

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, December 12, 2022

A regular meeting of the Board of Education was held on Monday, December 12, 2022, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:02 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 17, 2021 Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti

Absent: Mr. Donatello, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella, Ms. Zahn

3 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: Mr. Chirichella congratulated Mrs. Turtoro on her retirement and together with the board wished her much success in the future. He thanked her for the many years of service to the district and wished her the best. A resolution was read by Ms. Paladino and presented to Mrs. Turtoro.

A presentation was made to the board by Ms. Zahn on the Start Strong Assessment. Ms. Zahn informed the board that the students would have their individual scores mailed out this week. The board thanked Ms Zahn for her presentation and for the information provided.

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 10/17/22, 11/14/22

(On file in the business office) moved by Mr. Tornambe, seconded by Mr. Paladino

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti
Nays: None
Abstain: Ms. Davis abstained 11/14/22
Absent: Mr. Donatello, Mr. T. Yannetti

Approval of Correspondence: 11/22

(On file in the business office) moved by Mr. Paladino , seconded by Mr. Tornambe

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti
Nays: None
Abstain: None
Absent: Mr. Donatello, Mr. T. Yannetti

Private Session:

Mr. Tornambe motioned, Ms. Davis seconded to Private session @7:34 p.m. – HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. Paladino seconded, to return to public session @7:56 p.m.

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 235 students. He shared some good news with the board which included Ms. DeRogatis's Kindergarten Class as the Bulldogs of the Month for the best attendance for the month of November, Mrs Criscione organized together with the students a collection for the Community FoodBank of New Jersey during the month of November and raised \$401.00 which helped NJ families in need during the holidays. Mr. Chirichella congratulated all the students who made both Honor Roll and High Academic Honor Roll for the 1st Marking period and congratulated Stalin Pulla Chimboraza as the student of the Marking Period. He informed the board that EI Associates, together with Mrs. Messery had met at the school and discussed the possibility of constructing 2 or 3 small group instruction classrooms in the upstairs Media Center. No questions or comments were voiced on his report or on the resolutions presented for approval.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. H. Yannetti seconded by Mr. Tornambe

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2022	1
October 2022	1
November 2022	2

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2022	0
October 2022	1
November 2022	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2022-2023: *(Attachment A)*

*The Monthly District Calendar**

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Hope Ortiz for completion of Speech Pathologist externship program through William Paterson University at Memorial School beginning January 23, 2023 - May 16, 2023.
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following high school students for community service to assist with the 2022-2023 basketball season.

Sophia Ashkar
Angel Onofre
Jessenya Peralta

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following faculty members for the Extended Curriculum Program for the school year 2022-2023 effective December, 2022 through May 2023.

Teacher	Grade	Subjects	Maximum # of Days/Week
Rita Liggio	Elementary	ELA/Math	2x wk 30 minutes each subject area or 1x wk 60 minutes each subject area (up to 2 hours total)
Lora Coban	Elementary	ELA/Math	
Kelly Marella	Elementary/Middle	ELA/Math	
Tatjana Castillo	Elementary/Middle	ELA/Math	

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

****Paid with ESSER II funds - 20-483-100-100***

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Aya Healthcare and the South Hackensack Board of Education for nursing services effective December 2022 to June 2023 *(on file in the business office)*
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Care Plus NJ, Inc. and the South Hackensack Board of Education for school clearance effective December 2022 to June 2023 *(on file in the business office)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for the South Hackensack Strikers to use the gymnasium for their winter practice pending availability of the gym *(on file in the business office)*
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the request for Little Ferry/South Hackensack (LFSH) Little League to use the gymnasium for their winter practice pending availability of the gym *(on file in the business office)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trip(s):

Teacher	Grade(s)	Trip	Date(s)	Time
Valentine Thom	5th,6th,7th	MS Science Classroom	May 22, 2023	8:30am-2:00pm
Valentine Thom	5th,6th,7th	Hackensack River Study WT/Eco-Cruise Laurel Hill Park Secaucus, NJ	May 23, 2023	8:30am-2:00pm
Valentine Thom	5th,6th,7th	Hackensack River Study Mill Creek Point Park Secaucus, NJ	May 24, 2023	8:30am-2:00pm

SPECIAL EDUCATION

NONE

PERSONNEL

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated sub list for the school year 2022-2023 . (Attachment B)

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Michele Petrella	Statistics and Probability Workshop	March 7, 2023 8:30am-2:15pm	\$170
Jason Chirichella	L.E.A.D. Digital Threat Assessment (DTA) Training Course	January 19, 2023	\$199.00

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education to ratify the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Mary Gould	Experienced Bilingual Supervisor	November 30, 2022 10:00am-11:00am	\$0

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request(s) below.

