

SOUTH HACKENSACK BOARD OF EDUCATION

Monday, September 18, 2017

Regular Meeting

Time 7:30 p.m.

- A. **Meeting called to order at:**
- B. **Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

- C. **Roll call**
- D. **Flag Salute**
- E. **Presentations**
- F. **Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- G. **Approval of Minute(s): None**
- H. **Correspondence: 8/2017 (None)**
- I. **Report of the Superintendent**

J. Old Business

K. New Business

L. Open Public Hearing

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M. Private Session (If necessary)

N. Adjournment

OLD BUSINESS**NONE****NEW BUSINESS****CONSENT AGENDA: MOTIONS 1 THROUGH 27****MOTIONED BY: _____ SECONDED BY: _____**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2017-2018:
(Attachment A)

The monthly district calendar

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve reimbursement of the Principal's Account in the amount of \$558.50

Description	Amount
Garfield Lumber & Millworks	\$400.00
Scripps National Spelling Bee	\$158.50

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the hiring of the following faculty:

Name	Position	Effective Dates	Salary/Rate
Kelly Chinchar	Library Aide	September 1, 2017 – June 30, 2018	\$19.00/hour
Cono "Nicky" Collova	Teacher Aide	September 1, 2017 – June 30, 2018	\$18,000/year <i>No benefits</i>
Emily Fersch	Teacher Aide	September 1, 2017 – June 30, 2018	\$18,000/year <i>No benefits</i>

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of Michael Marini as a maintenance worker from October 1, 2017 to June 30, 2018.

Annual Salary for School Year 2017-2018	Prorated Rated Salary from 10/1/17-6/30/18
\$41,000.00	\$30,750.03

5. Be it Resolved that upon the recommendation of the Superintendent of Schools that the South Hackensack Board of Education approve the conference room as temporary instructional space.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Superintendent / Principal Merit Goals for the school year 2017-2018. (as presented)

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 2nd as Week of Respect.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the week of October 16th as School Vandalism and Violence Awareness Week.
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's 2017-2018 Long Range Plan for educational programs / services evaluation (five year schedule). *(as presented)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's 2017-2019 Mentoring Plan. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the district's 2017-2018 Professional Development Plan. *(as presented)*
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations/policies as submitted and as follows: *(as presented)*

P 2700	Services to Nonpublic School Students (M) (Revised)
P & R 7100	Long-Range Facilities Planning (M) (Revised)
P & R 7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property (Abolished)
R 7300.2	Disposition of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 7300.4	Disposition of Federal Property (Revised)

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Applied Behavioral Analysis Training Agreement between Region II and the South Hackensack School District. *(as presented)*
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following staff members to provide supervisory coverage at Memorial School when the Superintendent is not on-site.

Ms. Constance Truncali	Supervisor certificate
Mr. Jason Chirichella	Principal certificate
Ms. Tricia Smith	Supervisor certificate
Mr. Frank DiLorenzo	Supervisor & Principal certificate
Mrs. Carla Moreno	Supervisor & Principal certificate

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Ms. Constance Truncali as the “Anti-Bullying” Coordinator for the district and Ms. Tricia Smith as the “Anti-Bullying” Specialist for Memorial School.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff member for the extracurricular teaching duty for school year 2017 - 2018 at the negotiated salary agreed upon in the 2017 – 2020 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. Masullo	Robotic / STEAM Advisor
Mrs. Turtoro	Science Fair <i>(time frame is January through March and all projects must be done outside of classroom instruction time)</i>

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended substitute list for the 2017-2018 school year. *(Attachment B)*
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$52.00 event payment to soccer referees for the 2017 – 2018 school year.
19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Topic	Date	Cost
Kelly Marrella	Multi-Sensory Reading Strategies	October 2, 2017	FREE
Laura Criscione			
Kelly Marrella	Leading a Novel Study	February 12, 2018	FREE
Rita Liggio			
Kelly Marrella	BCEA Luncheon / Workshop	September 26, 2017	FREE
Debbie Watts	NGSS – Teaching Through Student Exploration: Grades K-2	December 4, 2017	FREE
Elizabeth Higgins			
Jaymie Mainieri			
Rita Liggio	SBJC – Multisensory	October 2, 2017	FREE

