

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, October 15, 2018

A regular meeting of the Board of Education was held on Monday, October 15, 2018, in the Media Center of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey. The meeting was called to order at 7:30 p.m. by President, Mrs. Regan

Mrs. Regan read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the South Hackensack Board of Education has caused notice of meetings published in The Record by having the date, time and place thereof posted. Notice was also placed on the Bulletin Board in the Municipal Building and in the Lobby of Memorial School.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Absent: Mr. Aquilina, Mr. Terraccino

Also Present: Gregorio Maceri, Elizabete Schaefer, Ms. Mainieri

Mrs. Regan led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mrs. Regan read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 7/16/18, 8/27/18, 9/10/18, 9/17/18

(On file in the business office) moved by Ms. Anzevino, seconded by Ms. Paladino

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan,
Abstain: Mr. Donatello (7/16/18), Ms. Davis (8/27/18), Mrs. Regan (9/17/18)
Absent: Mr. Aquilina, Mr. Terraccino

Approval of Correspondence: None

Report of the Superintendent:

Mr. Maceri opened his report by giving the board the current enrollment which is at 284. He informed the board that 165 families attended "Back to School Night" which was held on September 20, 2018. The date for the Joint Board Meeting with Hackensack is scheduled for October 16, 2018 at 7:30 p.m. Mr. Maceri provided the date and time for the Halloween Costume party and games which is being hosted by the PEO and held at Memorial School Gym. This event is a fundraiser for the PEO and is opened to the community. The annual Halloween celebration and Parade which is a school wide celebration is scheduled for October 31, 2018. Other items discussed were the Coppa Italia, the handicap doors and social skills program for the Fall 2018. He congratulated both the boys and girls soccer team and wished them luck on the finals which will be held on October 20, 2018. He briefed the board on the handicap doors in the great hall. The buzzer to access the building needs to be lowered to make it more accessible for handicap patrons/employees and also other security changes. He also updated the board on the construction project with D.F. Gibson and informed them that blueprints should be available to the board by the next board meeting. Mr. Maceri then continued his report by asking the board if there were any questions or comments on any of the resolutions presented and reviewed at the workshop meeting of October 1, 2018. He informed the board that there were five individual resolutions for board approval. No comments or questions were voiced on any resolutions.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Ms. Paladino, seconded by Ms. Anzevino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:
Accept Monthly Discipline Report

Month	In-School Suspensions
September 2018	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2018	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2018-2019:
(Attachment A)

The monthly district calendar

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the reimbursement of the Principal's Account in the amount of \$948.00.

Description	Cost
Epi Pens	\$816.00
8th Grade Trip Pax Amicus Theater	\$132.00

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trips:

Grade	Trip	Date	Time
8th grade	Edgar Allan Poe <i>Pax Amicus Theater</i> 23 Lake Shore Road, Budd Lake, NJ	October 26, 2018	8:30 a.m. – 1:00 p.m.
7 th grade	9/11 Museum 180 Greenwich Street, NYC, NY	October 29, 2018	8:00 a.m. – 2:30 p.m.
4th grade	Jockey Hollow / Washington's Headquarters Museum 586 Tempe Wick Road/30 Washington Place, Morristown, NJ	December 13, 2018	8:30 a.m. – 3:00 p.m.
7th grade	Franklin Institute Science Museum 222 N 20th Street, Philadelphia, PA	May 17, 2019	7:00 a.m. – 6:30 p.m.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the academic credit request below.

Faculty	University	Session	Course	Credits
Jennifer Zanelli	University of Phoenix	8/14/18-9/24/18	Inter-Professional Leadership & Management	3
Jennifer Zanelli	University of Phoenix	9/25/18-11/5/18	Pathophysiology, Assessment Variables & Pharmacology I	3
Rita Liggio	University of Phoenix	10/13/18-11/4/18	Diagnosis and Remediation	3

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the academic credit request below.

