

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, August 22, 2016

A regular meeting of the Board of Education was held on Monday, August 22, 2016, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by President, Mrs. Lofaro

Mrs. Lofaro read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Aquilina, Mrs. Cagas, Ms. Davis, Mrs. Lofaro, Mr. Perdomo, Mrs. Regan

Absent: Ms. Encarnacion

Also Present: Gregorio Maceri, Elizabete Schaefer, Ms. Hartmann

Mrs. Lofaro led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mrs. Lofaro read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 6/6/16, 6/13/16, 6/27/16, 7/18/16

(On file in the business office) moved by Mrs. Regan, seconded by Mr. Perdomo

Roll Call:

Ayes: Mr. Aquilina, Mrs. Cagas, Ms. Davis, Mrs. Lofaro, Mr. Perdomo,
Mrs. Regan
Abstain: None
Absent: Ms. Encarnacion

Approval of Correspondence: 7/2016

(On file in the business office) moved by Mrs. Regan, seconded by Mrs. Cagas

Roll Call:

Ayes: Mr. Aquilina, Mrs. Cagas, Ms. Davis, Mrs. Lofaro, Mr. Perdomo,
Mrs. Regan
Abstain: None
Absent: Ms. Encarnacion

Report of the Superintendent:

Mr. Maceri opened his report by reviewing the resolutions on the consent agenda. He asked the board if they had questions or comments on the resolutions presented. No comments or questions were voiced on any of the resolutions. Mr. Maceri informed the board about the Hackensack Board of Education Joint board meeting, scheduled for October 24th, 2016 at 7:30. Mr. Maceri briefed the board on the District Evaluation Advisory Committee (DEAC). He asked for a board representative. Mr. Aquilina volunteered. Mr. Maceri discussed the NJSBA 2016 workshop. He stated that he would be attending and asked if any board member is interested to please notify him as soon as possible. Mrs. Schaefer stated that any board member who still needs to do their mandated board training, that this would be a good time to attend but that the training is also available at other locations and online. Mr. Maceri discussed his merit goals and asked the board to make some suggestions. This would be fully discussed at the September board meetings.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Ms. Davis, seconded by Mrs. Regan

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the submission of the district's IDEA-B application for the fiscal year 2017, and approve the acceptance of the grant award of these funds upon the subsequent approval of the FY2017 IDEA-B application.

Basic	Ages 6 – 21	\$61,180.00
Preschool	Ages 3 – 5	\$2,577.00

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to enter into a school breakfast and lunch agreement with the Hackensack Board of Education for the purpose of providing our students with breakfast and lunch in accordance with the child nutrition program guidelines for the 2016-2017 school year. *(as presented)*

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the school breakfast and lunch program prices for the 2016 – 2017 school year be set as follows:

BREAKFAST	Student	Teacher
Full Price	\$2.25	\$2.40
Reduced Price	\$0.30	

Note: Chartwells will charge \$1.50 per breakfast. The maximum breakfast price for students is \$2.25. The full and reduced prices for breakfast remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2016 – 2017 school year.

LUNCH	Student	Teacher
Full Price	\$3.00	\$3.75
Reduced Price	\$0.40	

Note: Chartwells will charge \$2.95 per lunch. The maximum lunch price for students is \$3.75. The full and reduced prices for lunch remained the same as last year's price. This is following the guidelines set by the Bureau of Child Nutrition Programs for the 2016 – 2017 school year.

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second and final reading of the Board of Education's CEP regulations/policies as submitted and as follows *(as presented)*:

- P 1140 Affirmative Action Program (M) (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)

- P 1530 Equal Employment Opportunities (M) (Revised)

- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)

- P 1550 Affirmative Action Program for Employment and Contract Practices (M)

(Revised)

- P & R 2200 Curriculum Content (M) (Revised)
- P 2260 Affirmative Action Program for School and Classroom Practices (M)
(Revised)
- P & R 2411 Guidance Counseling (M) (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 5750 Equal Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Pupils

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations/policies as submitted and as follows (*as presented*):