	Techniques		
Jaymie Mainieri	Multi-Sensory Reading Strategies: Grades K-5	October 2, 2017	FREE
Laura Criscione	Paramus Coaching Consortium	September 21, 2017 October 26, 2017 November 28, 2017 December 14, 2017 January 19, 2018 February 22, 2018 March 23, 2018 May 31, 2018	FREE
Laura Criscione	New Jersey Department of Education Coaching Consortium	November 21, 2017 March 28, 2018	FREE
Lisette Vidal	Art Educators of NJ Conference	October 2 & 3, 2017	\$200.00
Frank DiLorenzo	Technology in Math Classroom	November 13, 2017	FREE
Frank DiLorenzo	Flipped Classroom	February 2, 2018	FREE
Valentine Thom <i>*Approved June 26, 2017</i>	NJ Science Convention	October 24 & 25, 2017	\$295.00 <i>Amend Title III Funds: \$12.00</i>

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for academic credit:

Faculty Member	University	Course	Credits	Cost
Laura Criscione	Marygrove College	EDU 568	3	\$200.00 / credit
Laura Criscione	Marygrove College	Meeting the Needs of All Students	3	\$200.00 / credit

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay September 2017 bills.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment C*)

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

July 2017

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of August 2017 in the amount of \$73,905.46 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of September 2017 in the amount of \$266,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$266,000.00

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for August 2017.

(*Attachment D*)

Fund 10	\$	301,597.46
Fund 20	\$	614.69
Fund 30	\$	0
Fund 40	\$	72,797.50
Fund 50	\$	0
Total	\$	375,009.65

Void checks 041575 and 041576

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the services of the Bergen County Health Department for the mandated Blood Borne Pathogen training and for the administration of the Hepatitis B immunizations for all new employees for the school years 2017-2019. This resolution includes the approval of the administrative fee per person and, if necessary, the appropriate overtime pay for the participants.

September 2017

Attachment A

South Hackensack School District - Memorial School / Calendars

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 11:00am School lunch will NOT be served. Please provide your child with lunch. WELCOME BACK: First day of school	8	9
10 School lunch will NOT be served. Please provide your child with lunch.	11 Student forms are due 3:30pm Boys & Girls Soccer Team Tryouts 7:30pm Board Meeting (Location: Media Center)	12 3:30pm Boys & Girls Soccer Team Tryouts	13 Girls Soccer Team Practice	14	15	16
17 School lunch will NOT be served. Please provide your child with lunch.	18 Scholastic Book Fair (EASH) Location: Faculty Room 6:00pm PEO Meeting (Location: Cafeteria) 6:30pm 8th Grade Parent Meeting - room 113 7:30pm Board Meeting (Location: Media Center)	19	20	21 7:00pm Back to School Night	22 1:00 p.m. Dismissal 10:00am Student Council Assembly (Grades 5-8)	23
24	25	26	27	28	29	30

9/15/2017

South Hackensack Memorial School
List of approved substitutes for the 2017-2018 school year Attachment B
 Approved at the _____ Board Meeting

Name	Certificate / Expiration	Telephone Numbers	Rate of Pay	Availability
David Pelli	Substitute Teacher	201-446-2008	\$100.00 / day	Tuesdays
Diamanto Athanasatos	Substitute Teacher January 2, 2020	347-724-6124	\$100.00 / day	
Dawn Hlad	CE	201-562-5651 201-507-9077	\$100.00 / day	
Ivana Lopa	Substitute Teacher July 1, 2019	201-310-6060	\$100.00 / day	
John Vitozzi	Substitute Teacher July 1, 2019	973-865-5115	\$100.00 / day	
Keungsuk Estrada	Substitute Teacher July 1, 2020	201-397-7171 201-820-4678	\$100.00 / day	
Kimberly Junda	CEAS	973-809-3087	\$100.00 / day	
Laura Gagliostro	CEAS	201-343-5828 201-755-4024	\$100.00 / day	3 days/wk Text in the a.m.
Maria Fasanella	CE	201-375-1026	\$100.00 / day	Not currently available
Samantha Castro	Substitute Teacher July 1, 2021	201-470-2155	\$100.00 / day	
Stefanie Scholz	Substitute Teacher July 1, 2020	201-233-5831	\$100.00 / day	
Jee Y. Kim	Substitute Teacher July 1, 2022	201-774-8844	\$100.00 / day	
Brittany Yannetti	Substitute Teacher	201-602-5471	\$100.00 / day	
Ryan Buchmuller	Substitute Teacher	201-647-3675	\$100.00 / day	
Michael Hegewald	Substitute Teacher	(H) 201-791-3546 201-888-9402	\$100.00 / day	