Faculty	University	Session Dates	Course	Credits
Jennifer Zanelli	University of Phoenix	11/6/18-12/17/18	Pathophysiology, Assessment Variables & Pharmacology II	3
Jennifer Zanelli	University of Phoenix	12/18/18-2/11/19	Program and Course Development	3

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the submission of the District's 2018 – 2019 Comprehensive Maintenance Plan to the County Business Administrator. *(Attachment B)*
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for 2018-2019.
10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the SSDS forms. *(as presented)*
11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2018 – 2019 Foodservice Biosecurity Management Plan and the HACCP – Based Standard Operation Procedures. *(as presented)*

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2018-2019. (*Attachment C*)
13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following requests for professional leave:

Name	Professional Development	Date	Cost
Rita Liggio Lori Murphy Susan D'Elia	Google Suite for Beginners: Grades K-12	October 23, 2018	FREE
Elizabeth Higgins Emily Fersch Jaymie Mainieri	NGSS: Teaching Through Student Exploration (grades K-2)	November 1, 2018	FREE
Jason Chirichella	The Principal/Assistant Principal/Vice Principal's Survival Guide	October 24, 2018	\$150.00
Gregorio Maceri	NJSBA Workshop 2018	October 23, 24, 25	\$300.00

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Gregorio Maceri to attend the NJ School Boards Association 2018 workshop October 23, 24 and 25 and to reimburse expenses as follows: \$48.00 per day for meals, \$0.31/mile and \$20.00 for tolls.
15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve employee #0219 paid sick leave from October 16, 2018 through October 29, 2018 and unpaid FMLA from October 30, 2018 through November 23, 2018.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following Furniture purchase per:
NJSA 18A:18A10(a)

State Contract: ED DATA BID #8576 MSRP Furniture 12/1/2017 – 12/1/2019

Lee Distributors Inc.: Purchase Order #900293

(5) Mitchell #NP1227DE 12' Folding mobile cafeteria table with attached benches, standard vinyl T mold and black powder coat painted frame, 17" high benches, 27" high tables, benches to be lapis blue and island green, table tops to be Lowell ash.

Price includes Tailgate/Platform Delivery only

Total - \$7,764.90

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following Bleacher Preventative Maintenance services per: NJSA 18A:18A10(a)

State Contract: ESCNJ 17/18-31 Contract valid through 4/26/2019

Nickerson Service.: Purchase Order #900294

Bleacher Preventative Maintenance - per attached scope of work Summary

Total - \$1,500.00

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the disposal of the following item(s):

Item	Asset Tag Number
Hitachi Projector	000088
Hitachi Projector	000090

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2018 bills.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment D*)

Board Secretary's Report

Treasurer's Report

Monthly Fund Transfer Report

August 2018

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2018 in the amount of \$279,062.76 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2018 in the amount of \$275,000.00 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$275,000.00.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2018.

(Attachment E)

Fund 10	\$	587,659.58
Fund 20	\$	16,771.63
Fund 30	\$	0
Fund 40	\$	0
Fund 50	\$	0
Total	\$	604,431.21

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolutions Approved

The following resolution was moved by Ms. Davis, seconded by Ms. Paladino

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Elizabeth Higgins and Mary Gould to be paid \$40 an hour to work as a Home Instructors with student # 646 for 10 hours per week for 6 weeks (pending doctor's clearance).

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolution Approved

The following resolution was moved by Ms. Anzevino, seconded by Mr. Donatello

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of Teresa Pipito effective October 12, 2018. *(as presented)*

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolution Approved

The following resolution was moved by Ms. Paladino, seconded by Mr. Donatello

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve entering into an agreement with Swing Education Services, for substitute teachers and other temporary resources, effective October 15, 2018. *(Attachment F)*

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolution Approved

The following resolution was moved by Mr. Donatello, seconded by Ms. Anzevino

4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the following requests for professional leave:

Name	Professional Development	Date	Cost
Lisette Vidal	Art Educators of New Jersey Conference	October 1 & 2, 2018	\$225.00

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolution Approved

The following resolution was moved by Ms. Davis, seconded by Ms. Paladino

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education amend the Crisis Management School Security Drills for the school year 2018-2019. *(as presented)*

Roll Call:

Ayes: Ms. Anzevino, Ms. Davis, Mr. Donatello, Ms. Paladino, Mrs. Regan

Abstain: None

Absent: Mr. Aquilina, Mr. Terraccino

Resolution Approved

OPEN PUBLIC HEARING: None

PRIVATE SESSION: None

Adjournment:

Meeting adjourned at 7:55 p.m.

Moved by Ms. Davis, seconded by Ms. Paladino

All in favor

Respectfully submitted,

Elizabete Schaefer

Board Secretary

10-15-18reg.doc

October Meeting (September Correspondence)

No correspondence