

**SOUTH HACKENSACK BOARD OF EDUCATION
REORGANIZATION MEETING
JANUARY 5, 2023**

The Reorganization meeting of the Board of Education was held on Thursday, January 5, 2023. Meeting was held in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:00 p.m. by Board Secretary, Ms. Schaefer

Ms. Schaefer read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call of continuing members was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Roll Call: Ms. Davis, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti, Mr. T. Yannetti

Also Present: Elizabete Schaefer, Jason Chirichella

Ms. Schaefer led the Board in the Flag salute

Approximately 6 people in attendance.

1. Administering of required Oath of Office to Ashley Paladino and James Donatello by Mr. Chirichella. Ashley Paladino and James Donatello completed the Required Oaths for School Board Members.
2. **Motion** to adopt Code of Ethics by Board Members. New Jersey School Board Members Code of Ethics read by board members and request made to adopt it via motion.

Moved by: Mr. Paladino seconded by: Ms. Paladino

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti

Nays: None

Abstain: None

Absent: None

Code of Ethics Adopted

3. Ms. Schaefer, Board Secretary , acted as temporary Chairperson and requested nominations for Presidency.

Ashley Paladino was nominated for President by James Donatello, seconded by Henry Yannetti
No other nominations were made, the process was closed and roll call taken.

Roll Call:

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti,
Mr. T. Yannetti
Nays: None
Abstain: Ms. Davis
Absent: None

Ms. Paladino is appointed as President of the Board of Education.

4. Ms. Schaefer requested nominations for Vice President

James Donatello was nominated for Vice President by Thomas Yannetti, seconded by Salvatore Tornambe
No other nominations were made, the process was closed and roll call taken.

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe,
Mr. H. Yannetti, Mr. T. Yannetti
Nays: None
Abstain: None
Absent: None

Mr. Donatello is appointed as Vice President of the Board of Education.

5. Appointment by new President of the following:

New Jersey School Boards Association:

Delegate Mr. Donatello
Alternate Mr. Paladino

Bergen County School Boards Association:

Delegate Mr. T. Yannetti
Alternate Mr. H. Yannetti

6. New Business:

Resolutions:

Consent Agenda Resolutions Moved by Mr. T. Yannetti, seconded by Mr. Tornambe

- 1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve The Record as the newspaper to be used for legal advertising from January 1, 2023 through December 31, 2023.**
- 2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education designate Valley National Bank for deposits and withdrawals for the identified accounts from January 1, 2023 through December 31, 2023:**

Unemployment Trust Fund

Memorial School Principal's Account.

General, Athletic, Payroll Agency, Payroll, Flexible Spending, Scholarship Fund and Lunch Program Accounts.

- 3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following for the time period January 1, 2023 through December 31, 2023:**

Physician – Baker Pediatrics – Dr. Zeyad Baker

General Liability Insurance - Polaris Galaxy Insurance, LLC

Workers Compensation Pool - South Bergen Region VII

Broker of Record for Employee Dental Plan through Delta Dental – Brown & Brown Benefit Advisors

Auditor – Nisivoccia & Company

Board Attorney – Fogarty & Hara, Esqs.

Board Architect – EI Associates

Public Agency Compliance Officer (P.A.C.O) Dina Messery – Business Administrator

- 4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the NJ State Health Benefits Program, Effective January 1, 2023 through December 31, 2023.**
- 5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack**

Board of Education authorize the following records to be designated permitted records to be kept in the pupil's cumulative records:

**reports of parent conferences;
reports of student awards or achievements;
results of standardized tests;
commendations and disciplinary notices;
samples of pupils' academic work;
record of participation in student activities;
record of community service;
correspondence from a parent/guardian concerning his/her child;
observations, evaluations and ratings of the individual pupil by
professional staff members acting within their sphere of
competency.**

- 6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the following individuals to sign checks:**

**President
Vice-President
Business Administrator
Superintendent/Principal**

- 7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following Tax Shelter Annuity companies:**

**Lincoln Investment Planning, Inc.
AXA Equitable**

- 8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve and accept the South Hackensack Purchasing Manual and the South Hackensack Guide for Business Office Standards Operating Procedures and Internal Controls.**

Roll Call:

Ayes: Ms. Davis, Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti,
Mr. T. Yannetti

Nays: None

Abstain: None

Absent: None

Resolutions Approved

Public Comments:

Mr. Chirichella congratulated the new appointments for 2023 and wished everyone a Happy and Healthy New Year.

Adjournment:

Meeting adjourned at 7:20p.m.

Moved by Mr. H. Yannetti, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabeth Schaefer
Board Secretary