 2015 transfer request. (*Attachment G*)
29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay September 2015 bills.
30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment H*)
 - Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - July 2015
31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of August 2015 in the amount of \$76, 085.64 that the President of the Board, the School Business Administrator and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

33. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of September 2015 in the amount of \$236,700.00 the President of the Board, the School Business Administrator and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$236,700.00

34. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for August 2015. *(Attachment I)*

Fund 10	\$356,885.33
Fund 20	\$1,491.34
Fund 30	\$0
Fund 40	\$95,922.50
Fund 50	\$0
Total	\$454,299.17

Voided Checks #040332
#040339

35. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the South Hackensack Striker soccer team to use the Memorial School field during the dates and times below.

Date	Time
Sunday, September 27, 2015	11:30 a.m. – 3:00 p.m.
Sunday, October 11, 2015	10:30 a.m. – 2:30 p.m.
Sunday, October 18, 2015	1:30 p.m. – 3:00 p.m.
Sunday, October 25, 2015	12:00 p.m. – 3:00 p.m.
Sunday, November 8, 2015	12:00 p.m. – 3:00 p.m.
Sunday, November 15, 2015	1:30 p.m. – 3:00 p.m.

Roll Call:

Ayes: Ms. Davis, Ms. Encarnacion, Mrs. Lofaro, Ms. Maher, Mr. Perdomo

Abstain: None

Absent: Ms. Obando, Mrs. Regan

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION:

Ms. Encarnacion motioned, Ms. Davis seconded, to Private session @8:05 p.m. – personnel

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to personnel.

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mrs. Lofaro motioned, Ms. Encarnacion seconded, to return to public session @8:18 p.m.

Meeting adjourned at 8:18 p.m.

Moved by Ms. Encarnacion, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer

Board Secretary