

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, June 5, 2017**

**Workshop Meeting**

**Time 7:30 p.m.**

- A. **Meeting called to order at:**
- B. **Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

- C. **Roll call**
- D. **Flag Salute**
- E. **Presentations:**
- F. **Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- G. **Approval of Minute(s): 5/1/17, 5/8/17**
- H. **Correspondence: 5/2017**
- I. **Report of the Superintendent**

J. Old Business

K. New Business

L. Open Public Hearing

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M. Private Session (If necessary)

N. Adjournment

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**CONSENT AGENDA: ITEMS 1 THROUGH 24**

**MOTIONED BY: \_\_\_\_\_SECONDED BY: \_\_\_\_\_**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2016-2017:  
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2016	0
October 2016	1
November 2016	0
December 2016	0
January 2017	1
February 2017	0
March 2017	0
April 2017	0
May 2017	3

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2016-2017:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2016	0
October 2016	0
November 2016	0
December 2016	1
January 2017	0
February 2017	0
March 2017	0
April 2017	0
May 2017	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2016-2017:  
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$ \_\_\_\_\_.

Description	Cost

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent's Merit Goals for the school year 2016-2017. *(as presented)*

Goal #	Goal		Dollar Value
Goal #1	Book Club	Qualitative	\$3,347.50
Goal #2	Northern Ignite	Quantitative	\$4,458.87
Goal #3	Middle School Schedule	Qualitative	\$3,347.50
Goal #4	Mobile App	Quantitative	\$4,458.87
Goal #5	Mathematics	Quantitative	\$4,458.87

6. Be it resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the Superintendent to hire personnel on the emergent basis for the following positions as needed, for the 2017-2018 school year: substitute teachers, teachers, teacher's aides, personal aides, custodians and administration.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following special education students:

Student Number	School	Effective Date	Tuition (does NOT include transportation)	Related Services
720	South Bergen Jointure Commission	July 6 - July 28	\$3,220.00	
742	South Bergen Jointure Commission	July 6 - July 28	\$3,220.00	
467	South Bergen Jointure Commission	July 6 - July 28	\$3,220.00	
219	South Bergen Jointure Commission	July 6 - July 28	\$3,220.00	
378	South Bergen Jointure Commission	July 6 - July 28	\$3,220.00	

767	Bergen County Special Services	July 5 - July 28	\$5,000	
442	Schaler Academy	July 3 – August 12	Included in 2017-2018 tuition	\$100.00 per session
212	Schaler Academy	July 3 – August 12	Included in 2017-2018 tuition	\$100.00 per session
265	The Allegro School	July 10 – August 18	\$14,610	

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the eighth grade students be dismissed at 1:00 p.m. on June 8th and enter school at 10:00 a.m. on June 9th.  
(Eighth grade Dinner Dance - June 8th at 7:00 p.m.)

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the professional development request below.

Faculty Member	Professional Development	Date(s)	Cost
Lori Murphy	Paramus Institute On The Teaching of Reading	July 10-13, 2017	\$400.00
Jessica Carroll	Paramus Institute On The Teaching of Reading	July 10-13, 2017	\$400.00
Lora Coban	Paramus Institute On The Teaching of Reading	July 10-13, 2017	\$400.00
Valentine Thom	NJ Science Convention	October 24 & 25, 2017	\$295.00

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Service Contract List for the school year 2017-2018 below.

Service Contract List 2017-2018			
Service	Current Company	Contact Person	Amount
Central Station Monitoring	Metro Fire & Safety 509 Washington Ave. Carlstadt, NJ 07072 Phone (201) 635-0400 Fax (201) 635-0410	Brian Hickey	Wet Sprinkler Systems - \$375.00 Annual Service of extinguishers - \$189.00 Annual Fire Alarm Systems Inspection - \$1,600.00 Monitoring Renewal for Fire Alarm - \$375.00 Renewal for Security Alarm System - \$200.00
Chiller Maintenance	Broad USA 401 Hackensack Ave. Suite 503 Hackensack, NJ 07601 Phone (201) 678-3010 Fax (201) 678-3011	Dezhi Tang	