- P 1220 Employment of Chief School Administrator (M) (Revised)
- P 1310 Employment of School Business Administrator/Board Secretary (Revised)
- R 2414 Programs and Services for Students in High Poverty and in High Need
School Districts (M) (Revised)
- P 3111 Creating Positions (Revised)
- P 3124 Employment Contract (Revised)
- P 3125 Employment of Teaching Staff Members (M) (Revised)
- P 3125.2 Employment of Substitute Teachers (Revised)
- P & R 3126 District Mentoring Program (Revised)
- P 3141 Resignation (Revised)
- P & R 3144 Certification of Tenure Charges (Revised)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities
(Revised)
- P 3231 Outside Employment as Athletic Coach (Revised)
- P 3240 Professional Development for Teachers and School Leaders (M)
(Revised)
- R 3240 Professional Development for Teachers and School Leaders (Revised)
- P & R 3244 In-Service Training (M) (Abolished)
- P 4159 Support Staff Member/School District Reporting Responsibilities
(Revised)

P 5305 Health Services Personnel (Revised)
R 5330 Administration of Medication (M) (Revised)
P 5350 Student Suicide Prevention (Revised)
R 5350 Student Suicide (Revised)
P 9541 Student Teachers/Interns (Revised)

Multi-Year Equity Plan Policy and Regulation Guide Updates

P 1140 Affirmative Action Program (M) (Revised)
P 1523 Comprehensive Equity Plan (M) (Revised)
P 1530 Equal Employment Opportunities (M) (Revised)
R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550 Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P & R 2200 Curriculum Content (M) (Revised)
P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)

Multi-Year Equity Plan Policy and Regulation Guide Updates (Continued)

P & R 2411 Guidance Counseling (M) (Revised)
P & R 2423 Bilingual and ESL Education (M) (Revised)
P 2610 Educational Program Evaluation (M) (Revised)
P 2622 Student Assessment (M) (Revised)
P 5750 Equal Educational Opportunity (M) (Revised)
P 5755 Equity in Educational Programs and Services (M) (Revised)

Additional Policy and Regulation Guide Updates

P 5339 Screening for Dyslexia (M) (Revised)
P 5514 Student Use of Vehicles on School Grounds (Revised)
R 5514 Student Use of Vehicles (Abolished)
P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
P & R 8441 Care of Injured and Ill Persons (M) (Revised)
P 8454 Management of Pediculosis (New)
P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630 Emergency School Bus Procedures (M) (Revised)

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the New Jersey Student Learning Standards Science for grades 6-8. *(as presented)*

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the safety drill dates for the school year 2016 – 2017. *(Attachment A)*
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the “Crisis Management School Security Drills” for school year 2016 – 2017. *(as presented)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Program of Studies for the school year 2016 – 2017. *(as presented)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district Educational Goals and Outcome & Process Indicators for the school year 2016 – 2017. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the School-Level Plans for Professional Development Implementation for the school year 2016-2017. *(as presented)*
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the I&RS report for the school year 2015-2016. *(Attachment B)*
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of Casey Corsa, first grade teacher, effective August 19, 2016. *(as presented)*
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of Jaymie Mainieri as an Elementary Teacher from September 1, 2016 to June 30, 2017 at a salary of \$49,357.00.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following teacher mentors for the school year 2016-2017:

Mentor	Mentee
Mrs. Elizabeth Higgins	Ms. Jaymie Mainieri
Mrs. Tatjana Castillo	Ms. Jessica Carroll

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty member salaries for the 2016-2017 school year:

Faculty	2016-2017	Longevity	Other	Gross \$
Barricella, Carmine	59,035	1,200		60,235
Marini, Silvio	59,035	1,200		60,235
Parisi, James	59,035	1,200	10,000	70,235
Polanco, Marcos	54,678			54,678
Gonzalez, Priscilla	48,204			48,204
Duca, Mayara	33,000			33,000
Schaefer, Elizabete	53,596	1,200	7,200	61,996
Maceri, Gregorio	133,900			133,900
Truncali, Constance	129,901			129,901

Faculty	Step	2016-2017	Longevity	Other	Gross\$
Caporrino, Christina	BA4	50,246		600	50,846
Chirichella, Jason	MA8	62,158			62,158
Carroll, Jessica	MA 1	54,117			54,117
Coban, Lora	MA30 6	69,432			69,432
Criscione, Laura	BA4	50,246			50,246
D'Elia, Susan	13A	77,621	4,300		81,921
DiLorenzo, Frank	MA 30 11	80,244			80,244
Gould, Mary	MA30 8	72,823			72,823
Hartmann, Theresa	MA30 16	96,582	4,300		100,882
Higgins, Elizabeth	MA30 17	101,992	4,500		106,492
Kipp, Gina	OG	104,080	4,500	1,000	109,580
Liggio, Rita	MA16	86,248	4,300		90,548
Mainieri, Jaymie	BA3	49,357			49,357
Marrella, Kelly	MA30 9a	76,427	4,300		80,727
Masullo, Christopher	MA30 16	96,582			96,582
Moreno, Carla	MA30 5	68,827			68,827
Murphy, Lori Ann	MA10	69,580	4,300		73,880
Petrella, Michele	MA2	55,091			55,091
Castillo, Tatjana	MA4	58,251			58,251
Thom, Valentine	BA3	49,357		300	49,657
Turtoro, Anne	MA30 6	69,432			69,432
Vidal, Lisette	MA+30 13	86,750			86,750
Watts, Deborah	MA30 14	88,883	4,300		93,183
Zanelli, Jennifer	BA8	59,350			59,350