South Hackensack Memorial School
List of approved substitutes for the 2017-2018 school year

Approved at the _____ Board Meeting

Vanessa Evans	CEAS	201-264-0802	Daily rate of pay	
Annunziata D'Amico	Substitute Teacher	201-421-7135	Daily rate of pay	
Phillip Cerone	Substitute Teacher	201-403-3144	Daily rate of pay	
Gina Jiries	Substitute Teacher	201-665-8611	Daily rate of pay	
Emily Fersch	CEAS	848-480-3169	Daily rate of pay	
Matthew Famularo	CEAS	551-427-7218	\$100.00 / day	
Katie Reinhardt	Substitute Teacher	201-580-0171	\$100.00 / day	
Lorraine Cuomo	N/A School Secretary	201-873-6074 201-708-5673		
Joann DeVito	N/A School Secretary	201-983-0351 201-873-3254	\$12 / hour	Days the students have off
Alice Puller	Substitute School Nurse & County 5/31/2015	201-943-5883	\$125 / day	
Kirsten Sommers	Substitute School Nurse		\$125 / day	
Tony Fantauzzi	N/A Custodian	201-403-5445	\$14 / hour	
Veronica Nti	N/A Custodian	201-342-6171 201-744-7394	\$14 / hour	Breaks & Summer
Angel Hernandez	N/A Custodian	551-237-0073	\$14 / hour	
Cono Nicholas Collova	N/A Custodian	201-370-6994	\$10 / hour	
Rocky Lamonica	N/A Custodian	201-221-9877	\$14/hour	
Joey D'Amico	N/A Custodian	201-957-3504	\$14/hour	

Starting date 8/1/2017

Ending date 8/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
041569	08/22/17		0089	Bergen County Special Services School Di	\$682.50
041570	08/22/17		0940	Direct Energy Business/Gas	\$2,561.66
041571	08/22/17		0206	Dr. Batul Ladak	\$500.00
041572	08/22/17		K249	Kid Clan Services, Inc	\$1,275.00
041573	08/22/17		S463	SCHOOLSIn	\$535.09
041574	08/22/17		0684	South Bergen Jointure Comm.	\$2,599.21
041577	08/22/17		0016	A1 Copier & Computer Service	\$435.00
041578	08/22/17		0435	Accuscan	\$328.00
041579	08/22/17		0892	Allegro School, Inc	\$10,659.00
041580	08/22/17		0044	American Paper & Supply Company	\$251.25
041581	08/22/17		0057	Arrow Elevator Incorporated	\$173.00
041582	08/22/17		0064	Avaya Inc.	\$142.43
041583	08/22/17		0073	Barnes & Noble Inc.	\$127.80
041584	08/22/17		0080	Bergen County Assn. Sch. Adm.	\$500.00
041585	08/22/17		0117	BrainPOP LLC	\$3,090.00
041586	08/22/17		0119	Broad U.S.A., Inc	\$6,831.00
041587	08/22/17		0126	CDW Government, Inc	\$836.56
041588	08/22/17		0196	Delta Dental Plan Of NJ	\$12,128.73
041589	08/22/17		0197	Demco	\$56.94
041590	08/22/17		0940	Direct Energy Business/Gas	\$2,545.41
041591	08/22/17		W090	DJP Industrial & Commercial Services LLC	\$6,755.30
041592	08/22/17		0903	Eastern Acoustics Company	\$52.50
041593	08/22/17		0242	Elizabeth Church	\$480.00
041594	08/22/17		0266	Fedex	\$123.00
041595	08/22/17		0268	First Student Inc.	\$450.00
041596	08/22/17		0270	First Student, Inc	\$400.00
041597	08/22/17		0857	Fogarty and Hara, Counsellors-at-Law	\$2,120.99
041598	08/22/17		0958	Foschino; David	\$1,466.25
041599	08/22/17		0440	G & S Hardware & Supply, LLC	\$644.26
041600	08/22/17		0298	Gopher	\$247.45
041601	08/22/17		0904	Handi Lift Service Company, Inc.	\$1,125.00
041602	08/22/17		J632	IEH Laboratories	\$1,500.00
041603	08/22/17		0340	J & V Landscaping, Inc	\$1,135.00
041604	08/22/17		0356	John A Earl, Inc.	\$216.28
041605	08/22/17		0379	Kelly Marrella	\$47.90
041606	08/22/17		0130	Konica Minolta Premier Finance	\$2,309.62
041607	08/22/17		V395	Krantz; Rebecca	\$400.00
041608	08/22/17		0429	Main Lock Shop	\$17.95
041609	08/22/17		0433	Manuel Diaz	\$1,360.00

