

SOUTH HACKENSACK BOARD OF EDUCATION

Monday, September 12, 2016

Workshop Meeting

Time 7:30 p.m.

- A. **Meeting called to order at:**
- B. **Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

- C. **Roll call**
- D. **Flag Salute**
- E. **Presentations:**
- F. **Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- G. **Approval of Minute(s): 8/22/16**
- H. **Correspondence: 8/2016**
- I. **Report of the Superintendent**

- J. Old Business
- K. New Business
- L. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- M. Private Session (If necessary)
- N. Adjournment

OLD BUSINESS

NONE

NEW BUSINESS

CONSENT AGENDA: MOTIONS 1 THROUGH 29

MOTIONED BY: _____ **SECONDED BY:** _____

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2015-2016:
(Attachment A)

The monthly district calendar

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve reimbursement of the Principal's Account in the amount of \$1,185.84

Description	Amount
Kindergarten Crayola Factory Trip Bus Deposit	\$300.84
Kindergarten Crayola Factory Trip Deposit	\$75.00
Bergen County Dept. of Health	\$810.00

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the use of the alternate method of compliance in accordance with N.J.A.C.6A:26-6.3 (h) 4iii and iii by providing toilet rooms adjacent to or outside of the classroom in lieu of individual toilet in each classroom with respect to the Kindergarten classroom housed in room 107.
4. Be it Resolved that upon the recommendation of the Superintendent of Schools that the South Hackensack Board of Education approve room 123 as temporary instructional space for the purposes of ESL and Basic Skills instruction.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent / Principal Merit Goals for the school year 2016-2017. *(Attachment B)*
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Gina Jiries as a Student Teacher Aide/Special Education Paraprofessional effective September 1, 2016 at a negotiated rate of \$19.50 per hour.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Wendy Duva as a Pre-Kindergarten teacher effective September 1, 2016 at a negotiated salary of BA Step 1, \$48,450.00.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 3rd as Week of Respect.
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 17th as School Vandalism and Violence Awareness Week.
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2016-2017. (*Attachment C*)
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the "Uniform State Memorandum of Agreement between Education and law Enforcement Officials (MOA)." (*as presented*)
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's 2016-2017 Long Range Plan for educational programs / services evaluation (five year schedule). (*as presented*)
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations/policies as submitted and as follows (*as presented*):

P 1220	Employment of Chief School Administrator (M) (Revised)
P 1310	Employment of School Business Administrator/Board Secretary (Revised)
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
P 3111	Creating Positions (Revised)
P 3124	Employment Contract (Revised)
P 3125	Employment of Teaching Staff Members (M) (Revised)
P 3125.2	Employment of Substitute Teachers (Revised)
P & R 3126	District Mentoring Program (Revised)
P 3141	Resignation (Revised)
P & R 3144	Certification of Tenure Charges (Revised)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231	Outside Employment as Athletic Coach (Revised)
P 3240	Professional Development for Teachers and School Leaders (M) (Revised)
R 3240	Professional Development for Teachers and School Leaders (Revised)
P & R 3244	In-Service Training (M) (Abolished)

- P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- P 5305 Health Services Personnel (Revised)
- R 5330 Administration of Medication (M) (Revised)
- P 5350 Student Suicide Prevention (Revised)
- R 5350 Student Suicide (Revised)
- P 9541 Student Teachers/Interns (Revised)

Multi-Year Equity Plan Policy and Regulation Guide Updates

- P 1140 Affirmative Action Program (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P 1530 Equal Employment Opportunities (M) (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
- P 1550 Affirmative Action Program for Employment and Contract Practices (M) (Revised)
- P & R 2200 Curriculum Content (M) (Revised)
- P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)

Multi-Year Equity Plan Policy and Regulation Guide Updates (Continued)

- P & R 2411 Guidance Counseling (M) (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 5750 Equal Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Revised)

Additional Policy and Regulation Guide Updates

- P 5339 Screening for Dyslexia (M) (Revised)
- P 5514 Student Use of Vehicles on School Grounds (Revised)
- R 5514 Student Use of Vehicles (Abolished)
- P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- P & R 8441 Care of Injured and Ill Persons (M) (Revised)
- P 8454 Management of Pediculosis (New)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following staff members to provide supervisory coverage at Memorial School when the Superintendent is not on-site.

Ms. Constance Truncali	Supervisor certificate
Mr. Jason Chirichella	Principal certificate
Ms. Tricia Smith	Supervisor certificate
Mr. Frank DiLorenzo	Supervisor & Principal certificate
Mrs. Carla Moreno	Supervisor & Principal certificate
Mr. Christopher Masullo	Supervisor & Principal certificate

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Ms. Constance Truncali as the "Anti-Bullying" Coordinator for the district and Ms. Tricia Smith as the "Anti-Bullying" Specialist for Memorial School.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2016 - 2017 at the negotiated salary agreed upon in the 2014 – 2017 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. Christopher Masullo	Musical
Mr. Paris Maloupis	Musical

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended substitute list for the 2016-2017 school year.
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the extra pay for maternity leave coverage from 8/1/16 to 11/11/16 for Priscilla Gonzalez and Elizabete Schaefer at a per diem rate of \$100.00 each.
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$52.00 event payment to soccer referees for the 2016 – 2017 school year.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Cost
Jessica Carroll	McRel Teacher Evaluation Training	October 24, 2016	\$149.00
Jaymie Mainieri	McRel Teacher Evaluation Training	October 24, 2016	\$149.00
Jennifer Zanelli	McRel Teacher Evaluation Training	October 24, 2016	\$149.00

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Cost
Valentine Thom	NJ Science Convention 2016	October 25 & 26, 2016	\$295.00

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teams:

Affirmative Action	School Safety Team
Gregorio Maceri	Gregorio Maceri
Constance Truncali	Constance Truncali
Jason Chirichella	Gina Kipp
Mary Gould	Rita Liggio
Tricia Smith	Jason Chirichella
Kelly Marrella	Tricia Smith

23. Be it resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Quality Assurance Project Plan (QAPP) for Drinking Water Sampling of Lead Concentrations in School Drinking Water Outlets. *(as presented)*
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay September 2016 bills.
25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment D)*
- Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - July 2016
26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of August 2016 in the amount of \$_____ that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of September 2016 in the amount of \$_____ the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$_____

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for August 2016.

(Attachment E)

Fund 10	\$	
Fund 20	\$	
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	
Total	\$	