

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, October 18, 2021

A regular meeting of the Board of Education was held on Monday, October 18, 2021, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Mr. Donatello

Mr. Donatello read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 22, 2020**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello,, Ms. Paladino, Mr. Tornambe, Mr. Yannetti

Absent: Ms. Davis, Mr. Lemonie, Mrs. Regan

Also Present: Elizabete Schaefer, Mr. Chirichella

2 people in attendance

Mr. Donatello led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Donatello read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that

members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 8/9/21, 9/13/21

(On file in the business office) moved by Mr. Yannetti seconded by Ms. Paladino

Ayes: Mr. Donatello, Ms. Paladino, Mr. Tornambe, Mr. Yannetti
Nays: None
Abstain: None
Absent: Ms. Davis, Mr. Lemonie, Mrs. Regan

Approval of Correspondence: 9/21

(On file in the business office) moved by Ms. Paladino, seconded by Mr. Tornambe

Ayes: Mr. Donatello, Ms. Paladino, Mr. Tornambe, Mr. Yannetti
Nays: None
Abstain: None
Absent: Ms. Davis, Mr. Lemonie, Mrs. Regan

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment for the district which is currently at 260. Mr. Chirichella shared some good news with the board regarding the best attendance for the month of September which went to Mrs Thom's 6th grade class. He informed the board about the Halloween Parade which will be held on October 20th, 2021 at 1:30 p.m. along the perimeter sidewalk. He thanked the PEO for donating the pumpkins and decorating kits for the pumpkin decorating for the students. He informed the board that the COVID Testing for any faculty/staff that are unvaccinated would start this week at the district. This will be held on Thursdays in the Nursing office from 3:00 - 4:30 p.m. He briefed the board on the Field Improvement Project that started today. Mr. Chirichella thanked Natuex for allowing the access points for this project, therefore allowing the district to modify plans to continue with outdoor recess for the students. Mr. Donatello asked if any board members had any questions on the consent agenda. No comments or questions were voiced on any of the resolutions presented. Mr. Donatello informed the board that he would like to go into Private Session before the end of the meeting to discuss the CSA evaluations.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Yannetti, seconded by Mr. Tornambe

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2021	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2021	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2021-2022:
(Attachment A)

*The Monthly District Calendar**

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve for the school year 2021-2022 the Emergency Bus Evacuation Drill. *(on file in the Superintendent's office)*
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2021-2022 Local Educational Agency Guidance for Chapter 27 Emergency Virtual/Remote Instruction Programs.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the "Uniform State Memorandum of Agreement

between the South Hackensack Board of Education and law Enforcement Officials (MOA).” *(as presented)*

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve for the school year 2021-2022:

Approve PK-8 Curriculum revisions and new courses for the 2021-2022 school year
(on file in the Superintendent's office)

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Mentoring Plan for the 2021-2022 school year *(on file in the Superintendent's office)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal’s Account in the amount of \$289.00

Description	Cost
Scripps National Spelling Bee - Entry Fee	\$182.50
Plaza Bagels & Deli - Staff Breakfast	\$106.50

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Sending/Receiving Agreement between South Hackensack Board of Education and Hackensack Board of Education for school years and pupil tuition rate as follows:*(on file in the business office)*

2021-2022 - \$14,323.00

2022-2023 - \$14,609.00

2023-2024 - \$14,901.00

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the agreement between Swing Education, Inc and the South Hackensack Board of Education - for substitute teachers and related professionals for the 2021-2022 school year . *(on file in the business office)*

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between WellCare, TCCM and the South Hackensack Board of Education for COVID-19 testing services at no cost to the district. (to comply with Executive Order No. 253)

(on file in the business office)

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the School Improvement Panel (ScIP) for the school year 2021-2022:

Jason Chirichella
Carla Moreno
Christina Caporrino
Anne Turtoro
James Donatello

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following individuals as members of the district's School Safety Team for the school year 2021-2022:

Jason Chirichella
Nicollette Manresa
Carla Moreno
Stephanie Kropp
Gina Kipp
Courtney Peterson

SPECIAL EDUCATION

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for virtual professional development:

Name	Professional Development	Date	Cost
Jacalyn Adler	NJ Smart submissions-Fall	October 12, 2021	\$0

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contracted services with the South Bergen Jointure Commission for Nursing Services for the 2021-2022 school year at a rate of \$350.00/day on a as needed basis. *(on file in the business office)*

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the contract between Bergen County Special Services School District (BCSS) and the South Hackensack School District for the provision of Hospital Instruction for the 2021-2022 school year for students who are confined during school hours for medical and/or rehabilitative care at a cost of \$65.00/hour. *(on file in the business office)*

PERSONNEL

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individuals listed below.