Name	College/ University	Course	Session	Credits
Jessica Carroll	New Jersey City University	Research in Reading Course #612	Spring	3
Jessica Carroll	New Jersey City University	Best Practices in Literacy in Middle/Secondary School Course #645	Spring	3
Nicollette Manresa	New Jersey City University	Principles of Supervision and Human Resource Management	Winter	3
Nicollette Manresa	New Jersey City University	Innovations in Curriculum and Educational Leadership	Winter	3
Nicollette Manresa	New Jersey City University	Measurement and Supervision of Learning and Teaching	Winter	3

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individuals listed below:

Dana Houghtalin - Teacher Aide - effective 11/30/2022
Kristina Rizo - School Nurse - effective 12/31/2022

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Mary Gould as an additional Breakfast Club Substitute Server for the 2022-2023 school year at a rate of \$17.50/session.

POLICY

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve to adopt the Board of Education's regulations / policies as submitted and as follows with Strauss Esmay at a cost not to exceed \$4,000 *(as presented)*

- **Policy Alert No. 223**
 - 0131 - BYLAWS, POLICIES, AND REGULATIONS
- **Policy Alert Nos. 191 and 227**
 - 2415.04 - TITLE I - DISTRICT-WIDE-PARENT AND FAMILY ENGAGEMENT
- **Policy Alert Nos. 173 and 223**
 - 2421 - CAREER AND TECHNICAL EDUCATION
- **Policy Alert Nos. 185, 221 and 224**
 - 2467 - SURROGATE PARENTS AND RESOURCE FAMILY PARENTS
- **Policy Alert No. 228**
 - 4216- DRESS AND GROOMING
- **Policy Alert Nos. 189, 208, 217, 220 and 224**
 - 5111- ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
- **Policy Alert Nos. 210, 211, and 224**
 - 5116- EDUCATION OF HOMELESS CHILDREN
- **Policy Alert Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200, 216, 227**
 - 5512- HARASSMENT, INTIMIDATION, AND BULLYING
- **Policy Alert No. 226**
 - 5541- ANTI-HAZING
- **Policy Alert No. 218 and 228**
 - 5517 - SCHOOL DISTRICT ISSUED STUDENT IDENTIFICATION CARDS
- **Policy Alert No. 225**
 - R 5751 SEXUAL HARASSMENT OF STUDENTS
- **Policy Alert Nos. 184, 188 and 223**
 - 6471 - SCHOOL DISTRICT TRAVEL
- **Policy Alert Nos. 182 and 227**
 - R 7410 - MAINTENANCE AND REPAIR
- **Policy Alert Nos. 133 and 244**
 - R 7432 - EYE PROTECTION
- **Policy Alert Nos. 215, 216, 217, 221 and 223**
 - 8561 - PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS
- **Policy Alert Nos. 206, 208, 212 and 224**
 - 8550- MEAL CHARGES/OUTSTANDING FOOD SERVICE BILL

FINANCE

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the attached resolutions to participate in an ACES Electric and Gas bid process. (*Attachment C*)

These resolutions will continue authorization of the New Jersey Schools Boards Association to be the lead agency procuring energy (electric & gas) on the district's behalf.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the advertising of the 2023 Public Meeting calendar in The Record. (*Attachment D*)

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay December 2022 bills.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment E*)

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
October 2022

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of November 2022 in the amount of \$357,421. 01 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of December 2022 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approved the Bill List for November 2022.

(Attachment F)

Fund 10	\$ 1,014,857.63
Fund 20	\$ 41,693.01
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 5,303.68
Total	\$ 1,061,854.32

Void #045370

045371

045372

27. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti

Nays: None

Abstain: None

Absent: Mr. Donatello, Mr. T. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: None

Adjournment:

Meeting adjourned at 8:05 p.m.

Moved by Mr. Paladino, seconded by Mr. H. Yannetti

All in favor

Respectfully submitted,

Elizabete Schaefer

Board Secretary