Automatic Building Controls Maintenance	Automated Logic 100 Delawanna Ave, Suite 400 Clifton, NJ 07014 Phone (973) 569-4700	Ken Adams	\$3,083.00
Chemical Water Treatment	Scientific Boiler Water Conditioning 525 Pennsylvania Ave. Linden, NJ 07036 Phone (908) 486-2000 Fax (908) 486-0844	Andrew Lewin	\$3,700.00 - Water Guard Service \$1,225.00 - Tower Cleaning
Irrigation	J&C Irrigation PO Box 302 Motvale, NJ 07645 Phone (201) 391-9559	Glenn Jachens C. (201) 390-4043	Startup & Winter Rise Sprinkler System-\$400.00
Landscaping	J&V Landscaping 36 Niehaus Ave. Little Ferry, NJ 07642 Phone (201) 641-9483	Vinnie C. (201) 390-4043	\$85.00 per cut
Wood Floor Cleaning	Classic Floor Finishing Inc. 150 Cooper Rd. H-21 West Berlin, NJ 08091 Phone (856) 719-1919 Fax (856) 719-9393	Douglas Harvey	\$2,820.00
Elevator/Lift Inspection and Maintenance	Arrow Elevator Inc. 4 Cecilia Court Vernon, NJ 07462 Phone (973) 764-5700 Fax (973) 764-4275	Robert Keith C. (201) 410-4158	\$173.00 per month
Handicapt Lift Services	Handi Lift Services 730 Garden St. Carlstadt, NJ 07072 Phone (201) 933-0111 Fax (201) 933-0050		\$1,125.00
Emergency Generator Maintenance	Stewart & Stevenson Power Systems 33 Gregg Street Lodi, NJ 07644 Phone (800) 823-2332 Fax (201) 527-4142	Jay O'neil ext. 4144	17-18 \$3,990.00 18-19 \$2,070.00
Termite and Pest Control	Bug Doctor 585 Winters Ave. Paramus, NJ 07652 Phone (201) 599-1007 Fax (201) 599-0409	Stuart Aust	\$80.00 quarterly
Waste Services	Omni Waste Services 507 East 35th Street Paterson, NJ 07504 Phone (973) 279-0003 Fax (973) 279-0312	Anthony	17-18 \$377.00 per month 18-19 \$402.24 per month

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for carryover of vacation days below.

Gregorio Maceri	5 vacation days
Elizabete Schaefer	5 vacation days
Evelyn Stefano	2 vacation days

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the discard of the following items:

Controller Lan Wireless	Item ID# 2024
Ethernet Routing Switch	Item ID#2002

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following faculty members at the salaries listed below for the 2017-2018 school year, effective July 1, 2017 to June 30, 2018:

\*Salary is pending contract negotiations

Faculty	Step	2017-2018	Longevity	Other	Gross \$
Zanelli, Jennifer	BA8	\$59,350			\$59,350
Duva, Wendy	BA1	\$48,500			\$48,500
Mainieri, Jaymie	BA3	\$49,357			\$49,357
Carroll, Jessica	MA1	\$54,117			\$54,117

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for a student from Lincoln Technical Institute to work as an unpaid IT intern at Memorial School with Jeff Badre during the months of July and August 2017.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Shared Services Agreement between the County of Bergen for the sharing of county-owned emergency and non-emergency equipment. (*Attachment B*)
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Veronica Nti request. (*as presented*)
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education establish a petty cash fund with a maximum of \$250.00 with a withdrawal cap not to exceed \$50.00 for the 2017-2018.
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the Joint Transportation Agreements and Transportation Services Agreements between the South Hackensack Board of Education and the Neptune Township Board of Education for student(s) attending Children's Center of Monmouth County for the 2016-2017 school year.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay June 2017 bills.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C)*
- Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
April 2017
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of May 2017 in the amount of \$\_\_\_\_\_ that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of June 2017 in the amount of \$270,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$270,000.00
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for May 2017.

*(Attachment D)*

Fund 10	\$	
Fund 20	\$	
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	
Total	\$	