Patricia Capizzi- Teacher Aide
Keisha Randall- Lunch Aide

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following Lunch Aide effective September 2021 to June 2022.

Name	Rate of Pay
Kathryn Maceri	\$17.50/ hour 1.5 hours per day
Deborah Paladino	\$17.50/ hour 1.5 hours per day

20. Be it Resolved that upon the recommendation of the Interim Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following Teacher Aide at the salary listed below for the 2021-2022 school year, effective October 19, 2021 to June 30, 2022:

Name	Gross \$
Claire Rems	\$21,420

****pending paperwork***

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated sub list for the school year 2021-2022 . (*Attachment B*)

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the faculty member below to translate during the SEPAC meeting schedule on October 13, 2021 at 7:00 p.m.

Employee	Not to exceed...
Mary Gould	2 hours

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request(s) below.

Name	College/ University	Course	Session	Credits
Jason Chirichella	Saint Peter's University	Admin Intern K-12	June 30- August 3 (Summer)	3

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Janine Funk as an After Care Aide for student #900031 effective October, 2021 through June, 2022 - two hours a week at a pay rate of \$30.00/hour.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following faculty members for the Extended Curriculum Program for the school year 2021-2022 effective November, 2021 through April 2022

Teacher	Grade	Subjects	Maximum # of Days/Week
Lauren Boland	Elementary	ELA/Math	2x wk 30 minutes each subject area or 1x wk 60 minutes each subject area (up to 2 hours total)
Jessica Carroll	Elementary	ELA/Math	
Christina Caporrino	Middle	ELA	
Lora Coban	Elementary	ELA/Math	
Elizabeth DeRogatis	Elementary	ELA/Math	
Frank DiLorenzo	Middle	Math	
Dana Houghtalin	Elementary	ELA/Math	
Gina Kipp	Middle	ELA	
Jaymie Mainieri	Elementary	ELA/Math	
Christopher Masullo	Middle	Math	
Michele Petrella	Middle	Math	

****\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following grant personnel appointments for the 2021-2022 school year :

Title I - 20-231-100-101-00

Laura Criscione - \$57,000.00

Title IIA - 20-233-100-101-00

Lauren Boland - \$17,500.00

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of Michael Marini as the district's Integrated Pest Management Coordinator effective September 10, 2021 - June 30, 2022

POLICY

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

Alert 224

A - General Policy & Regulations Guides

- 1648 – Restart and Recovery Plan - Policy (M) (ABOLISHED)
- 1648.02 – Remote Learning Options for Families - Policy (M) (ABOLISHED)
- 1648.03 – Restart and Recovery Plan – Full Time Remote Instruction - Policy (M) (ABOLISHED)
- 1648.11 – The Road Forward Covid-19 Health and Safety - Policy (M) (NEW)
- 2422 - Comprehensive Health and Physical Education - Policy (M)
- 2467 - Surrogate Parents and Resource Family Parents - Policy (M)
- 5111 - Eligibility of Resident/Nonresident Students - Policy (M)
- 5114 - Children Displaced by Domestic Violence - Policy (M) (ABOLISHED)
- 5116 - Education of Homeless Children - Policy
- 6115.01 - Federal Awards/Funds Internal Controls – Allowability of Costs - Policy (M) (NEW)
- 6115.02 - Federal Awards/Funds Internal Controls – Mandatory Disclosures - Policy (M) (NEW)

- 6115.03 - Federal Awards/Funds Internal Controls – Conflict of Interest - Policy (M) (NEW)
- 6311 - Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7432 - Eye Protection - Policy & Regulation (M)
- 8420 - Emergency and Crisis Situations - Policy(M)
- 8420.01 - Fire and Fire Drills – Regulation - (M)
- 8540 - School Nutrition Programs - Policy(M)
- 8550 - Meal Charges/Outstanding Food Service Bill - Policy(M)
- 8600 - Student Transportation - Policy(M)
- 8810 - Religious Holidays (ABOLISHED)

B- NJ Dept of Edu- Office of Fiscal Accountability and Compliance Audit- New and Revised Policy Guides

- P 6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
- P 6115.02 - Federal Awards/Funds Internal Controls - Mandatory Disclosures (M) (New)
- P 6115.03 - Federal Awards/Funds Internal Controls - Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (New) (Revised)

C - COVID-19 Policy Guide Updates

- P 1648 - Restart and Recovery Plan (M) ()
- P 1648.02 - Remote Learning Options for Families
- P 1648.03 - Restart and Recovery Plan - Full-Time Remote
- P 1648.11 - The Road Forward COVID-19 - Health and Safety

Alert 225

SEA revised the following policies and/or regulations based on change in Statute, Code or law.

