

**SOUTH HACKENSACK BOARD OF EDUCATION  
MINUTES - REORGANIZATION MEETING  
JANUARY 4, 2016**

MEETING CALLED TO ORDER BY: Mrs. Elizabete Schaefer, Board Secretary, at  
7:30 P.M.

PRESENT:

Ms. Davis  
Ms. Encarnacion  
Mrs. Lofaro

ALSO PRESENT:

Mr. Gregorio, Superintendent/Principal  
Mrs. Schaefer  
Raymond Sarinelli, Jr, Nisivoccia LLP  
Taylor Meytrott, Nisivoccia LLP  
Mr. Aquilina  
Mrs. Cagas  
Mrs. Regan  
Mr. Perdomo  
several Citizens

SALUTE TO THE FLAG LED BY: Mrs. Schaefer

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

1. Administering of required Oath of Office to Anthony Aquilina, Rita Cagas, Luis Perdomo and Maria Regan by Mr. Maceri. Aquilina, Cagas, Perdomo, and Regan completed the Required Oaths for School Board Members. Mr. Maceri announced the composite of all members for 2016.
2. **Motion** to adopt Code of Ethics by Board Members. New Jersey School Board Members Code of Ethics read by Mr. Maceri and request made to adopt it via motion.  
**Moved by: Mrs. Lofaro seconded by: Ms. Davis**  
**Roll call, all in favor**

3. **Motion** to appoint Mrs. Lofaro as President of the Board of Education.  
**Moved by: Mrs. Regan seconded by: Ms. Davis**  
**Roll call, all in favor**

4. **Motion** to appoint Ms. Encarnacion as Vice-President of the Board of Education  
**Moved by: Mrs. Regan seconded by: Ms. Davis**  
**Roll call, all in favor**

5. **Motion** to approve The Record as the newspaper to be used for legal advertising from January 1, 2016 through December 31, 2016.  
**Moved by: Mrs. Regan seconded by: Mr. Perdomo**  
**Roll call, all in favor**

6. **Motion** that the Board of Education designate Valley National Bank for deposits and withdrawals for the identified accounts from January 1, 2016 through December 31, 2016:

Unemployment Trust Fund  
Memorial School Principal's Account  
Scholarship Fund  
General, Athletic, Payroll Agency, Payroll, Flexible Spending and Lunch Program Accounts.  
**Moved by: Mrs. Regan Seconded by: Mr. Perdomo**  
**Roll call, all in favor**

7. **Motion** to appoint the following for the time period January 1, 2016 through December 31, 2016:  
Physician - Dr. Tantawi  
General Liability Insurance - Polaris Galaxy Insurance, LLC  
Workers Compensation Pool - South Bergen Region VII  
Board Architect - DF Gibson, Architects, P.C.  
Board Construction Engineer/Cost Estimating - Bovis Lend Lease  
Broker of Record for Employee Dental Plan through Delta Dental - Brown & Brown Benefit Advisors  
Auditor - Nisivoccia LLP  
Board Attorney - Fogarty & Hara, Esqs.  
**Moved by: Mrs. Regan Seconded by: Ms. Davis**  
**Roll call, all in favor**

8. **Motion** that the Board of Education approve the NJ State Health Benefits Program, Effective January 1, 2016 through December 31, 2016.  
**Moved by: Ms. Davis Seconded by: Mrs. Regan**  
**Roll call, all in favor**

9. Appointment by new President of the following:

New Jersey School Boards Association:

Delegate **Mrs. Regan**  
Alternate **Mr. Aquilina**

Bergen County School Boards Association:

Delegate **Mr. Perdomo**  
Alternate **Mrs. Lofaro**

10. **Motion** to authorize the following records to be designated permitted records to be kept in the pupil's cumulative records:

reports of parent conferences;  
reports of student awards or achievements;  
results of standardized tests;  
commendations and disciplinary notices;  
samples of pupils' academic work;  
record of participation in student activities;  
record of community service;  
correspondence from a parent/guardian concerning his/her child;  
observations, evaluations and ratings of the individual pupil by professional staff members acting within their sphere of competency.

**Moved by: Mrs. Regan Seconded by: Mr. Perdomo**  
**Roll call, all in favor**

11. **Motion** to authorize the following individuals to sign checks:

President  
Vice-President  
Business Administrator  
Superintendent/Principal

**Moved by: Ms. Davis Seconded by: Mr. Perdomo**  
**Roll call, all in favor**

12. **Motion** to approve the following Tax Shelter Annuity companies:

Lincoln Investment Planning, Inc.  
AXA Equitable

**Moved by: Mrs. Regan Seconded by: Mrs. Gagas**  
**Roll call, all in favor**

Presentation:

Mr. Sarinelli Jr. from Nisivoccia LLP, presented the 2014-2015 Audit to the board. He thanked Mrs. Schaefer, Mrs. Scholz and Mrs. Messery for always doing a great job in the business office. Mr. Sarinelli gave the board a brief break down of the audit. He stated that the district had no recommendations regarding compliance requirements which he stated was outstanding. He further stated that the district is financially stable. The board thanked Mr. Sarinelli for attending the meeting.

Public Comments:

None

Meeting adjourned at 7:57 p.m.

Moved by Mrs. Regan, seconded by Mr. Perdomo

All in favor

Respectfully submitted,

Elizabeth Schaefer  
Board Secretary