Starting date 8/1/2017

Ending date 8/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
041610	08/22/17		0434	Marcel Studios	\$730.00
041611	08/22/17		0459	Media Flex Inc.	\$750.00
041612	08/22/17		0468	Metro Fire & Safety Equipt.	\$3,840.60
041613	08/22/17		0423	MGL Printing Solutions	\$1,121.00
041614	08/22/17		0856	New Jersey Superintendents Study Council	\$600.00
041615	08/22/17		0924	NJ Advance Media	\$195.00
041616	08/22/17		0436	NJSEAA	\$200.00
041617	08/22/17		0529	North Jersey Media Group	\$41.50
041618	08/22/17		3564	Omni Waste Services, Inc	\$965.36
041619	08/22/17		0128	Optimum	\$692.16
041620	08/22/17		0545	P S E & G Co.	\$3,316.67
041621	08/22/17		0572	Polaris Galaxy Insurance, LLC	\$2,542.00
041622	08/22/17		H437	PRISM/MSU	\$300.00
041623	08/22/17		0882	ReadyRefresh by Nestle	\$19.98
041624	08/22/17		0605	Really Good Stuff	\$123.12
041625	08/22/17		0612	Ridgefield Board Of Education	\$16,380.00
041626	08/22/17		0947	School Outfitters	\$100.79
041627	08/22/17		0997	Schoolwide Inc	\$370.00
041628	08/22/17		M058	SHI International Corp	\$652.29
041629	08/22/17		0685	South Bergen Workers Comp.	\$25,399.00
041630	08/22/17		0695	Staples Business Advantage	\$2,854.83
041631	08/22/17		0700	State Of New Jersey	\$123.00
041632	08/22/17		0707	Strauss Esmay Associates, LLP	\$495.00
041633	08/22/17		0791	Suez Water New Jersey	\$4,179.85
041634	08/22/17		0859	Treasurer, State of New Jersey	\$166.00
041635	08/22/17		0773	Treasurer, State Of NJ	\$85.00
041636	08/22/17		0845	Zep Manufacturing Co.	\$3,043.04
041637	08/24/17		0104	Petty Cash	\$250.00
081517 H	08/14/17		0739	The Depository Trust Co.	\$72,797.50
082017 H	08/15/17		0699	State Of NJ Health Ben.prog.	\$66,149.64
083117	08/31/17		PAY	South Hackensack BOE Payroll	\$93,977.07
083217 H	08/31/17		0108	Board Of Ed. Payroll Agency	\$3,684.18
083317 H	08/31/17		0108	Board Of Ed. Payroll Agency	\$1,754.99

Starting date 8/1/2017

Ending date 8/31/2017

Fund Totals

10	GENERAL CURRENT EXPENSE	\$2,004.99
11	GENERAL CURRENT EXPENSE	\$299,592.47
20	SPECIAL REVENUE FUNDS	\$614.69
40	DEBT SERVICE FUNDS	\$72,797.50
	Total for all checks listed	\$375,009.65

Prepared and submitted by:

Elizabeth Dehaen
Board Secretary9/15/17
Date