- 1648.13 - School Employee Vaccination Requirements Policy(M)
- 1648.14 - Safety Plan for Healthcare Settings in School Buildings – COVID-19 Policy (M)
- 2425 - Emergency Virtual or Remote Instruction Program - Policy(M)
- 5751 - Sexual Harassment of Students - Policy(M)
- 5751 – Sexual Harassment of Students – Regulation (M)

FINANCE

29. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2021-2022 school year:

Approve the ARP IDEA Application

Basic: \$12,890

PreSchool: \$ 1,098

30. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2021-2022 school year:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of South Hackensack are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for us or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the South Hackensack Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for South Hackensack School District in compliance with Department of Education requirements. (*Attachment C*)

31. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following technology purchase per: NJSA 18A:18A10(a)

NJ State Contract: #528897-284

Optima Communications Systems, Inc. Purchase Order #200234

(1) AP7E-U65-NA-1 ActivPanel Nickel 65” -\$3,395.00

(1) Promethean Chromebox - \$371.00

Miscellaneous items per quote - \$1,062.00

Total - \$4,828.00

32. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following purchase: parts and labor
Guam Ceiling speaker labor and materials for Room #133 not to exceed \$1,703.16

Optima Communications Systems, Inc. Purchase Order #200243

33. Be it Resolved that the South Hackensack Board of Education authorize the Superintendent to make an application for emergency hiring pending completion of criminal history checks to the Bergen County Superintendent of Schools for all personnel positions, as needed for the 2021-2022 school year.
34. Be it Resolved that the South Hackensack Board of Education approve the following tuition rates for the out of district students for the 2021-2022 school year:
- | | |
|----------------------|-------------|
| Pre-K - Kindergarten | \$18,394.00 |
| Grades 1-5 | \$19,346.00 |
| Grades 6-8 | \$20,294.00 |
35. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2021 bills.
36. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)
- Board Secretary's Report
 - Treasurer's Report
 - Monthly Fund Transfer Report
 - August 2021
37. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
38. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2021 in the amount of \$344,856.28 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

39. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2021 in the amount of \$345,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$345,000.

40. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2021.

(Attachment E)

Fund 10	\$ 529,666.44
Fund 20	\$ 16,988.92
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 0
Total	\$ 546,655.36

NEW BUSINESS

EDUCATION

41. **Whereas**, the Superintendent of Schools has requested that the Board disenroll a student whose name is on file in the Board office ("Student") based on information that the Student is not entitled to a tuition free education from the Board; and

Whereas, on or about October 14, 2021, the Superintendent provided the Student's parent with notice of the parent's right to a disenrollment hearing in the event that the parent did not agree with the Superintendent's recommendation; and

Whereas, the Board has determined that the Student's parent has not proven that the Student is entitled to a tuition-free education from the Board pursuant to N.J.S.A. 18A:38-1.

Now, therefore, be it resolved that the Board hereby disenrolls the Student from the South Hackensack Public School District, and the Board Secretary shall provide the parent with notice of the same; provided, however, that if the Student's parent contests the Board's decision before the Commissioner of Education within twenty-one days of

receiving the notice of disenrollment, then the Student shall remain enrolled in South Hackensack Public School District while the appeal is pending before the Commissioner of Education.

Roll Call:

Ayes: Mr. Donatello, Mr. Lemonie, Ms. Paladino, Mr. Tornambe, Mr. Yannetti
Nays: None
Abstain: None
Absent: Ms. Davis, Mr. Lemonie, Mrs. Regan

Resolutions Approved

OPEN PUBLIC HEARING: Mr. DiLorenzo stated that the faculty is happy to be back in person and that it has been a smooth transition for in person learning. The students are happy to be back to some kind of normalcy.

Private Session:

Ms. Paladino motioned, Mr. Yannetti seconded to Private session @7:12p.m. – Personnel - CSA Evaluations

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel - CSA Evaluations

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Paladino motioned, Mr. Yannetti seconded, to return to public session @7:17 p.m.

Adjournment:

Meeting adjourned at 7:18 p.m.

Moved by Ms. Paladino, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabete Schaefer
Board Secretary

October 2021 Meeting (September 2021 Correspondence)

To / From	Subject
South Hackensack Board of Education	COVID-19 Notification
South Hackensack Board of Education	Coppa Italia Canceled
South Hackensack Board of Education	P. Capizzi Resignation