

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, December 9, 2019

A regular meeting of the Board of Education was held on Monday, December 9, 2019, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by the President, Mr. Aquilina

Mr. Aquilina read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Mr. Lemonie, Ms. Paladino,

Absent: Mr. Tornambe

Also Present: Gregorio Maceri, Elizabete Schaefer, Mr. Chirichella, Ms. Higgins

Approximately 10 people in attendance

Mr. Aquilina led the Board in the Flag salute

Presentations: Ms. Higgins and the student council attended the board meeting to discuss the food drive that was held at Memorial School. This year the school collected over 2200 food items to be delivered to the Meadowlands Family Success Center for their Fall food drive. The board thanked the student council, the students of Memorial School and the teachers for a job well done. Mr. Maceri thanked Ms. Higgins and Mrs. Moreno for their hard work in putting this food drive and all the students for the great community service. Mr. Maceri also informed the board that Mrs. Criscione has been involved in a community service project with students from 2nd to 8th grade. "The Quiltmaker's Gift" through the generosity of the students was able to donate 554 meals to the less fortunate. Ms. Davis thanked and congratulated the Student Council on a job well done by all.

Mr. Chirichella then made his presentation to the board on the attendance initiative. Mr. Chirichella provided slides to explain this initiative and why it works. The district has seen great progress and there has been an improvement on absenteeism and tardiness. He explained

the tardy policy that the district has in place and the discipline issued for tardiness. Mr. Chirichella explained the incentive program for grades Pre-K to 1, grades 2 to 4 and 5 - 8. The board had an opportunity to ask questions and get more information on this initiative. Mr. Maceri and the board thanked Mr. Chirichella for his presentation.

Public Discussion on Agenda Resolutions: None

Mr. Aquilina read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 9/9/19, 9/16/19

(On file in the business office) moved by Mr. Donatello, seconded by Ms. Anzevino

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Mr. Lemonie,
Ms. Paladino
Abstain: None
Absent: Mr. Tornambe

Approval of Correspondence: 11/2019

(On file in the business office) moved by Ms. Paladino, seconded by Mr. Lemonie

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Mr. Lemonie,
Ms. Paladino
Abstain: None
Absent: Mr. Tornambe

Report of the Superintendent:

Mr. Maceri opened his discussion by providing the board with the current enrollment which is at 285 students. Other matters discussed included the Tree Lighting with Ms. Taveras and the Little Ferry Basketball Tournament. The Block Grant for the school field was discussed. Mr. Maceri met with the township to further investigate this project. He continued his report by discussing

the Holiday fund, conference week attendance report, Honor Roll for the 1st marking period, winter registration for Pre-Kindergarten and Kindergarten which is scheduled for December 16 and December 17, 2020. The township was notified of this registration and it would post on Town sign on Phillips Avenue. The school wide celebration was scheduled for December 20, 2019 at 11:45 a.m. Mr. Maceri informed the board that the Parisi family had Jimmy Parisi's ashes put in a keepsake urn and one was given to the district. He suggested that the district do something special with it and asked the board to come up with some suggestions of where and how this should be displayed within the district. Mr. Donatello made a suggestion that maybe we can also do something with the field honoring Mr. Parisi. Mr. Maceri then continued his report by asking the board if there were any questions or comments on any of the resolutions on the consent agenda. Ms. Davis questioned the time period for Resolution #11. Mr. Maceri informed that it would be for the spring semester. He asked the board to table Resolution #12. Mr. Maceri was happy to report that the audit for fiscal year 2019 had no findings/recommendations. No other questions or comments were made on any other resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello, seconded by Ms. Davis
Resolution #12 was tabled

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:
 Accept Monthly Discipline Report

Month	In-School Suspensions
September 2019	0
October 2019	0
November 2019	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2019	0
October 2019	0
November 2019	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2019-2020:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$400.

Description	Cost
Three Stars Tours, Inc. <i>(4th Grade Trenton Trip)</i>	\$400

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify Melissa Taveras to be paid \$25 per hour for Tree Lighting rehearsal and the Tree Lighting event, not to exceed 15 hours.
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the class trip(s) below.

Grade	Trip	Date	Time
4th Grade	State House / Old Barracks Tour	May 19, 2020	8:30 a.m. to 3:00 p.m.

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the faculty member(s) below to participate in the Extended Curriculum Program at a rate of \$25 per session for the school year 2019-2020.

Name	Subject(s)	Grade
Theresa Hartmann Kelly Marrella	ELA / Mathematics	5-8
Emily Falcone Lora Coban	ELA/ Mathematics	2

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following request(s) for professional development:

Faculty	Professional Development	Date	Cost
Theresa Hartmann Kelly Marrella	Google Suite - Intermediate/Advanced	December 5, 2019	\$0
Tricia Smith	Annual Suicide Prevention Conference Social Media and Suicide	December 5, 2019	\$95

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request(s) for professional development:

Faculty	Professional Development	Date	Cost
Carla Moreno	101 Most Powerful Strategies to Enhance Social Studies Instruction	January 8, 2020	\$279
Kelly Marrella	Built in Accessibility Features in your iPads and Chromebooks	February 10, 2020	\$75
Theresa Hartmann	Digital Tools for the Classroom	February 10, 2019	\$75

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Karen Oliveras, college student from Dominican College, to student teach March 2-May 8, 2020 in grade 3.

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Amanada Happel's request to intern with South Hackensack's Child Study Team two days a week from 8:25 a.m. to 1:30 p.m., beginning January 2020. *(as presented)*
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve South Hackensack School District's 2020-2021 calendar. *(Attachment B)*
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the advertising of the 2020 Public Meeting calendar in The Record. *(Attachment C)*
14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of OMNI Financial Group, Inc as a third-party administrator of the district's 403(b) retirement plans for 2019-2020, effective January 1, 2020 at no cost to the district.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the proposal #JEF101923S with USA Security Services, Inc to furnish all the materials and perform all the labor necessary for the completion of the Keyscan Aurora Upgrade at a cost not to exceed \$1,650.00
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2019-2020:

Accept the audit for the fiscal year ended June 30, 2019
17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay December 2019 bills.
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment D)*

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
October 2019

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of November 2019 in the amount of \$297,237.55 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of December 2019 in the amount of \$300,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$300,000.00.
22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for November 2019.

(Attachment E)

Fund 10	\$ 652,955.00
Fund 20	\$ 54,884.06
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 4,640.68
Total	\$ 712,479.74

Roll Call:

Ayes: Ms. Anzevino, Mr. Aquilina, Ms. Davis, Mr. Donatello, Mr. Lemonie,
Ms. Paladino,
Abstain: None
Absent: Mr. Tornambe

Resolutions Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION:

Ms. Anzevino motioned, Ms. Paladino seconded, to Private session @8:29 p.m.- Personnel /Other Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel/Other Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Ms. Anzevino motioned, Ms. Paladino seconded, to return to public session @9:12 p.m.

Adjournment:

Meeting adjourned at 9:15 p.m.

Moved by Ms. Anzevino, seconded by Ms. Paladino

All in favor

Respectfully submitted,

**Elizabete Schaefer
Board Secretary**

December 2019 Meeting (November Correspondence)

To / From	Subject
<i>To Whom It Concerns / Class of 2020</i>	<i>Thank you for donation</i>
<i>Alan Party & Tent Rental, Inc. / Gregorio Maceri</i>	<i>Thank you for the donations through the years</i>