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following faculty members for the “self-funded” After School Program for the school year 2016-2017:

Name	Position	Rate of Pay
Mary Gould	Coordinator	
Elizabeth Higgins	Coordinator	
Veronica Nti	Substitute Teacher	\$20.00 per hour
Jaymie Mainieri	Substitute Teacher	\$20.00 per hour
Priscilla Gonzalez	Treasurer	\$10.00 per family

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2016 - 2017 at the negotiated salary agreed upon in the 2014 – 2017 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Ms. Caporrino	Cheerleading Advisor
Mr. Chirichella	Intramural Sports
Mr. Chirichella	Boys’ Soccer Coach
Mr. Cerone	Boys’ Soccer Assistant Coach
Mr. DiLorenzo	Boys’ Basketball Coach
Mr. Cerone & Mr. Churchill	Boys’ Basketball Assistant Coach
Ms. Caporrino	Girls’ Soccer Coach
Ms. Jessica Carroll	Girls’ Soccer Assistant Coach
Mr. Chirichella	Girls’ Basketball Coach
Mr. Cerone	Girls’ Basketball Assistant Coach
Ms. Higgins and Mrs. Moreno	Student Council Advisor
Mr. Chirichella & Mr. Masullo	Yearbook Advisor
Ms. Higgins	Ski Trip Advisor
Mrs. Turtoro	A.M. Computer Class
Mr. Masullo	P.M. Computer Class
Coaches (rotating schedule)	Sporting Events Monitor
Mrs. Priscilla Gonzalez & Mrs. Maya Vorderstrasse	National Lunch Program Coordinators

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of Mr. James Parisi as the district’s Integrated Pest Management Coordinator for the school year 2016-2017.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following sports schedules for the school year 2016-2017: (*Attachment C*)

Sport / Sporting Event	
Boys' Soccer	September – October
Girls' Soccer	September – November
Coppa Italia	October

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the request for the South Hackensack Strikers to use Memorial School's field Mondays, Tuesdays and Wednesdays during the month of August 2016. (*Attachment D*)

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District, for the provision of Hospital Instruction for the 2016-2017 school year for students who are confined during school hours for medical and/or rehabilitative care. (*Attachment E*)

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following professional development:

Name	Professional Development	Date(s)	Cost
Jessica Carroll	Universal Design for Learning Student Achievement	August 11, 2016	\$30.00

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the mandated training below for Memorial School sport's coaches, which will be conducted September 2016. (*as presented*)

Professional Development	Type of Training
Concussion Wise PRO training	Webinar
"Coaches Annual Safety Training"	Presented by: Jason Chirichella

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the withdrawal of \$283.73 from the maintenance reserve account and appropriate this amount in line 11-000-261-420-B3 in the 2016-2017 budget in accordance with 6A:23A14.2(D) for Universal Electric Motor Company. The total amount will be paid to Universal Electric Motor Company for air handler supplies.

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the 2016-2017 school year: 1:00 p.m. dismissal on September 6, 2016. (*Attachment F*)
27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay August 2016 bills.
28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment G*)
- Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - June 2016
29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of July 2016 in the amount of \$123,917.13 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of August 2016 in the amount of \$73,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$73,000.00

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for June 2016.

(Attachment H)

Fund 10	\$ 1,221,609.62
Fund 20	\$ 7,962.62
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 25,041.48
Total	\$ 1,254,613.72

33. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify a Debt Service Wire Transfer of \$84,610.00 for the payment of interest.

Roll Call:

Ayes: Mr. Aquilina, Mrs. Cagas, Ms. Davis, Mrs. Lofaro, Mr. Perdomo,
Mrs. Regan

Abstain: None

Absent: Ms. Encarnacion

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Meeting adjourned at 7:53 p.m.

Moved by Mrs. Regan, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary